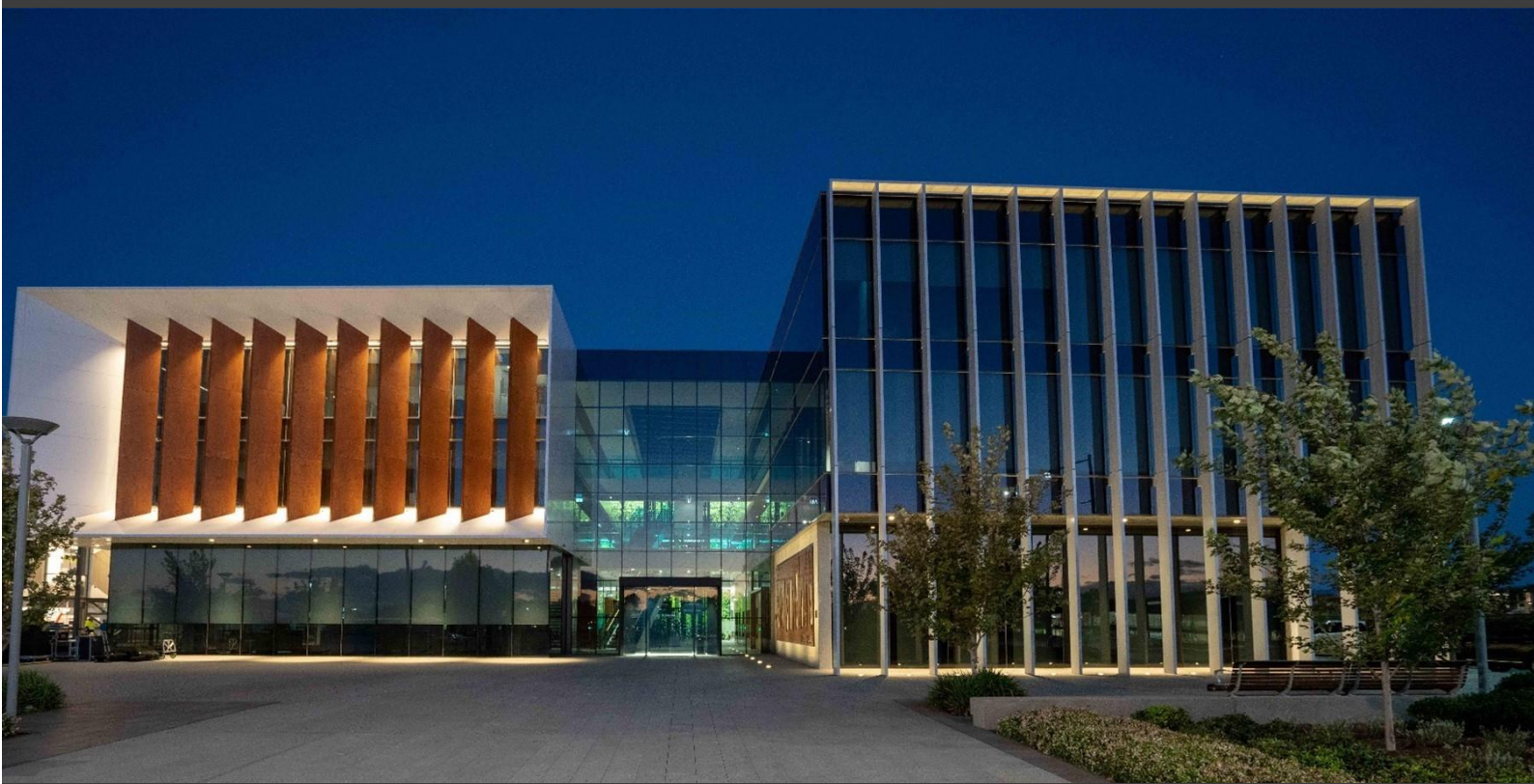


Business Paper

Ordinary Council Meeting

Camden Council
Administration Centre
70 Central Avenue
Oran Park

8 August 2023

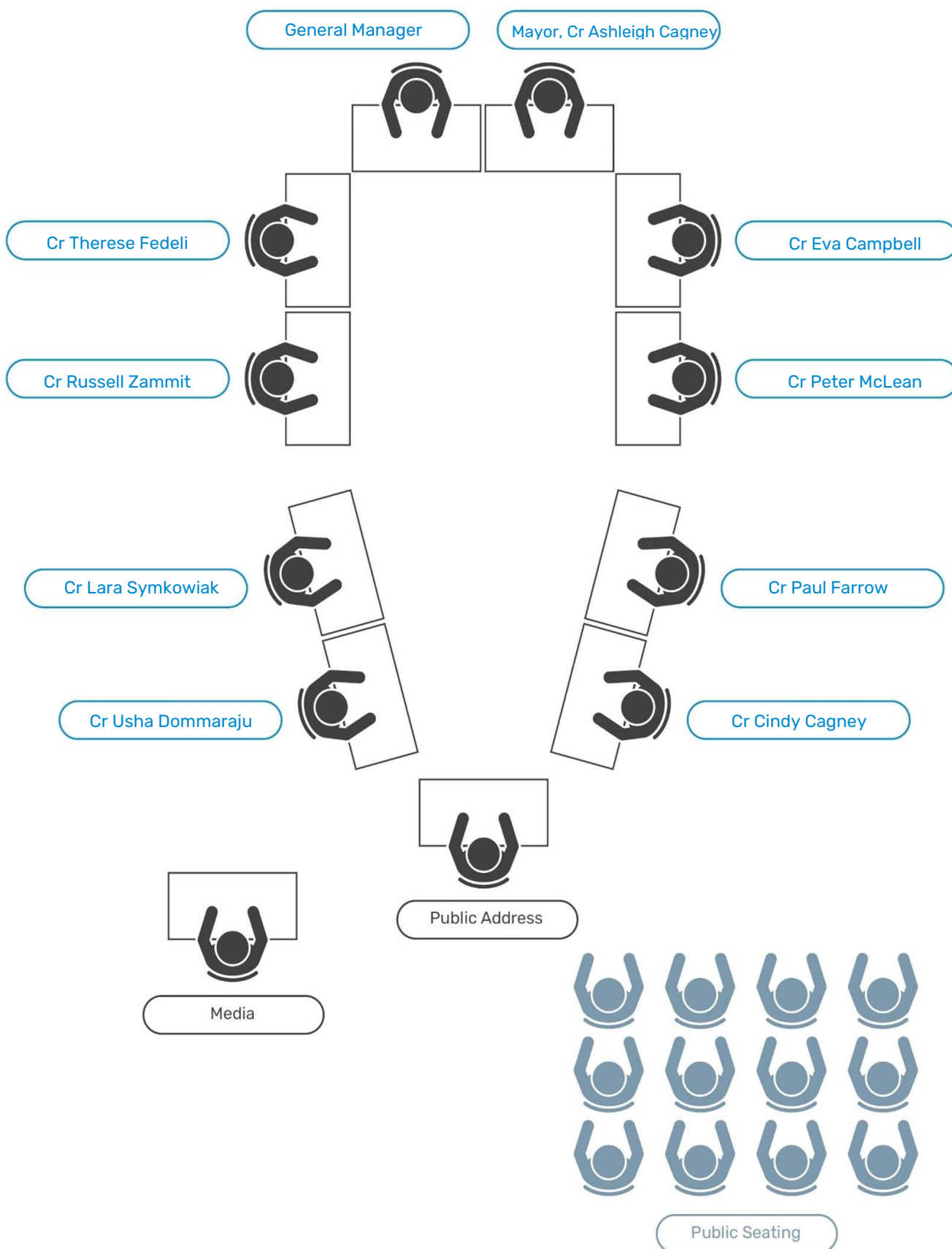


The public can also view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage – <http://webcast.camden.nsw.gov.au/video.php>

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COMMON ABBREVIATIONS

AEP	Annual Exceedance Probability
AHD	Australian Height Datum
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DPE	Department of Planning & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Greater Cities Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
NCC	National Construction Code
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement



OATH AND AFFIRMATION FOR COUNCILLORS

In accordance with section 233A of the *Local Government Act 1993*, all elected Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council.

The oath or affirmation may be taken or made before the General Manager, an Australian legal practitioner or a Justice of the Peace.

A Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of the office in accordance with the Act is not entitled to attend a meeting as a Councillor, until the Councillor has taken the oath or made the affirmation.

OATH

"I [*name of councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

AFFIRMATION

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

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SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that this meeting is being held on the Traditional Lands and Waterways of the Dharawal people and also recognise surrounding Dharug, and Gundungurra people and pay our respect to Elders past, present, and those emerging.

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes. The recording will also be made publicly available on Council's website.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend, or that release any personal information about another individual without their consent. Council accepts no liability for any damage that may result from your actions and comments.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

SUBJECT: APPROVAL TO ATTEND BY AUDIO-VISUAL LINK

Requests by Councillors to attend and participate in Council meetings by audio-visual link.

A decision whether to approve a request must be made by a resolution of Council. A resolution must state:

- The meetings the resolution applies to, and
- The reason why the Councillor is being permitted to attend the meetings by audio-visual link (unless the ground is illness, disability, or caring responsibilities).

RECOMMENDED

That the requests to attend and participate by audio-visual link be granted for the meetings as determined by Council and for the reasons noted.

SUBJECT: DECLARATION OF INTEREST

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors, and where applicable, all other persons, must be familiar with the conflicts of interest provisions contained in the Code of Conduct.

This item of business provides an opportunity for Councillors to declare and manage any conflicts of interest that they may have in matters being considered at this meeting of Council.

RECOMMENDED

That the declarations be noted.

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's webcast. Visual images of the speaker will not be captured as part of that webcast.

RECOMMENDED

That the public addresses be noted.

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 11 July 2023.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 11 July 2023, copies of which have been circulated, be confirmed and adopted.

Mayoral Minute

SUBJECT: MAYORAL MINUTE - ORAN PARK ROVERS' 10TH ANNIVERSARY
FROM: The Mayor
EDMS #: 23/374519

I'd like to take this opportunity to congratulate Oran Park Rovers Football Club on an incredible milestone they're celebrating this month – their 10-year anniversary.

I find that when milestones like this one come along, it's so important to look back on how far you've come and what you've achieved, and this is certainly true for the Rovers. They have established themselves as a force to be reckoned with in the Macarthur Football Association Competition, starting from humble beginnings back in 2014. In fact, their inaugural season saw just three teams take to the field at their former home ground, Wayne Gardner Reserve.

Two years later, in 2016, the Rovers' Over 35 Division One side won their Grand Final game – the momentum had started!

With the pace of growth in Oran Park, the Rovers moved to the newer and bigger Jack Brabham Reserve in 2017. Their participation numbers grew to more than 850 in 2020, making the club one of the biggest in the Macarthur Football Association. Growth and success bring their own challenges, and this rang true for the Rovers who had outgrown their facility once again.

So, they packed their bags in the lead up to the 2021 season and moved to their new home, Doohan Reserve. The state-of-the-art sporting facility, housing four full size pitches and a split-level clubhouse, remains a worthy home for this fantastic club.

As we take a look at the 2023 season, which is now underway, the Rovers now have an incredible 94 teams call the club home, made up of 1,200 players. A real achievement from where they started with 10 years ago!

The foundations the club put down back in 2014 have proved to be incredibly strong, and the hard work they have put into the club have helped create what they have today. The strong community vibe and the environment of inclusion and involvement that the Rovers have fostered is truly one to be proud of.

A big congratulations to all the members, volunteers and everyone involved in the club. I hope you continue to go from strength to strength. I can't wait to see what your story will be over the next 10 years.

RECOMMENDED

That Council write to the Oran Park Rovers Football Club and congratulate them on their 10-year anniversary.

Mayoral Minute

SUBJECT: MAYORAL MINUTE - ACTIVE KIDS VOUCHER PROGRAM
FROM: The Mayor
EDMS #: 23/406612

In June, the NSW Government announced changes to the Active Kids voucher program which will be implemented from Term 1 next year.

The new Active Kids vouchers will only be available to families receiving Family Tax Benefit Part A. This equates to approximately 600,000 of the 1.35 million school-aged children in NSW. They will also be reduced from \$100 to \$50 and be issued twice each year – at the start of the first and third school terms.

While I understand cost-cutting exercises like this one are necessary in order to refresh and update programs, I know these changes will mean a significant part of our community will now no longer be eligible for the Active Kids program.

With cost-of-living pressures increasing, many families are looking for ways to tighten their budgets and cut costs where possible, forcing many families to make sacrifices for non-essential activities and costs.

This, in turn, has significant ramifications for our local sporting clubs and organisations, many of whom have reached out to me to express their concern. With these changes adding another financial burden to families, local sporting organisations are conscious it will mean memberships and participation will decline significantly.

Sport in the Camden area is growing quickly, and I want to see it continue to do so. In order to make that happen and help facilitate easy access to sport and exercise for our children, I believe the proposed changes to the Active Kids voucher program may need to be reassessed.

RECOMMENDED

That Council write to The Hon. Stephen Kamper MP, Minister for Sport, and The Hon. Chris Minns MP, Premier of NSW, to express these concerns, and advocate for a revision of the means-testing for Active Kids vouchers.

