



# REFUND OF CASH BOND OR BANK GUARANTEE

Office Use Only

File No.:

Binder.:

APPLICATION FORM

**Application details as shown on the Development Consent**

<b>Development Application Number</b>	<b>Stage/Precinct Number</b>	<b>Date Consent Issued</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Type of Development</b>		
<input type="text"/>		
<b>Street Address</b>		
<input type="text"/>		
<b>Suburb</b>	<b>Post Code</b>	
<input type="text"/>	<input type="text"/>	
<b>Lot</b>	<b>Deposited / Strata Plan</b>	
<input type="text"/>		

**