ORD01

ORD01

SUBJECT: WESTERN SYDNEY INTERNATIONAL (NANCY-BIRD WALTON) AIRPORT - AIRSPACE AND FLIGHT PATH DESIGN
FROM: Director Planning and Environment
EDMS #: 23/395933

PURPOSE OF REPORT

The purpose of this report is to advise Council of the Australian Government's public release of the 'Airspace and Flight Path Design' for the Western Sydney International (Nancy-Bird Walton) Airport and respond to Council's 'Notice of Motion – Impact of Airport on the Camden Local Government Area', endorsed at its Ordinary Meeting of 20 June 2023.

BACKGROUND

Council has held a longstanding policy position of opposition to the construction of a second major airport within the Sydney Basin. In this regard, Council has made multiple representations over 25+ years to the Australian Government, raising concerns on behalf of the Camden LGA community as to the potential impacts of a second major Sydney airport, as reflected in previous resolutions of Council on the following dates:

- 28 October 1996;
- 9 December 1996;
- 23 March 1998;
- 13 December 1999; and
- 24 July 2012.

In April 2014, the Australian Government announced that Badgerys Creek (located in the Liverpool LGA) would be the location of the new Western Sydney International (Nancy-Bird Walton) Airport (WSIA). In October 2015, the Australian Government released a draft Airport Plan and draft Environmental Impact Statement (EIS), which included assessments on anticipated noise impacts, air quality, transport, heritage, water quality, ecology, local and regional economy, and social impacts resulting from the proposed WSIA project.

In December 2015, Council endorsed a submission to the Australian Government on the draft EIS. A copy of Council's 2015 submission to the Australian Government on WSIA is provided as **Attachment 1** to this report.

In September 2018, WSA Co. (an Australian Government owned company) commenced construction on Stage 1 of the WSIA, comprised of a single runway and passenger terminal, with its completion scheduled by the end of 2026. A second, parallel runway is expected to be required by 2050. While WSA Co. is tasked with development of the WSIA, they are not responsible for developing the flight paths to and from the airport, which is the remit of the Australian Government's Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

At its meeting of 20 June 2023, Council considered a Notice of Motion regarding the impact of the WSIA on the Camden LGA, with Council endorsing the following recommendation:

That Council, immediately following the imminent release by the Federal Government of the preliminary flight paths for the 24-hour international airport at Badgerys Creek, be provided with a report on the exposure to residents of the Camden Local Government Area to the flight paths, and environmental and noise impacts.

On 27 June 2023, the Australian Government released its preliminary flight path design for single runway operation of the WSIA, with information available online using its 'Aircraft Overflight Noise Tool'. The preliminary flight paths are yet to be approved and will be subject to a formal statutory planning assessment and consultation process in the form of an updated draft EIS, scheduled for release by the Australian Government in the second half of 2023.

Following is an overview of the anticipated noise and environmental impacts for existing and future residents in the Camden LGA, based on the recently released preliminary flight paths for the 24-hour operational WSIA.

A Councillor briefing was provided on 25 July 2023.

MAIN REPORT

As noted previously, Stage 1 of the WSIA is currently under construction and will comprise a single runway on its opening in 2026. The single runway is orientated on a north-east/south-west configuration, identified as Runway 05 and Runway 23 respectively. The orientation of the Stage 1 runway is key to its mode of operation and will shape the preliminary flight path design of the WSIA.

Prevailing wind conditions will influence which runway direction is used, either during the day or night. For aircraft movements during the day (i.e. 5:30am-11:00pm), when Runway 05 is used, all aircraft will arrive from the south-west and depart to the north-east. When Runway 23 is used during the day, all aircraft will arrive from the north-east and depart to the south-west as shown in **Figure 1**.

WSI Day/Evening (5.30am to 11pm) runway modes of operation



Figure 1: Proposed day/evening runway modes of operation (Source: Source: DITRDCA Project Brochure – WSI (June 2023))

During the night (after 11:00pm), in addition to runway 05 and runway 23 configuration, head-to-head 'Reciprocal Runway Operations' (RRO) are proposed for the WSIA's operation, with aircraft landing on runway 05 from the south-west, and departing on runway 23 to the south-west, as shown in **Figure 2**.

WSI Night (11pm to 5.30am) runway modes of operation



*RRO is suitable only at night (11pm to 5.30am) when air traffic demand levels and weather conditions permit.

Figure 2: Proposed night runway modes of operation (Source: DITRDCA Project Brochure – WSI (June 2023))

Based on the information released by the Australian Government, it is anticipated that the WSIA departing aircraft flight paths are likely to have the most impact on the Camden LGA, particularly those occurring overnight on RRO operations. Following is an overview of the anticipated impact of the preliminary flight path design on the Camden LGA.

Preliminary Flight Path Design – Impact on the Camden LGA

Runway 05

For the proposed daytime operation of WSIA's runway 05 (refer **Figure 3**), departing aircraft will take-off in a north-easterly direction (flight paths shown in purple), while arriving aircraft land from the south-west (flight paths shown in yellow).

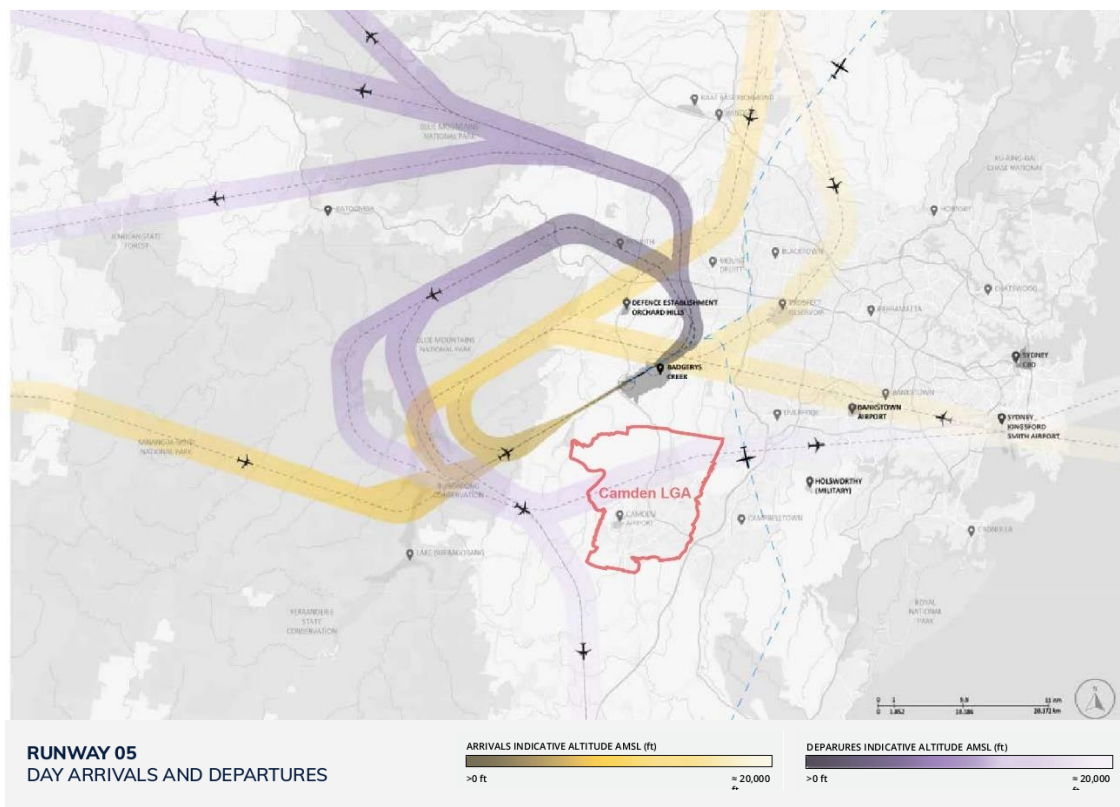


Figure 3: Runway 05 Day Arrivals and Departures (Source: DITRDCA Project Brochure – WSI (June 2023))

Departing aircraft from Runway 05 will impact the northern half of the Camden LGA, across rural/residential areas of Cobbitty and existing/future rural/residential areas in Bringelly, Rossmore, Catherine Field and Leppington, albeit at a projected elevation upwards of 20,000 feet (6,000 metres).

For the proposed night operation of Runway 05, departing aircraft will take-off in a north-easterly direction, while arriving aircraft land from the south-west, as shown in **Figure 4**.

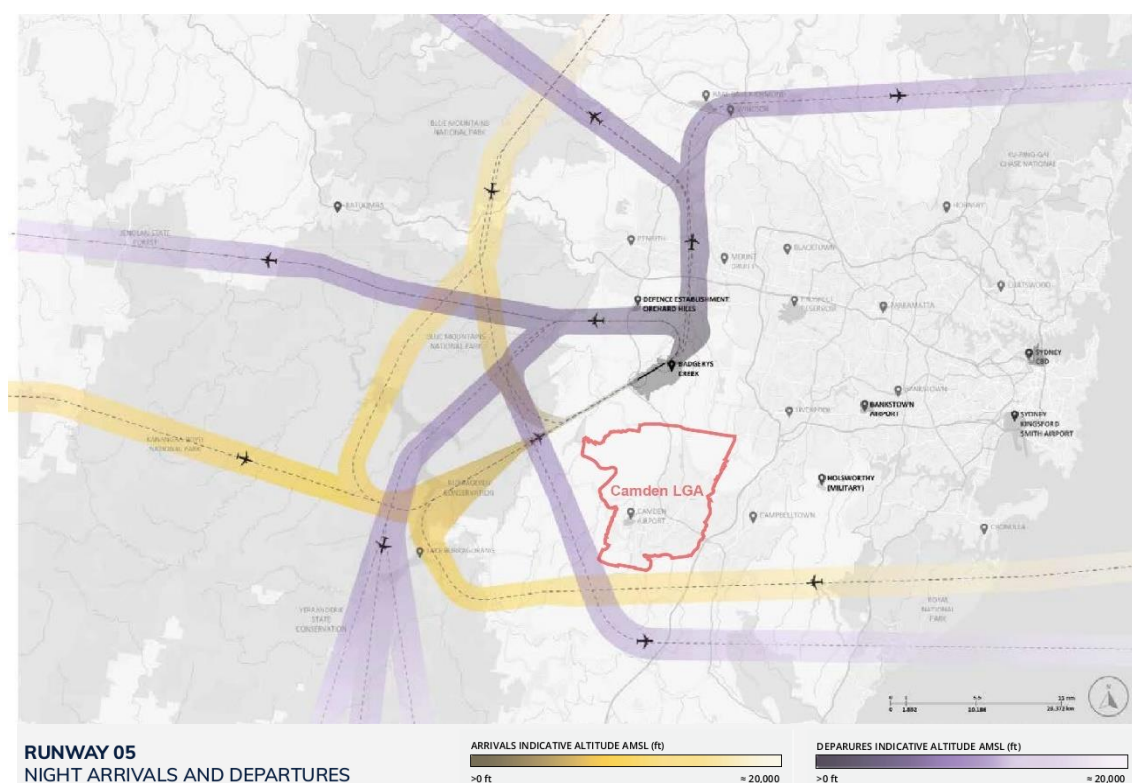


Figure 4: Runway 05 Night Arrivals and Departures (Source: DITRDCA Project Brochure – WSI (June 2023))

There is only marginal, direct impact on the Camden LGA from either arriving or departing aircraft for runway 05 at night-time. However, further comment regarding potential noise impacts associated with night-time flight paths is provided later in this report.

Runway 23

Subject to prevailing wind conditions, the proposed daytime operation of Runway 23 would see aircraft take-off in a south-westerly direction, with arriving aircraft landing from the north-east (refer **Figure 5**).

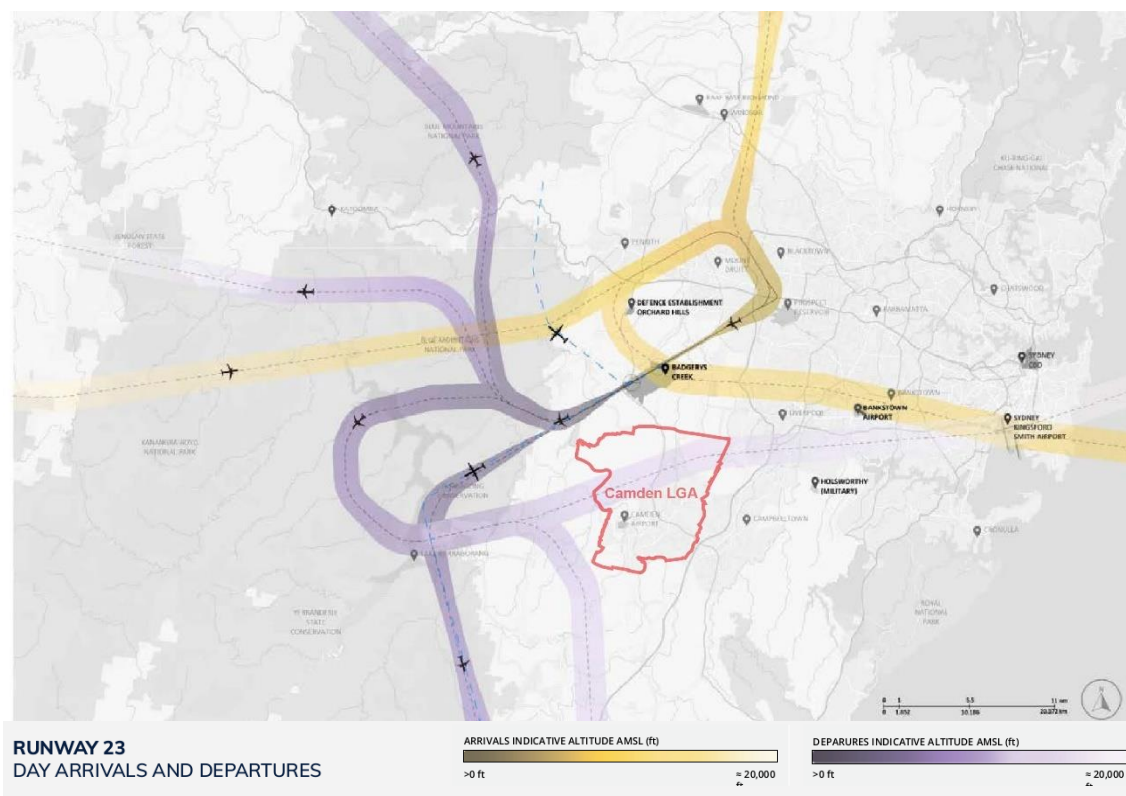


Figure 5: Runway 23 Day Arrivals and Departures (Source: DITRDCA Project Brochure – WSI (June 2023))

The flight path alignment for Runway 23 is similar to aircraft departing from Runway 05, with projected impacts on the northern half of the Camden LGA, across rural/residential areas of Cobbitty and existing/future rural/residential areas in Bringelly, Rossmore, Catherine Field and Leppington.

For the proposed night operations for Runway 23, departing aircraft will take-off in a south-westerly direction, while arriving aircraft land from the north-east, as shown in **Figure 6**.

There is no direct impact on the Camden LGA of either arriving or departing aircraft from runway 23 at night. However, further comment is provided regarding potential noise impacts associated with night-time flight paths in the next section of this report.

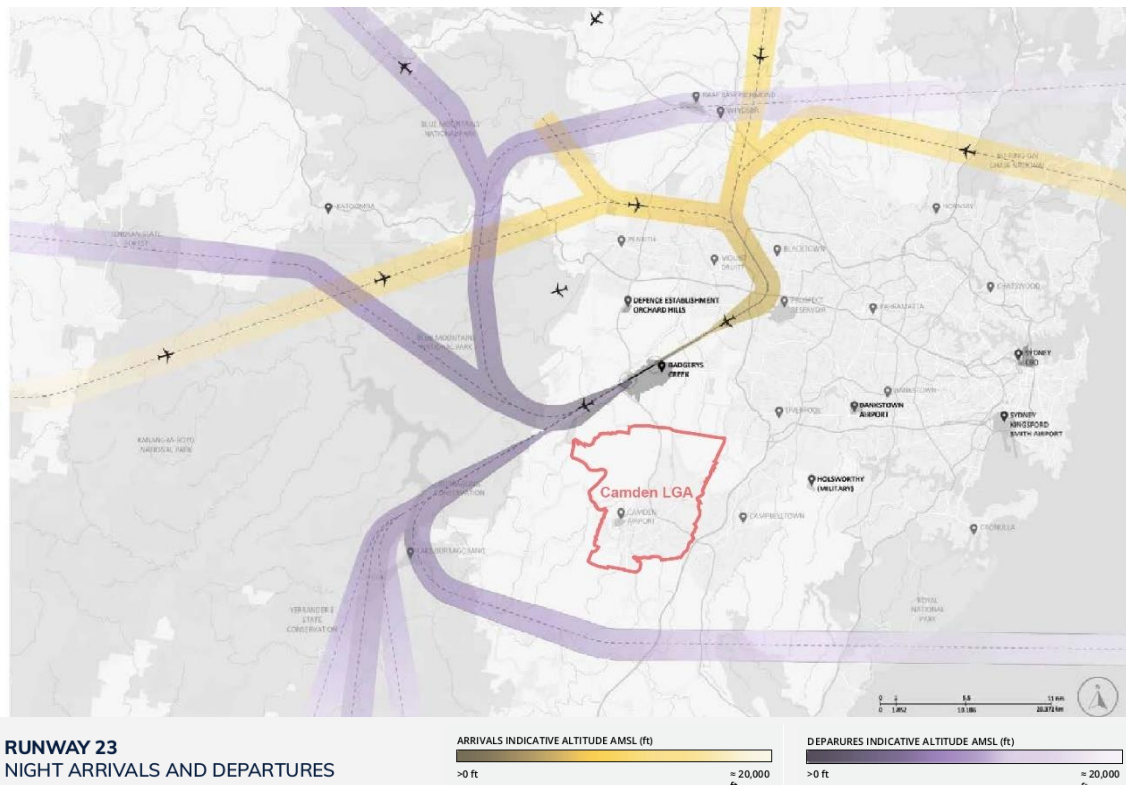


Figure 6: Runway 23 Night Arrivals and Departures (Source: DITRDCA Project Brochure – WSI (June 2023))

Proposed RRO Flight Paths

The proposed RRO flight paths have the potential for considerable impact on the Camden LGA. Subject to suitable weather conditions, between the hours of 11:00pm and 5:30am, aircraft would both take-off and land from the south-west, with the departure flight path impacting the full length of the western edge of the Camden LGA as shown in **Figure 7**.

In reference to the RRO runway option, the following points are noted as indicated in the Australian Government's WSIA project brochure (June 2023):

- *The RRO runway mode may be utilised at night, when it is safe to do so, depending on suitable meteorological conditions and aircraft traffic levels. It positions aircraft manoeuvring at lower altitudes to the immediate south-west of the WSIA, over the lower density rural and rural-residential zones.*
- *Aircraft departing to the south and east remain clear of Camden, The Oaks, Picton, Tahmoor and Wilton.*

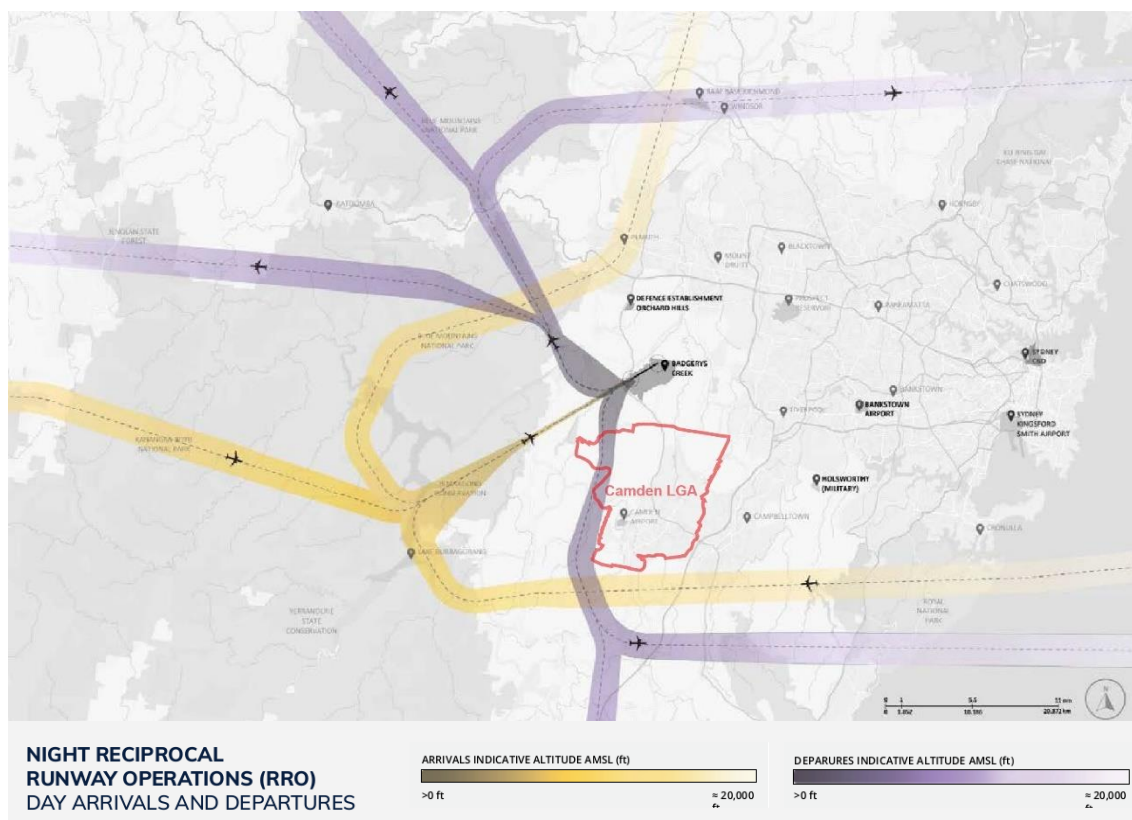


Figure 7: Night RRO Arrivals and Departures (Source: DITRDCA Project Brochure – WSI (June 2023))

Of note, in contrast to the flight path alignment for departing aircraft from Runway 05 and Runway 23 impacting the Camden LGA upwards of 20,000 feet (6,000 metres), the RRO runway option is anticipated to impact the Camden LGA across a range of 2,500 feet (750 metres) up to 5,000 feet (1,500 metres).

Based on the Australian Government’s online ‘Aircraft Overflight Noise Tool’, this may result in aircraft noise impacts on the Camden LGA of between 60 decibels(dB) and 80dB between the hours of 11:00pm and 5:30am. Further comment on aircraft noise impacts from the WSIA is provided later in this report.

There is cause to reflect on the level of the Australian Government’s awareness of the projected future population numbers for parts of the Camden LGA impacted by the RRO aircraft departure flight path option, based on their statement of the flight paths impact on “*lower density rural and rural-residential zones*” and reference to the avoidance of the smaller village settlements of Camden, The Oaks, Picton, Tahmoor and Wilton as points noteworthy of overall noise impact mitigation. In this regard, with reference to Council’s ‘ID Community Demographic Resource’, following are the forecast population numbers for the proximity areas that may be impacted by the RRO departure flight path, along the full length of the western edge of the Camden LGA;

Year	2026	2036
Forecast Population of Impacted Camden LGA Areas of the RRO flight path option	54,771	93,438
% Increase		70.5%

This forecast increase in population within the first 10 years of operation of WSIA highlights the potential impact aircraft movements will have on the Camden LGA community, an issue of concern raised with the Australian Government by Council and the community over 25+ years.

It is recommended that Council write to the Australian Government, noting these concerns, in advance of the draft Environmental Impact Statement due for release in the second half of 2023.

WSIA Flight Paths - Noise Impacts on the Camden LGA

For the purposes of airport planning, aircraft noise is generally characterised as the sound that can be heard (usually at ground level) from an aircraft during its take-off, landing and flight. The volume and duration of this sound will vary due to multiple factors, including:

- The weather;
- Aircraft altitude;
- Changes in aircraft acceleration or deceleration (thrust);
- The type, or size of aircraft;
- The time of day/night;
- Ambient (background) noise; and
- Land topography.

It is noted that modelling the projected impacts of aircraft noise resulting from future operation of WSIA is a complex process and subject to a range of variable elements. The 'Aircraft Overflight Noise Tool' for the WSIA enables users to explore the impacts on properties affected by the preliminary flight paths, including:

- Where aircraft will operate, and how frequently;
- The modelled noise impacts for the WSIA's preliminary flight paths as aircraft movements increase over time; and
- The variation to flight path operations and resulting noise impacts, during different times of the day and night, and various operating conditions.

In summarising the aircraft noise impacts resulting from the preliminary flight paths, the Australian Government has prepared a series of maps based on the following metrics;

1. Cumulative noise contours – these provide an assessment of sustained exposure to aircraft noise; and
2. Single event noise contours – these provide an assessment of the maximum sound level likely to be experienced by the community at ground level, along a flight path.

As part of the cumulative noise measurement, a metric referred to as the ANEC (Australian Noise Exposure Concept) was developed as a general indication of aircraft noise impacts for land use planning purposes. However, the ANEC does not necessarily give a direct indication of all the aircraft noise experienced in proximity to operation of WSIA.

Figures 8 and 9 show the ANEC contours for WSIA, projected at its operation in 2033 and 2040 respectively.

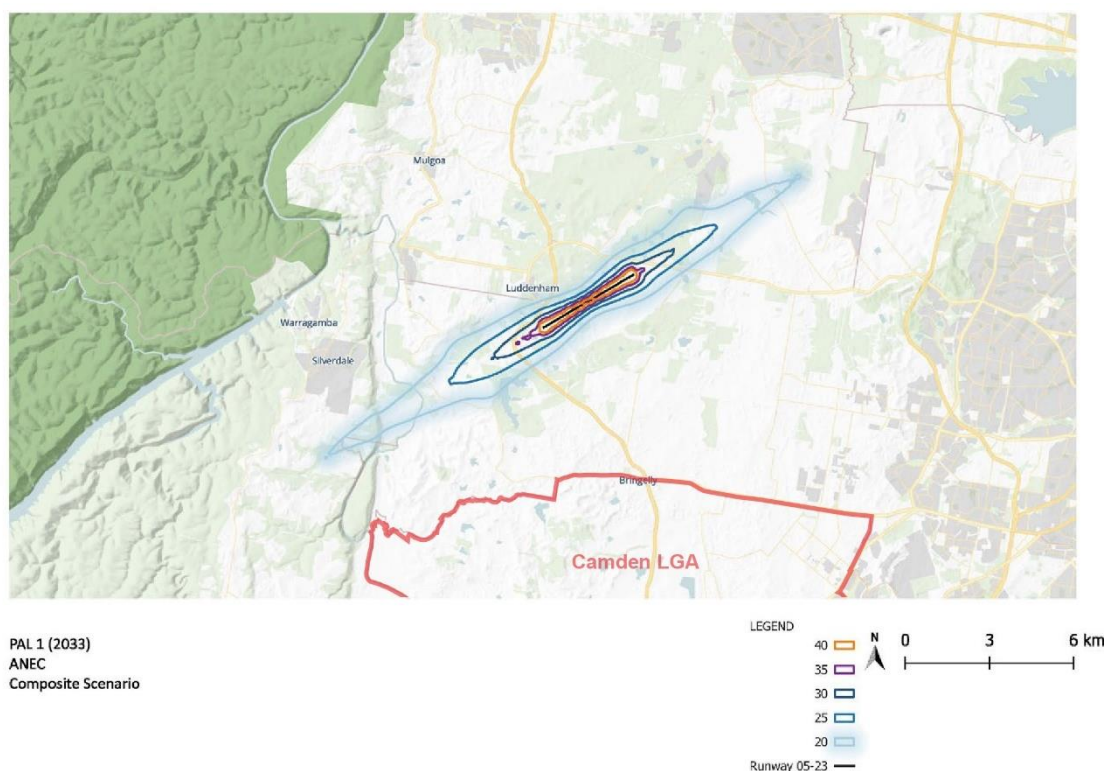


Figure 8: ANEC Noise Contours (2033)

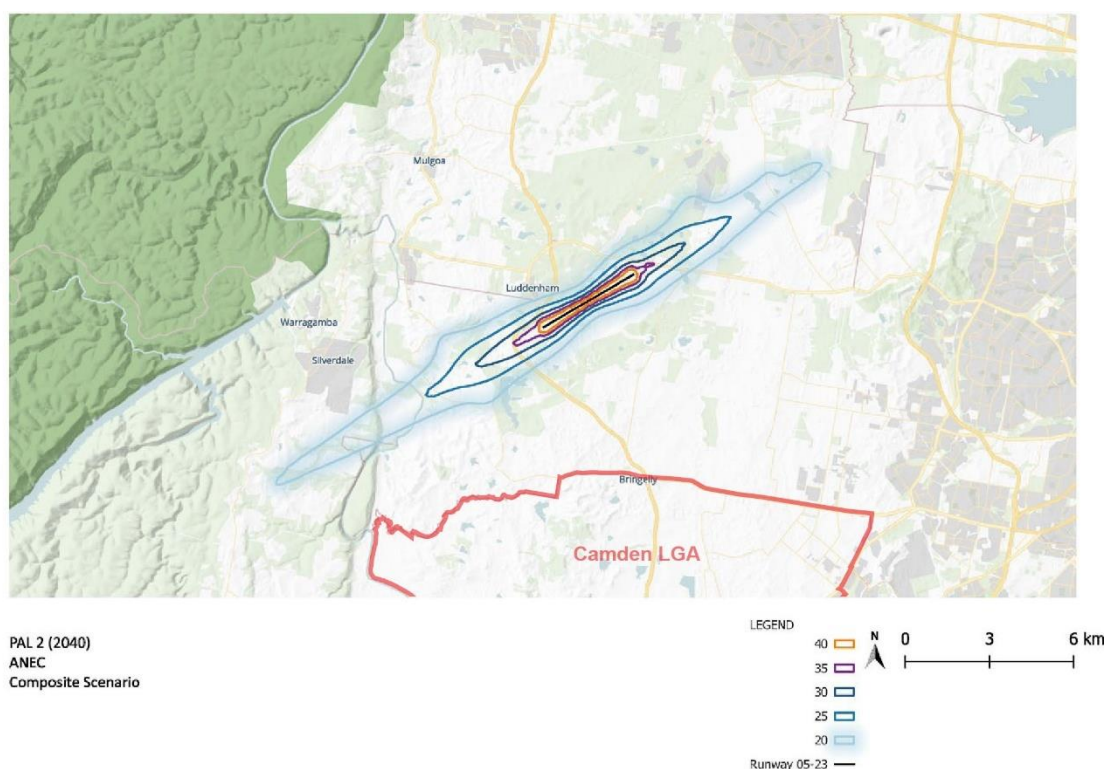


Figure 9: ANEC Noise Contours (2040)

While it is noted that the Camden LGA will not be directly impacted by the ANEC contours, **Figures 10 and 11** reflect the 'N-above' contours (N70 and N60) that depict the extent to which aircraft noise is expected to directly impact areas in the Camden LGA, in 2033 and 2040 respectively.

ORD01

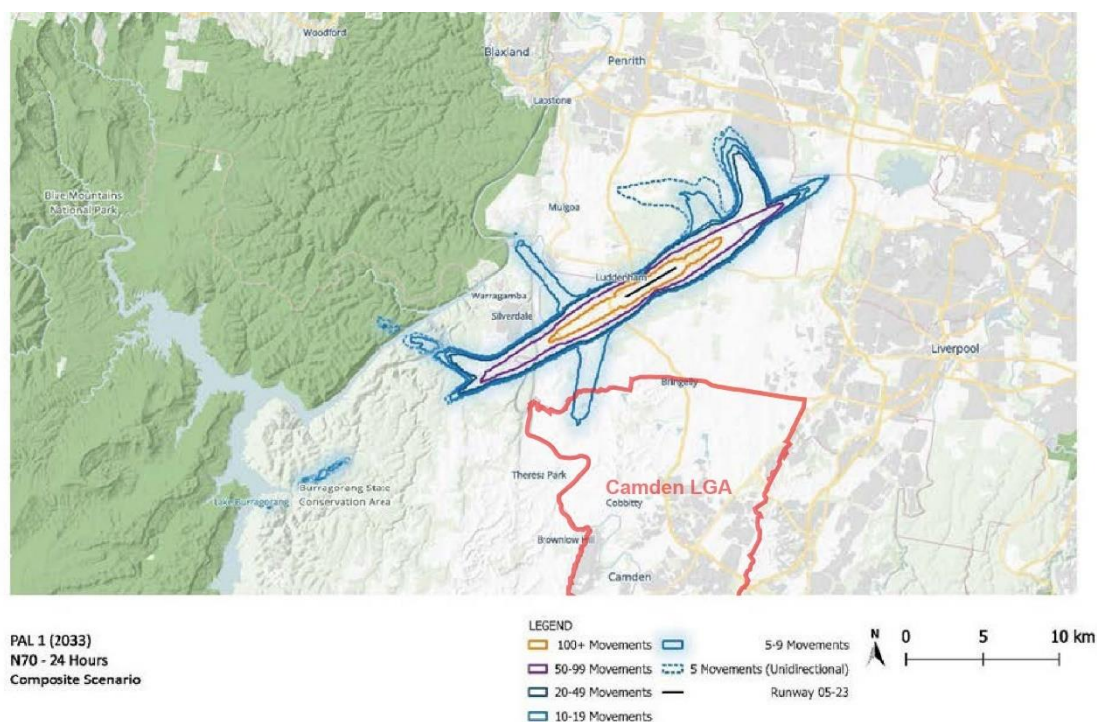


Figure 10: N70 Contours (2033)

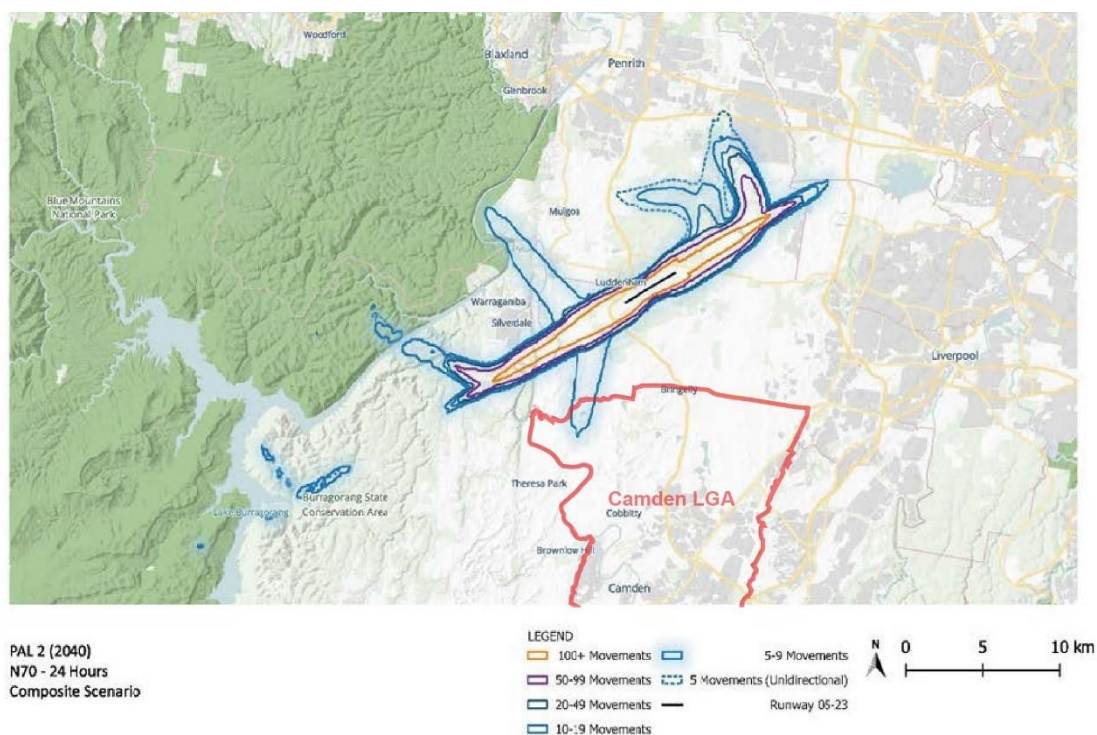


Figure 11: N70 Contours (2040)

The 'N' contour measurement is based on the intensity and number of individual aircraft noise events experienced over an average 24-hour period and is presented in the measurement of decibels (dB). For example, N70 measures an aircraft noise outdoors of 70dB, which would reflect a typical noise level indoors of 60dB, a volume that would be considered loud enough to interrupt a normal conversation indoors.

It is noted that those areas in the Camden LGA that are directly impacted by the N70 contours to the year 2040 could be affected by aircraft overflights in excess of 70dB. This highlights the potential adverse noise impacts that certain parts of the Camden LGA will experience as a direct result of the preliminary flight paths for WSIA.

While acknowledging that modelling projected impacts of aircraft noise from WSIA is a complex process, the scale of the airport's future operation and the number of people potentially affected warrants further evaluation by the Australian Government.

For example, as referenced earlier in this report, the proposed night-time operation of the RRO has the potential to adversely impact residents in the Camden LGA. During the RRO's hours of operation (11:00pm to 5:30am), there are lower levels of ambient (background) noise against which the sound of aircraft operating at an estimated 60dB to 80dB would be heard. Of note, the World Health Organisation's (WHO) '*Compendium of WHO and other UN guidance on health and environment (2022 update)*' (Ch11.Page2) notes that the recommended levels for night noise exposure, for aircraft noise, is 40dB.

Given the contrast between the Australian Government's forecast of night flights of 60dB-80dB over the Camden LGA compared to the WHO's recommended 40dB for night-time aircraft noise, a quantitative analysis of this potential risk is recommended to inform the draft EIS process.

In part-response to the projected adverse noise impacts resulting from future operation of the WSIA, the Australian Government has advised that it is developing a policy for public consultation on methods for mitigating noise impacts from aircraft overflight noise, including property acquisition and insulation.

WSIA Flight Paths - Environmental Impacts on the Camden LGA

It is noted that the environmental impacts associated with the Australian Government's Airspace Design and Preliminary Flight Paths, while primarily focussed on issues such as noise impacts, would also relate to other key elements such as air quality, water quality, ecology (flora and fauna), heritage and social impacts resulting from the proposed WSIA project. However, as part of the Australian Government's recent release of information, there have not been any substantive updates as to the potential environmental impacts for the Camden LGA resulting from WSIA's preliminary flight paths. It is anticipated that further detail regarding these issues will be addressed on the release by the Australian Government of the draft EIS in the second half of 2023.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council associated with this report.

CONCLUSION

The Australian Government's Western Sydney International (Nancy-Bird Walton) Airport project is a transformational project for Western Sydney, bringing with it a range of facilities, services, employment, economic and other opportunities for the community.

Council has held a longstanding policy position of opposition to the construction of a second major airport within the Sydney Basin. The Australian Government's release of the 'Airspace and Flight Path Design' for the Western Sydney International (Nancy-Bird Walton) Airport discloses the latent shortcomings in its planning for mitigation of adverse impacts on the Camden LGA community.

As the WSIA represents a 'once in a generation' project that will in part shape the future of Western Sydney (including the Camden LGA), it is necessary to ensure that there is a robust mitigation package and measures developed to address any identified adverse impacts. It is important that the Australian Government appropriately addresses these issues as part of the draft EIS for the operational development of the WSIA.

RECOMMENDED

That Council:

- i. **note the overview provided in this report of the potential noise and environmental impacts on the residents of the Camden LGA as a result of the Australian Government's preliminary flight paths for the Western Sydney International (Nancy-Bird Walton) Airport;**
- ii. **write to, and continue to engage with, the Australian Government on the implications of the Western Sydney International (Nancy-Bird Walton) Airport – Airspace and Flight Path Design, in advance of the yet to be released draft Environmental Impact Statement; and**
- iii. **receive a further briefing and report in response to the draft Environmental Impact Statement for the Western Sydney International (Nancy-Bird Walton) Airport, once it is placed on public exhibition.**

ATTACHMENTS

1. Camden Council Submission (2015) - Airport Plan and Environmental Impact Statement

ORD02

ORD02

SUBJECT: CONTRIBUTION PLANNING POLICIES - REVISED
FROM: Director Growth and Finance
EDMS #: 23/394352

PURPOSE OF REPORT

The purpose of this report is to seek approval to place the following policies on public exhibition:

- Contributions Planning Policy;
- Planning Agreements Policy; and
- Works-In-Kind Policy.

BACKGROUND

The review of these policies was undertaken as part of the Contributions Plan Restructure Project (CP Restructure), which reviewed Council's suite of contribution plans and supporting policies. The policies reviewed are:

- Contributions Planning Policy – first adopted 24 September 2020;
- Planning Agreements Policy – first adopted 15 October 2020; and
- Works-In-Kind Policy – first adopted 24 November 2009.

A Councillor briefing on the amended policies was held on 25 July 2023.

MAIN REPORT

The **Contributions Planning Policy** directs and guides Council in the creation, administration and retirement of contribution plans. Key amendments to this Policy include:

- Changing it from a Category 3 – Operational Policy to a Category 2 – Strategic Policy. Adoption of this change will require a resolution of Council;
- Expanding the variety of constraints on land to include:
 - engineering constraints (for example, land that may require additional engineering solutions due to geotechnical risks);
 - the presence of endangered species on environmentally sensitive land; and
 - land required for the delivery of public infrastructure.
- Adding a definition for ILP (Indicative Layout Plan); and
- Correcting grammatical and formatting errors or inconsistencies.

A copy of the revised Contribution Planning Policy with tracked changes is provided as **Attachment 1** to this report.

The **Planning Agreements Policy** directs and guides Council in the negotiation, execution, administration and retirement of Planning Agreements, also referred to as Voluntary Planning Agreements (VPAs). Key amendments to this Policy include:

- Changing it from a Category 3 – Operational Policy to a Category 2 – Strategic Policy. Adoption of this change will require a resolution of Council;
- Removing references to the reforms to developer contributions proposed in 2020 by the Department of Planning and Environment, which have not proceeded; and
- Correcting grammatical and formatting errors or inconsistencies.

A copy of the revised Planning Agreements Policy with tracked changes is provided as **Attachment 2** to this report.

The **Works-In-Kind Policy** directs and guides Council, developers and landowners in the negotiation and administration of Works-In-Kind Agreements (WIKAs) associated with development on land covered by a contributions plan. Key amendments to this policy include:

- Changing how Council administers surplus credits generated through a WIKA or land dedication from repayment at the end of the life of the Contributions Plan to when land has been dedicated or works have been awarded practical completion; and
- Correcting grammatical and formatting errors or inconsistencies.

A copy of the revised Works-In-Kind Policy with tracked changes is provided as **Attachment 3** to this report.

FINANCIAL IMPLICATIONS

Surplus credits are generated when a developer does more work or dedicates more land in the Contributions Plan than was required under their consent. The advantage of this type of agreement is that Council receives land and has works completed sooner. Without this agreement Council would need to wait for another developer or for cash contributions to be received for the works to be completed.

The policy position to refund surplus credits upon land being transferred or upon completion of works will also allow Council to delay the repayment for up to 24 months. This would apply if funds were currently not available within Section 7.11 contributions, or the repayment will impact Council's ability to complete its Section 7.11 Capital Works Program.

This report also recommends that Council repay the current surplus credits held as liabilities owed to developers of approximately \$13 million plus indexation. There is currently sufficient funding within the Section 7.11 contributions to refund these credits. The refund of these credits will be consistent with the new policy position.

It should be noted that the payment of surplus credits upon completion of works or the transfer of land is consistent with most NSW councils.

CONCLUSION

It is proposed that the revised Contributions Planning Policy, Planning Agreements Policy and Works-In-Kind Policy be placed on public exhibition as outlined in this report.

RECOMMENDED

That Council:

- i. authorise the public exhibition of the revised Contributions Planning Policy, Planning Agreements Policy and Works-In-Kind Policy for a period of 28 days;**
- ii. authorise the repayment of Section 7.11 surplus credits, currently held as liabilities (approximately \$13 million) and reported in Council's audited financial reports as at 30 June 2023, plus the appropriate indexation; and**
- iii. following the exhibition period, be provided a further report to consider submissions received during the exhibition period regarding the revised Contributions Planning Policy, Planning Agreements Policy and Works-In-Kind Policy.**

ATTACHMENTS

- 1. Contributions Planning Policy - Revised**
- 2. Planning Agreement Policy - Revised**
- 3. Works-In-Kind Policy - Revised**

ORD02

SUBJECT: NEW CONTRIBUTION PLAN PORTFOLIO (CONTRIBUTIONS PLAN RESTRUCTURE PROJECT)
FROM: Director Growth and Finance
EDMS #: 23/386450

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to place on public exhibition the restructured portfolio of contribution plans and notify on Council's website the retirement of redundant plans.

This report also seeks Council's approval for the transfer of cash balances from the retired plans to the proposed Section 7.12 Contribution Plan.

BACKGROUND

The Contributions Plan Restructure Project (CP Restructure) reviewed Council's portfolio of contribution plans.

At present, Council has 11 active Contribution Plans, with seven of those plans being redundant because they have delivered all required infrastructure.

The proposed amendment to the Oran Park Contribution Plan is part of the scope of the CP Restructure but is addressed in a separate report to Council.

The Camden Growth Areas Contribution Plan is undergoing a separate review in line with the Planning Proposal for the Leppington Town Centre and is not part of the CP Restructure.

MAIN REPORT

The CP Restructure recommended that Council's new portfolio of contribution plans consist of the following plans:

- Camden Contributions Plan 2011 (amended);
- Heavy Haulage Contributions Plan (amended);
- Camden Section 7.12 Contributions Plan;
- Oran Park Contributions Plan (amended Oran Park Turner Road Contribution Plan); and
- Camden Growth Areas Contributions Plan (to be amended in line with the Leppington Town Centre Planning Proposal once complete).

Camden Contributions Plan 2011 (Amendment 1)

The Camden Contributions Plan 2011 was adopted by Council in April 2012 and covers Spring Farm, Elderslie and land with a rural zoning.

Aside from updates to ensure the plan is consistent with the current development context, infrastructure delivery, legislation and Council policies, a key change proposed for the Camden Contributions Plan 2011 is the retirement of the areas outside of the Spring Farm and Elderslie precincts. The area removed from the Plan will be covered by the new Section 7.12 plan.

Heavy Haulage Contributions Plan

The Heavy Haulage Contributions Plan is an amendment to Contribution Plan No. 7 Road Maintenance: Extractive Industries which was first adopted by Council in October 1993.

This plan allows Council to levy Section 7.11 contributions from development, within Camden Council's boundary, that relies on increased heavy vehicle movements that increases Council's road maintenance obligations.

Currently, only the Bringelly Quarry is subject to this contribution.

Camden Section 7.12 Contributions Plan

The new Camden Section 7.12 Contributions Plan is proposed to cover the entire Local Government Area (LGA) but only be active over land that is not already covered by a Section 7.11 Plan.

Key aspects of the Section 7.12 Plan are:

- Any type of development (residential and non-residential) over \$100,000 in value will be levied a contribution based on a percentage of the construction cost, making it easier to administer than a Section 7.11 Plan.
- It can charge a contribution for alterations and additions to existing development, as well as where existing development is replaced (i.e., knock down, rebuild). A transition period is proposed to delay imposition of the charge on these types of development for a period of 24 months from the adoption of the Plan. This would exclude any applications currently being prepared or considered from paying this contribution.
- The Plan will include exemptions for works required due to force majeure or building defects.
- The Plan is not restricted to funding items in the Essential Works List, meaning it can fund the construction of community facilities.

The new Section 7.12 Contributions Plan will be seeking to levy 1% of the development costs for developments costing more than \$100,000 and up to \$200,000, and 3% of the development costs for developments costing more than \$200,000. However, the NSW Government currently caps Section 7.12 contribution rates, as outlined in the table below.

Table 1: Current Section 7.12 levy rates

Proposed cost of carrying out the development	Contribution rate	Capped contribution rate
Up to and including \$100,000	Nil	Nil
More than \$100,000 and up to and including \$200,000	1% of that cost	0.5% of that cost
More than \$200,000	3% of that cost	1% of that cost

Therefore, Council can only levy development at the capped contribution rate.

If approved by Council, an application will be lodged seeking an increase to Council's proposed rates. The higher percentage would be in line with the rate proposed by the State Government as part of the recent reforms to developer contributions, which is yet to be considered by Parliament.

The new Section 7.12 Plan is proposed to start with an opening balance made up of funds from the plans proposed for retirement. This is further discussed in the next section and Financial Implications section of this report.

Plans Proposed to be Retired

The following plans are proposed to be retired as they have delivered all the infrastructure identified in their respective works schedules:

- Catherine Field (Part) Precinct;
- CP 3 Upper Narellan Creek Trunk Drainage;
- CP 5 Catherine Field Precinct Trunk Drainage;
- CP 11 Smeaton Grange Roadworks;
- CP 16 Ellis Lane and Grasmere;
- CP 17 Narellan Town Centre; and
- CP 18 Harrington Park.

The balance of the funds from retired plans and infrastructure obligations transferred to the proposed Section 7.12 plan will be \$16,094,162.68 (plus interest), as per the breakdown in **Table 2** below.

Table 2: Total opening balance of Camden S7.12 CP and sources of opening balance

Retired Plans	Balance as of 31 March 2023	Less WIKA surplus value	Funds to be transferred
CP 2011 - Volunteer Emergency Services ²	\$ 932,783.78		\$ 932,783.78
Catherine Field (Part) Precinct including Plan Administration ³	\$ 5,435,412.47		\$ 5,435,412.47
CP 3 Upper Narellan Creek Trunk Drainage	\$ 4,641,068.68	\$ 269,428.00	\$ 4,371,640.68
CP 5 Catherine Field Precinct 3 Trunk Drainage	\$ 164,578.38		\$ 164,578.38
CP 11 Smeaton Grange Roadworks	\$ 2,647,846.25		\$ 2,647,846.25
CP 16 Ellis Lane & Grasmere	\$ 1,232,239.19		\$ 1,232,239.19
CP 17 Narellan Town Centre	\$ 1,106,730.74		\$ 1,106,730.74
CP 18 Harrington Park	\$ 61,599.44		\$ 61,599.44
Non-Contributions plans	\$ 141,331.75		\$ 141,331.75
Sum	\$16,363,590.68	\$269,428.00	\$16,094,162.68

FINANCIAL IMPLICATIONS

Retiring the contribution plans listed in **Table 2** will result in approximately \$16 million (plus interest) being available to be transferred to the new Section 7.12 Contributions Plan.

CONCLUSION

If endorsed by Council, the Camden Section 7.12 Contributions Plan, Camden Contributions Plan (amended) and Heavy Haulage Contributions Plan (amended) will be publicly exhibited for 28 days prior to adoption as per Schedule 1 Division 7.1 of the *Environmental Planning and Assessment Act* and clause 216 of the *Environmental Planning and Assessment Regulation 2021* (EP&A Regulation).

The retirement of the identified plans will need to be publicly notified for at least 14 days in line with clause 215(3) of the EP&A Regulation.

RECOMMENDED

That Council:

- authorise the public exhibition of the amended Camden Contributions Plan 2011, amended Heavy Haulage Contributions Plan and the new Camden Section 7.12 Contributions Plan for a period of 28 days in accordance with the *Environmental Planning and Assessment Regulation 2021*;
- authorise the public notification of the retirement of contribution plans 3, 5, 11, 16, 17, 18 and Catherine Field (Part) Precinct on Council's website for a period of 14 days in accordance with the *Environmental Planning and Assessment Regulation 2021*;
- following the exhibition period, be provided a further report to consider submissions made during the exhibition period;

ORD03

- iv. approve the transfer of surplus funds from retired contribution plans to the proposed Camden Section 7.12 Contributions Plan; and
- v. approve an application being prepared and submitted to the Department of Planning and Environment seeking an increase to the levy in the proposed Camden Section 7.12 Contributions Plan from the capped amount of 0.5-1% to 1.5-3%, as outlined in the report.

ATTACHMENTS

- 1. Camden Contributions Plan 2011 Amendment 1
- 2. Heavy Haulage Contributions Plan
- 3. Camden Section 7.12 Contributions Plan

ORD04

**SUBJECT: ORAN PARK CONTRIBUTIONS PLAN AMENDMENT
(CONTRIBUTIONS PLAN RESTRUCTURE PROJECT)**

FROM: Director Growth and Finance

EDMS #: 23/387098

ORD04

PURPOSE OF REPORT

The purpose of this report is to seek Council's approval to publicly exhibit the amended Oran Park Contributions Plan, previously known as the Oran Park Turner Road Contributions Plan.

BACKGROUND

The Contributions Plan Restructure Project (CP Restructure) has reviewed Council's suite of contribution plans and contribution planning policies to develop a more relevant framework of contribution plans.

This report has been prepared concurrently with two other reports regarding the CP Restructure.

MAIN REPORT

A major amendment to the Oran Park Contributions Plan includes the removal of land and works associated with the open space areas known as treed hilltop parks, in the Oxley Ridge precinct. The reasons for removing this land are:

- They provide limited value to the community as open space;
- The topography makes them prone to landslip, which poses a risk to people and property; and
- The engineering solution to mitigate the land slip risk imposes a significant maintenance burden on Council.

Council officers will investigate opportunities to acquire alternate open space as close to Oxley Ridge as possible. The funds identified for the purchase of the treed hilltop parks will be used for this future open space acquisition.

Aside from the removal of treed hilltop parks, the following changes were also made:

- Retirement of the Turner Road portion, as most of the precinct is complete;
- Transfer of the remaining works schedule items in the Turner Road precinct to the proposed Camden Section 7.12 Contributions Plan;
- Updates reflecting the current development context and infrastructure delivery;
- Updates to ensure the plan is consistent with legislation and Council policies; and
- Correction of grammatical and formatting errors or inconsistencies.

The land currently covered by the Turner Road precinct will be covered by the proposed Section 7.12 Contributions Plan.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

If endorsed by Council, the Oran Park Contributions Plan (amended) will need to be publicly exhibited for 28 days prior to adoption as per Schedule 1 Division 7.1 of the *Environmental Planning and Assessment Act 1979* and clause 216 of the *Environmental Planning and Assessment Regulation 2021*.

RECOMMENDED

That Council:

- i. **authorise the public exhibition of the amended Oran Park Turner Road Contributions Plan (now referred to as the Oran Park Contributions Plan) for a period of 28 days in accordance with the *Environmental Planning and Assessment Regulation 2021*; and**
- ii. **following the exhibition period, be provided a further report to consider submissions received during the exhibition period.**

ATTACHMENTS

1. Final Draft - Camden 7.11 Oran Park Contributions Plan (Amendment 1)

ORD05

ORD05

SUBJECT: MASTER LEASE - INFORMATION AND COMMUNICATIONS TECHNOLOGY EQUIPMENT
FROM: Director Growth and Finance
EDMS #: 23/298269

PURPOSE OF REPORT

The purpose of this report is to advise Council of the outcome of the negotiations to enter into a master operating lease facility with Vestone Capital Pty Ltd and to seek Council approval to authorise a lease threshold of \$500,000 (excl. GST).

BACKGROUND

Council has for a number of years utilised operating leases for the purchase and renewal of its Information and Communications Technology (ICT) equipment. In the past this has included laptops, photocopiers, and other office equipment.

The leases have typically been entered into as and when ICT equipment has reached the end of its useful life. It is proposed that Council enter into a master operating lease facility with a leasing threshold of \$500,000 (excl. GST).

It is expected that the \$500,000 (excl. GST) threshold will be sufficient to cover Council's ICT equipment renewal over the next three years and will remove the need to enter into separate lease agreements as and when ICT equipment renewal is required.

A Councillor briefing on the proposed master lease was held on 25 July 2023.

MAIN REPORT

Operating leases in general are beneficial vehicles to fund the upfront capital costs of equipment that has a short useful lifespan and to ensure Council's ICT equipment keeps pace with new and emerging technologies.

Council officers have obtained a quotation from Vestone Capital Pty Ltd for a master operating lease facility with a leasing threshold of \$500,000 (excl. GST). The quotation has been obtained under Local Government Procurement (LGP) Contract LGP115.

The benefits of entering into a master operating lease facility include providing Council with:

- Certainty and consistency of pricing over time;
- Operational flexibility and administrative simplicity with respect to equipment use and lease terms; and
- Maximum flexibility with respect to the period of use of the equipment while minimising whole-of-lease term costs.

It is important to note that Council approval has not been required for the execution of operating leases in the past, as these agreements have been signed under delegation, as permitted under the provisions of the *Local Government Act 1993* (The Act).

The master operating lease facility differs from previous operating leases as it is essentially a credit facility, which Council can use to purchase ICT equipment up to a maximum threshold of \$500,000 (excl. GST).

Under Section 377 of the Act, Council cannot delegate to the General Manager or any other member of staff the borrowing of money. A credit facility, such as a master operating lease facility, in financial terms is considered equivalent to borrowings.

The negotiation of the master operating lease facility complies with Council's tendering obligations under Section 55 of the Act as Council has utilised a Local Government Procurement (LGP) Contract to negotiate the terms and conditions of the lease facility.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this report as Council has included the cost of any lease repayments into the 2023/24 Budget and Long Term Financial Plan.

Council will continue to assess the merits of acquiring equipment outright as opposed to leasing to ensure the optimum financial outcome is achieved for Council.

CONCLUSION

The purpose of this report is to advise Council that Vestone Capital Pty Ltd is the recommended provider for the master operating lease facility, and to seek Council approval to authorise a lease threshold of \$500,000 (excl. GST).

RECOMMENDED

That Council:

- i. **note Vestone Capital Pty Ltd as the recommended provider for the master operating lease facility under the Local Government Procurement (LGP) Contract LGP115; and**
- ii. **authorise the \$500,000 (excl. GST) lease threshold to be established through the master operating lease facility.**

ORD06**ORD06**

**SUBJECT: ACCEPTANCE OF GRANT FUNDING - LOCAL LAND SERVICES
EARLY NEEDS WEED MANAGEMENT PROGRAM**

FROM: Director Community Assets

EDMS #: 23/369418

PURPOSE OF REPORT

The purpose of this report is to advise Council of the offer of grant funding to a total value of \$59,500 (excl. GST) from the NSW Government's Local Land Services (LLS) Early Needs Weed Management Program, and to seek Council's endorsement to accept the funding.

BACKGROUND

The Early Needs Weed Management Program is administered by LLS as a targeted, competitive funding program. The program was developed to provide funding to Local Control Authorities in natural disaster declared local government areas (LGAs) to support the recovery of primary production through support for weed management and control activities.

Specifically, the funding seeks to support activities to identify and control weeds which have infested new areas as a result of the flood events of 2022 and that have the potential to impact on the recovery of production.

MAIN REPORT

LLS has advised Council of the offer of grant funding of \$59,500 (excl. GST) to support delivery of a range of surveillance, weed control and engagement and education activities including:

- Surveillance of waterbodies including watercourses and dams, adjoining and downstream properties, and low-lying terrestrial areas affected by flooding on private and public land for weeds including Kidney-leaf Mud Plantain, Alligator Weed, Salvinia, Water Hyacinth, Bitou Bush and Ludwigia;
- Weed control as determined by the surveillance inspections;
- Development of educational material to assist with the identification and control of key weed species for the Camden area including Green Cestrum, Bitou Bush and Asparagus Fern; and
- Hosting a weed information event for rural landowners / primary producers to support and encourage weed identification and control.

Council will provide project management and reporting as an in-kind contribution from existing budgets and resources.

All project activities must be completed by 31 May 2024.

FINANCIAL IMPLICATIONS

Through the Early Needs Weed Management Program, Council has been offered \$59,500 (excl. GST) to undertake surveillance monitoring, weed control and education and engagement activities with a focus on rural landholders.

Council will provide project management and reporting as an in-kind contribution from existing budgets and resources.

CONCLUSION

Council has been offered a total of \$59,500 (excl. GST) in funding through the Early Needs Weed Management Program to support surveillance monitoring and control of priority weeds, and education and engagement activities to support landholders.

RECOMMENDED

That Council:

- i. **accept the grant funding of \$59,500 (excl. GST) through the NSW Government's Early Needs Weed Management Program to undertake surveillance monitoring, weed control and education, and allocate the funding in the 2023/24 budget;**
- ii. **write to The Hon. Tara Moriarty MLC, Minister for Agriculture, Regional NSW and Western NSW, thanking her for the grant funding; and**
- iii. **write to Mrs Sally Quinnell MP, Member for Camden, Mrs Tanya Davies MP, Member for Badgerys Creek, and Mr Nathan Hagarty MP, Member for Leppington, thanking them for their support.**

ORD07**ORD07**

SUBJECT: ACCEPTANCE OF GRANT FUNDING - STRONGER COMMUNITIES PROGRAMME ROUND 8

FROM: Director Community Assets

EDMS #: 23/373929

PURPOSE OF REPORT

The purpose of this report is to advise Council of the offer of grant funding in the sum of \$20,000 (excl. GST) under the Australian Government's Stronger Communities Programme, for the installation of a solar photovoltaic system with battery and replacement of the existing gas hot water systems at Jack Brabham Reserve, Oran Park. The report recommends that Council accept the grant funding.

BACKGROUND

The Stronger Communities Programme supports the Australian Government's commitment to deliver social benefits in communities across Australia. Round 8 of the Programme provides \$22.7 million to fund small capital projects in each of the 151 federal electorates.

Projects eligible for funding must be small capital works or capital expenditures that deliver benefits to the local community, and applicants must be invited to apply by their local Member of Parliament. The grant amount available is up to 50% of eligible program costs, with maximum grant funding available per project being \$20,000 (excl. GST). Projects must be completed by 31 December 2023. Council is required to provide 50% matching funding, which is available within existing budgets.

Council was invited by Dr Mike Freelander MP, Member for Macarthur, to nominate a project in the Camden LGA (within the Macarthur electorate) for funding. Council officers nominated a project to install a solar photovoltaic system and battery and to replace existing gas hot water systems at Jack Brabham Reserve, Oran Park.

MAIN REPORT

Council has been notified that it has been successful in receiving grant funding under the Australian Government's Stronger Communities Programme (Round 8) in the sum of \$20,000 (excl. GST), for the installation of a solar photovoltaic system with battery and replacement of existing gas hot water systems at Jack Brabham Reserve, Oran Park.

This facility is used by the community for a range of social and recreational activities. The installation of a solar photovoltaic system is sized to meet operational requirements for maximum efficiency and will reduce electricity costs and minimise the environmental impact of their use by the community. Replacement of the current hot water systems will ensure efficiency and make use of the renewable energy generated by the new solar system.

The project will also be promoted to the local community to demonstrate leadership on climate change mitigation as well as the benefits of moving away from natural gas and undertaking electrification.

FINANCIAL IMPLICATIONS

Council has been successful in its funding application of \$20,000 (excl. GST) from the Australian Government's Stronger Communities Programme (Round 8). Council is required to provide 50% matched funding, which is available in the existing budget.

CONCLUSION

Council has been successful in securing grant funding under the Australian Government's Stronger Communities Programme (Round 8) to install a solar photovoltaic system with battery and replace the existing gas hot water systems at Jack Brabham Reserve, Oran Park.

This project will reduce electricity costs and minimise the environmental impact of this facility, contributing to improved liveability and creating a more resilient community.

RECOMMENDED

That Council:

- i. **accept grant funding in the sum of \$20,000 (excl. GST) from the Australian Department of Industry, Science and Resources under the Stronger Communities Programme for the installation of a solar photovoltaic system and battery and the replacement of gas hot water systems at Jack Brabham Reserve, Oran Park, to be allocated within the 2023/24 financial year budget;**
- ii. **write to The Hon. Madeleine King MP, Minister for Resources and Minister for Northern Australia, and The Hon. Ed Husic MP, Minister for Industry and Science, thanking them for the grant; and**
- iii. **write to Dr Mike Freelander MP, Member for Macarthur, thanking him for his support.**

ORD08**ORD08**

SUBJECT: ACCEPTANCE OF GRANT FUNDING - 2023 CULTURE UP LATE WESTERN SYDNEY PROGRAM

FROM: Director Sport, Community and Activation

EDMS #: 23/382575

PURPOSE OF REPORT

The purpose of this report is to advise Council of the successful grant funding application for \$129,450 (excl. GST) from the NSW Government's 2023 Culture Up Late Western Sydney Program and to seek Council's endorsement to accept the funding.

BACKGROUND

The 2023 Culture Up Late Western Sydney Program, administered by Create NSW, is an after-hours program developed to drive visitation to Western Sydney CBDs and increase access to cultural infrastructure.

The program aims to provide cultural night-time offerings to support the 24-hour economy, build Western Sydney's creative capacity and resources and position NSW as a vibrant global cultural destination.

MAIN REPORT

Create NSW has advised Council that it has been successful in securing \$129,450 (excl. GST) under the NSW Government's 2023 Culture Up Late Western Sydney Program. As part of the funding guidelines, Council is required to contribute \$43,150 (excl. GST).

The funding will support Council to deliver a six-month program of cultural events commencing in September 2023, and will include live performances, art workshops, markets, music and dance within the Camden Town Centre and the Camden Civic Centre.

FINANCIAL IMPLICATIONS

Council has been successful in its application for a \$129,450 (excl. GST) grant. As part of the grant funding guidelines, Council is required to contribute \$43,150 (excl. GST), with funding already allocated within Council's existing budget.

CONCLUSION

Council has been successful in its application for a \$129,450 (excl. GST) grant under the NSW Government's 2023 Culture Up Late Western Sydney Program. The funding will be used to deliver a six-month cultural events program in the Camden Town Centre.

RECOMMENDED

That Council:

- i. accept the grant funding of \$129,450 (excl. GST) through the NSW Government's 2023 Culture Up Late Western Sydney Program for delivery of the Cultural Program within Camden Town Centre, and that the funds be included in the 2023/24 budget;**
- ii. write to The Hon. John Graham MLC, Minister for Music and the Night-time Economy, thanking him for the grant; and**
- iii. write to Mrs Sally Quinnell MP, Member for Camden, thanking the NSW Government for their support.**

SUBJECT: DETERMINATION OF COUNCILLOR NUMBERS
FROM: Director Customer and Corporate Strategy
EDMS #: 23/386157

PURPOSE OF REPORT

The purpose of this report is to request that Council determine the number of its Councillors for the following term of office.

BACKGROUND

Under section 224 of the *Local Government Act 1993* (the Act), a Council must determine the number of its Councillors for the following term of office not less than 12 months before the next ordinary election of Council. The next Council election is scheduled to take place on 14 September 2024 and the next term of office will run from September 2024 to September 2028.

Councillor briefings on this matter were held on 27 June and 11 July 2023.

MAIN REPORT

The Act provides that a Council must have at least five and not more than 15 Councillors, one of whom is the Mayor. A Council that is divided into Wards must have the same number of Councillors per Ward and a minimum of three Councillors per Ward. Camden Council currently has nine Councillors and three Wards, with three Councillors allocated to each of its Wards and one of these Councillors elected to the office of Mayor by Council.

Under section 16 of the Act, Council is not able to change the number of its Councillors unless approval has been given at a constitutional referendum. Therefore, Council must determine the number of its Councillors for the next term as nine, as there has not been a constitutional referendum to change the number.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

It is recommended, in line with the statutory requirement to determine the number of Councillors for the following term of office, that Council determine the number of its Councillors for the 2024 to 2028 term as nine.

RECOMMENDED

That Council determine the number of its Councillors for the following term of office as nine.

SUBJECT: REVIEW OF WARD BOUNDARIES 2023
FROM: Director Customer and Corporate Strategy
EDMS #: 23/386398

PURPOSE OF REPORT

The purpose of this report is for Council to endorse the recommended proposal for amending the ward boundaries to comply with the *Local Government Act 1993* (the Act) and place the recommended proposal on public exhibition for a period of 28 days, allowing up to 42 days after the date on which public exhibition commences for submissions to be made to Council.

BACKGROUND

Under section 211 of the Act, Council is required to keep its ward boundaries under review and ensure that, prior to an election, the number of electors (being persons entitled to vote for Councillors in the Camden Local Government Area (LGA)) does not differ by more than 10% between wards. The alteration of boundaries is managed by the NSW Electoral Commission (NSWEC).

Council last adopted revised ward boundaries on 26 November 2019 for the 2021 election. The adopted revised ward boundaries ensured that the variance of electors between wards was 8.6%, thereby meeting the requirement to establish a maximum variance of no more than 10%.

The NSWEC has set a general deadline of 5 October 2023 for councils to submit ward boundary change proposals. However, to enable the final boundary change proposal to be considered for adoption by Council at its meeting scheduled for 10 October 2023, Council has been granted an extension by the NSWEC until 19 October 2023. All consultation and public exhibition must be completed and the final proposal adopted by Council by that date.

If approved by the NSWEC, the new ward boundaries will take effect from the local government election for Council in 2024 and apply to the following term of Council from 2024-2028.

Councillor briefings were held on 27 June 2023 and 11 July 2023 to discuss this matter.

MAIN REPORT

Current ward variance

Council's current ward boundary map is provided as **Attachment 1** to this report.

As of 26 April 2023, the NSWEC issued enrolment data sourced from the Australian Electoral Commission which is included in the Statistical Area Level 1 Boundaries (SA1) mapping data developed by the Australian Bureau of Statistics. This data demonstrates that as at that date Camden's enrolment figures are as detailed below, which shows that there is a current variance of electors between the highest and lowest ward of 38.6%

Ward	Enrolment Figures	Highest and Lowest	% Variation (highest to Lowest)
North	32,229	Highest	
Central	27,174		
South	23,247	Lowest	
TOTAL	82,650		38.6%

Proposed ward boundary adjustment

In order to reduce the current 38.6% variance to no more than 10%, the following ward boundary amendment is proposed:

Move Spring Farm from the South Ward to the Central Ward, Gledswood Hills from the Central Ward to the North Ward, Harrington Park from the North Ward to the South Ward, Smeaton Grange from the Central Ward to the South Ward and two small parts of Gregory Hills from the Central Ward to the North Ward and South Ward respectively.

A map illustrating the recommended ward boundary adjustment is provided as **Attachment 2** to this report.

Under the proposal, there will be a maximum variance of 9.7% between wards.

A table showing the number of electors that results from the recommended boundary amendment proposal and the resultant percentage ward variation is as follows:

Ward	Enrolment Figures	Highest and Lowest	% Variation (highest to Lowest)
North	27,291		
Central	28,958	Highest	
South	26,401	Lowest	
TOTAL	82,650		9.7%

Due to the rapid population growth the Camden LGA is experiencing, Council will need to revisit these figures again prior to the 2028 election.

Consultation with the NSWEC

Section 210A of the Act requires consultation with the NSWEC to ensure that, as far as practicable, ward boundaries correspond to the boundaries of appropriate districts and census districts, and to ensure that there is a variation of no more than 10% between the number of electors in each ward. Consultation with the NSWEC on the recommended ward boundary adjustment proposal has occurred and feedback was received. The NSWEC has confirmed that Council's recommended proposal is satisfactory as the variance remains under 10% and the boundaries largely correspond with the boundaries of appropriate districts and census districts.

Public exhibition

Section 210A of the Act also requires public notice of not less than 28 days of any proposal to review ward boundaries and allows persons to make submissions to a council for a period of not less than 42 days after the date on which the proposal is placed on public exhibition.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

The above recommended ward boundary amendment proposal has been prepared for Council's consideration and determination. The proposal achieves the requirements of the Act. Following the public exhibition period, a report will be brought back to Council on any submissions received and for final adoption.

RECOMMENDED

That Council:

- i. place the recommended ward boundary amendment proposal, as outlined in this report, on public exhibition for a period of 28 days, allowing up to 42 days after the date on which public exhibition commences for submissions to be made to Council; and
- ii. following the public exhibition period, receive a report on any submissions received and for final adoption.

ATTACHMENTS

1. Current Ward Map
2. Proposed Ward Map

ORD11

ORD11

SUBJECT: CHAIN OF RESPONSIBILITY (HVNL) POLICY - NEW
FROM: Director Customer and Corporate Strategy
EDMS #: 23/343442

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the new Chain of Responsibility (HVNL) Policy (the Policy).

BACKGROUND

The Policy has been developed to establish Camden Council's commitment to safety and compliance with Chain of Responsibility requirements under the Heavy Vehicle National Law (HVNL).

A copy of the Policy is attached to this report.

Councillors were briefed on this matter on 20 June 2023.

MAIN REPORT

To promote safety in the transport and logistics industry, the HVNL is federal legislation which imposes requirements on the use and operation of heavy vehicles on the national road network.

The HVNL assigns a duty upon all people in the supply chain who have direct or indirect influence or control over heavy vehicle transport operations, to ensure the safety of those operations. People in this supply chain are referred to as being part of the Chain of Responsibility (CoR).

The Policy has been developed to establish Council's commitment to the safety of its heavy vehicle and road transport activities that involve the operation of road vehicles with a gross vehicle mass of over 4.5 tonnes.

The Policy demonstrates that Council has taken reasonably practicable steps to ensuring compliance with the HVNL by managing transport safety, including:

- Speed;
- Mass;
- Dimension;
- Vehicle Standards and Maintenance; and
- Fatigue Management.

The Policy is supported by an operational procedure which guides and supports responsibility holders by providing systems and processes for ensuring the safety of heavy vehicle operators and compliance with their CoR obligations.

The Policy applies to all Councillors, Council workers, contractors and volunteers at Council who may play a role in the CoR, which arises routinely or occasionally in the course of their work.

FINANCIAL IMPLICATIONS

Any financial implications related to the Policy will be considered at quarterly reviews of the budget; however, are expected to be immaterial.

CONCLUSION

The endorsement of this Policy demonstrates Council's commitment to the ongoing health and safety of all persons involved with, or who may be affected by, its road transport operations and in complying with the HVNL.

It is recommended that Council adopt the Chain of Responsibility (HVNL) Policy as attached to this report.

RECOMMENDED

That Council endorse the Chain of Responsibility (HVNL) Policy as attached to this report.

ATTACHMENTS

1. Chain of Responsibility (HVNL) Policy

ORD12

ORD12

SUBJECT: VARIATIONS TO DEVELOPMENT STANDARDS APPROVED UNDER STAFF DELEGATION (QUARTERLY REPORT)

FROM: Director Planning and Environment

EDMS #: 23/374346

PURPOSE OF REPORT

The purpose of this report is to advise Council of any development applications (DAs) that involved a development standard variation approved under staff delegation in the last quarter (April to June 2023).

BACKGROUND

In February 2018, the Department of Planning and Environment (DPE) published *Planning Circular PS 18-003 Varying Development Standards*. This planning circular advised consent authorities of arrangements for when the Secretary's concurrence to vary development standards may be assumed and clarified requirements around reporting and record keeping where that concurrence has been assumed.

In accordance with the planning circular, councils are required to fulfil the following procedural and reporting requirements when development standards are being varied:

- Maintain a publicly available online register of all variations to development standards approved by the consent authority or its delegates;
- Report all variations approved by Council to the DPE within four weeks of the end of each quarter; and
- Report all applications approved under staff delegation to a meeting of Council at least once each quarter.

Council maintains an online register of all variations to development standards and reports all variations approved by Council to the DPE within four weeks of the end of each quarter.

The purpose of this report is to advise Council of any applications approved under staff delegation during the last quarter as per the procedural requirements outlined above.

Details of this matter were included in the Weekly Councillor Update on 28 July 2023.

MAIN REPORT

During the last quarter (April to June 2023), Council staff approved one DA that varied a development standard. The details of this application are outlined below:

DA/2022/544/1 – Construction of a staged integrated housing development comprising 49 dwellings at 91 Central Avenue, Oran Park

- The development involves a community title subdivision to create 49 residential lots and one community property lot, construction of 11 x three storey attached dwellings, 34 x two storey attached dwellings, 4 x two storey semi-detached dwellings, 3 x studio dwellings, roads, laneways, earthworks, landscaping and associated works.
- One of the lots on which a semi-detached dwelling was approved has a site area of 181m² and thereby varied from the minimum lot size for a semi-detached dwelling (namely 200m²) by 19m² or 9.5% variation.
- The variation was considered reasonable given the development is consistent with the objectives of the zone; the development satisfied the underlying objective of the standard; the proposed dwelling house complied with the relevant objectives and controls in the Development Control Plan; and there were no amenity impacts caused by the contravention.

It is noted that the subject DA relates to land located directly to the north of the Oran Park Town Centre, in an area identified in the Development Control Plan for Medium Density Residential Development.

FINANCIAL IMPLICATIONS

This report has no financial implications for Council.

CONCLUSION

During the last quarter (April to June 2023) Council staff approved a DA that varied a development standard. The variation is reported to Council in accordance with the procedural requirements outlined in *Planning Circular PS 18-003 Varying Development Standards*.

RECOMMENDED

That Council note the information in this report.

ORD13

ORD13

SUBJECT: PURCHASING AND PROCUREMENT POLICY - REVISED
FROM: Director Growth and Finance
EDMS #: 23/274599

PURPOSE OF REPORT

The purpose of this report is for Council to consider the revised draft Purchasing and Procurement Policy. It is recommended that Council endorse the Policy to be placed on public exhibition.

BACKGROUND

Council adopted its Purchasing and Procurement Policy (the Policy) in its current format in September 2017. The Policy was last reviewed and updated in June 2020 to include a local preferencing system aimed at supporting local businesses, which was promoted as part of Council's broader response to the COVID-19 pandemic.

In line with Council's policy review requirements, the Policy has been reviewed with a number of proposed changes. The proposed changes are summarised in this report.

A Councillor briefing in relation to the proposed changes to the Policy was held on 25 July 2023.

MAIN REPORT

The purpose of the Policy is to set out the principles and framework for Council's purchasing and procurement activities and to ensure Council is at all times compliant with legislation, the Tendering Guidelines for NSW Local Government and Council's Code of Conduct in relation to the procurement of goods and services.

A summary of the proposed changes to the Policy is outlined in this report.

Modern Slavery Act 2018 (NSW)

The *Modern Slavery Act 2018* (The Act) requires NSW government bodies, local councils and state-owned corporations to undertake a review of their supply chains and establish a form of modern slavery reporting. The Act establishes an Anti-Slavery Commissioner and a parliamentary Modern Slavery Committee.

From 1 July 2022, Council has been required to take reasonable steps to ensure that goods and services purchased are not the product of modern slavery. Council's Policy has been updated to reflect Council's commitment to eliminating / minimising modern slavery practices through its supply chain.

In addition to the proposed Policy changes outlined in this report, Council has also undertaken the following initiatives to ensure compliance with this legislation:

- A training package was delivered to all staff involved in the procurement of goods and/or services to ensure they were aware of their responsibilities under Modern Slavery legislation;
- Council's Tender documentation has been updated to include returnable schedules providing tender respondents the opportunity to demonstrate they do not benefit from modern slavery practices;
- Contract clauses that support Council's position on modern slavery have been developed for inclusion in Council's contract templates; and
- Existing suppliers have received a modern slavery survey so that a risk assessment can be conducted on suppliers who already provide goods and/or services to Council.

These initiatives are complemented by work that Local Government Procurement (LGP) and VendorPanel are also undertaking to ensure that all prescribed contracts (and appointed suppliers) demonstrate that their goods and services are not associated with modern slavery practices. This will also apply to existing suppliers engaged by Council through LGP.

Review of Local Preferencing (Buy Local) System

The last review of this Policy included an additional policy position on local preferencing. The Policy position was introduced with the aim of supporting local businesses and was also promoted as an initiative during the COVID-19 pandemic.

The Policy was updated to include the following assessment criteria, which assumes a total weighting of 100 points (or 100%):

- Award 5 points (or 5%) to suppliers located physically within Camden LGA;
- Award 0 points (or 0%) to suppliers located outside Camden LGA.

The weighting applied to all tenders and request for quotations over \$100,000 (incl. GST).

Performance of Local Preferencing System

A review has been conducted of all tenders approved by Council over the 2021 and 2022 calendar years. A total of 19 tenders were awarded across this period. A summary of the outcome of these tenders is provided below:

Tenders	Number of Tenders	Tenders Awarded to Local Business	Value of Works Awarded to Local Business
2021	7	1	\$300,000
2022¹	12	2	\$1,770,000
Total	19	3	\$2,070,000

¹In 2022, Council approved a panel arrangement tender for electrical services, which included the appointment of three local businesses to this tender. The contract was based on a pricing schedule therefore the value of works in relation to this tender is not included above.

Council also uses VendorPanel as its centralised system for requesting and obtaining quotations over \$15,000. This includes all quotations greater than \$100,000, to which

the local preferencing system applies. A summary of the outcome of these quotations is provided below:

Quotations	Number of Quotations	Quotations Awarded to Local Business	Value of Works Awarded to Local Business
2021	92	11	\$5.493 million
2022	66	9	\$4.512 million
Total	158	20	\$10.005 million

Note: the above quotations include tenders greater than \$250,000 that have been awarded utilising Local Government Procurement contracts.

One observation taken from the review was that a significant number of the projects, works and services Council sought to procure over the 2021 and 2022 calendar years were not able to be delivered by local businesses either as a result of the scale of the project (e.g. Oran Park Leisure Centre construction) or the specialist services required (e.g. specific planning studies requiring a high level of specialisation).

After undertaking a benchmarking review of local preferencing systems in place at other councils, it is recommended that Council enhance the current system to place a greater emphasis on large contractors engaging local businesses (sub-contractors) in projects delivered for Council, essentially making an indirect contribution towards the local economy and local businesses.

The revised assessment criteria would be as follows:

- Award 5% to suppliers located physically within Camden LGA;
- Award between 1% to 4% to suppliers who engage sub-contractor firms or material supply firms located physically within Camden LGA;
- Award 0% to suppliers located outside Camden LGA who do not use subcontractors and/or material supply firms within the Camden LGA.

The remaining financial and non-financial assessment criteria will continue to be scored out of 95%.

A scenario where this would be beneficial for local businesses is where Council is to build a new multi-purpose facility and where the scale of the work would require a large principal contractor not available in the Camden LGA. If a contractor was able to demonstrate that components of the projects, such as electrical, plumbing, and air-conditioning works were to be undertaken by local contractors, this would result in a percentage of the local preference system being applied (between 1%-4% depending on value).

Internal controls have been considered to ensure this system is applied fairly and consistently as part of the tender /quotation evaluation process. This will also ensure that Council's local preferencing system continues to meet the guidelines issued by ICAC in relation to local preferencing.

In addition to the changes proposed above, it also considered more appropriate to re-title the Local Preference System to the Strengthening Local Capacity Program.

Proposed Changes - General Manager's Delegations

The review of the Policy provides the opportunity to consider operational efficiencies which could be achieved through proposed changes to the General Manager's delegations.

The Acceptance of Tenders

In 2019, changes to the *Local Government Act 1993* permitted councils to delegate the acceptance of tenders to the General Manager. This change has the capacity to introduce enhanced efficiencies into the tendering process, including saving valuable time in the procurement process.

There is one restriction on this delegation, which is contained under Section 377(1)(i) of the *Local Government Act 1993*, which states that Council cannot delegate its power to accept tenders for the provision of services currently provided by members of staff of the Council.

Council, to this point, has not chosen to delegate the acceptance of tenders function to the General Manager.

A summary of the value of tenders submitted to Council for approval over the 2021 and 2022 calendar years is provided in the following table:

Value (GST Incl.)	Number
\$0 - \$500,000	3
\$500,000 - \$1,000,000	8
\$1,000,000 - \$2,000,000	4
\$2,000,000 - \$5,000,000	1
>\$5,000,000	1
Panel Arrangement	1
Tenders Declined	1
Total Number of Tenders	19

It is recommended that Council delegate authority to the General Manager for the acceptance of tenders up to a maximum value of \$2 million (incl. GST) including panel arrangements.

The General Manager would still have the capacity to submit tenders to Council which are of lower value, if there was a view that the tender was contentious or of significant importance to Council and the broader community.

The Rejection of Tenders

The *Local Government (General) Amendment Regulation 2022* was published in December 2022. The majority of the changes are considered minor and technical in nature, however one amendment relating to the rejection of Tenders is recommended for Council's consideration.

The amendment allows for decisions to decline all tenders to be made under delegation. Previously, the decision to decline all tenders required a formal Council resolution. It is important to note that the decision to enter direct negotiations in relation to the subject matter of the tender would still require a formal resolution of Council to ensure transparency and accountability.

It is recommended that Council delegate authority to the General Manager to reject all tenders, noting that the decision to enter direct negotiations with a preferred tenderer will still require a formal Council resolution.

Strengthening Environmental & Social Sustainability Considerations

It is proposed to include a new section in the Policy demonstrating Council's commitment to environmental and social sustainability. This will complement a range of sustainability programs and projects, which are currently being undertaken including Council's participation in the Sustainability Advantage Program.

Housekeeping Amendments & Minor Improvements

Other minor housekeeping adjustments have been included in the draft revised Policy to improve the Policy structure and to introduce simplified language.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this report.

CONCLUSION

The revised draft Purchasing and Procurement Policy has been reviewed and updated to reflect Council's modern slavery obligations, the strengthening of environmental and social sustainability considerations and the inclusion of additional measures aimed at encouraging the use of local suppliers and businesses.

A review of the current General Manager's delegations has also been undertaken to provide greater efficiencies in Council's tendering processes.

If endorsed by Council, the Policy will be placed on public exhibition for a period of 28 days. In the event that no submissions are received, it is recommended that the Policy be adopted from the day after the close of the exhibition period.

RECOMMENDED

That Council:

- i. endorse the revised draft Purchasing and Procurement Policy for public exhibition purposes;**
- ii. place the draft policy on public exhibition for period of 28 days;**
- iii. if no submissions are made, adopt the Purchasing and Procurement Policy effective from the day after the close of the exhibition period or, if submissions are made, be provided a further report following the exhibition period to review submissions made and consider adopting a**

final version of the Policy;

- iv. **delegate authority to the General Manager to accept tenders up to a value of \$2,000,000 (inc. GST), noting the restrictions placed on this delegation under Section 377(1)(i) of the *Local Government Act 1993*; and**
- v. **delegate authority to the General Manager to reject all tenders, noting that the decision to enter direct negotiations with a preferred tenderer will still require a formal Council resolution.**

ATTACHMENTS

- 1. Purchasing and Procurement Policy - P3.0161 (Marked Up)
- 2. Purchasing and Procurement Policy - P3.0161 (Clean)

ORD14**ORD14**

SUBJECT: VOLUNTEER MANAGEMENT POLICY - REVISED
FROM: Director Sport, Community and Activation
EDMS #: 23/375561

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the revised Volunteer Management Policy (the Policy).

BACKGROUND

The existing Volunteer Management Policy was adopted in July 2021 and was developed to guide and provide Council with a consistent Volunteer Management approach.

A review and rewrite of the Policy was recently undertaken, with a revised copy of the Policy provided as an attachment to this report.

Councillors were briefed on the revised Policy on 18 July 2023.

MAIN REPORT

The revised Policy intends to provide support and guidance to Council Officers on the recruitment, onboarding, and management of volunteers. It applies to all volunteers, committees and sub-committees involved in Council organised activities, events and programs.

Additionally, the Policy applies to Council staff that volunteer in such activities or programs which is external to their normal workplace duties.

The key proposed amendments to the draft Volunteer Management Policy include:

- Alignment with industry definitions – to reflect the commonly used language in the sector;
- Addition of Inclusive Volunteering – specifically addressing the needs of people with disability and reflecting Council's commitment to inclusive volunteering;
- WHS risk management – to provide clear guidelines for safe management of volunteers, including their roles and responsibilities and medical clearance; and
- A number of formatting and policy structure changes.

In reviewing the Policy, relevant internal and external stakeholders were consulted, as well as research and benchmarking undertaken, to ensure the revised Policy is in line with industry best practice and meets legislative requirements.

Council's Volunteer Management Manual has also been updated to reflect the changes made to the Policy.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this Policy.

CONCLUSION

Council has revised the existing Volunteer Management Policy to reflect industry best practice, legislative requirements and better alignment to existing corporate systems.

The endorsement of this Policy will further strengthen Council's volunteer management practices and creates greater opportunities for inclusive volunteering.

It is recommended that Council adopt the revised Volunteer Management Policy as attached to this report.

RECOMMENDED

That Council adopt the revised Volunteer Management Policy as attached to this report.

ATTACHMENTS

1. Volunteer Management Policy - Tracked Changes 2023

ORD15

ORD15

SUBJECT: INVESTMENT MONIES - JUNE 2023
FROM: Director Growth and Finance
EDMS #: 23/388291

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2021*, a list of investments held by Council as at 30 June 2023 is provided.

MAIN REPORT

The weighted average return on all investments was 4.34% p.a. for the month of June 2023. The industry benchmark for this period was 3.72% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 4.10%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. **note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for June 2023; and**
- iii. **note the weighted average interest rate return of 4.34% p.a. for the month of June 2023.**

ATTACHMENTS

1. Investment Report - June 2023

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - PUBLIC ADDRESS SESSION

FROM: Cr McLean

EDMS #: 23/396290

"I, Councillor Peter McLean, hereby give notice of my intention to move the following at the Council Meeting of 8 August 2023:

That Council consider amending the Code of Meeting Practice P3.0113.9 to allow the community to speak publicly on any item.

Specifically, this would require amending section 4.1 to:

The public address session at a Council meeting provides an opportunity for people to speak publicly on any item which concerns operations and functions of Camden Council. People speaking on any item on Council's business paper will have priority over those speaking on any other items.

As well as other amendments in the Code of Meeting Practice including altering Appendix D to reflect this change, this includes part (i) and part (viii)(c).

Report back to Councillors at its next Ordinary meeting with proposed amendments for Council's consideration.

BACKGROUND

Currently, there are very few public addresses at Camden Council meetings (compared with other councils) so this amendment would encourage more public addresses at Council meetings which is a positive outcome for the entire community.

Creating a genuine dialogue and engagement with community is critical for any council's reputation, transparency and sentiment. At Camden Council, it must be noted that the community can currently provide feedback in a variety of other forms including public addresses on agenda items plus Councillors regularly receive feedback from individual community members. However, this amendment enhances the current engagement and provides a direct form of input or feedback to Councillors when the community wants to provide it rather than when it aligns to a specific agenda item. This means that community can address Council (when it is related to functions and operations of Council) when they want rather than when Council wants.

A community that is listened to will often be more willing to listen to their local Council and respect the decision which Council makes. Council should hear all positions and opinions from the community; this engages community in the decisions and activities of Council.

This amendment will assist Camden Council to more strongly address the guiding principles for councils set out in Section 8A of the *Local Government Act 1993*.

Please note that the current Code of Meeting Practice would otherwise remain the same and public addresses would all have to follow the existing procedures and guidelines for a public address.

This amendment isn't suggesting Camden Council doesn't engage or listen to community, because it clearly does, however we must always be open to improvement and doing things better."

RECOMMENDED

That Council:

- i. **consider amending section 4.1 of the Code of Meeting Practice P3.0113.9 to allow the community to speak publicly on any item as follows:**

The public address session at a Council meeting provides an opportunity for people to speak publicly on any item which concerns operations and functions of Camden Council. People speaking on any item on Council's business paper will have priority over those speaking on any other items.

and amending Appendix D of the Code of Meeting Practice to reflect this change, including part (i) and part (viii)(c); and

- ii. **receive a report at its next Ordinary meeting with proposed amendments for Council's consideration.**

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
EDMS #: 23/395703

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*, the following business:

- Acquisition of Land – Grasmere

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)); and
- Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i));

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.


The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.


Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- i. **hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- ii. **close the meeting to the media and public to discuss reports dealing with commercial matters in accordance with the provisions of Sections 10A(2)(c) and 10A(2)(d)(i) of the *Local Government Act 1993*.**

 70 Central Ave,
Oran Park NSW 2570

 mail@camden.nsw.gov.au

 PO Box 183, Camden 2570

 camden.nsw.gov.au

 4654 7777

 ABN: 31 117 341 764

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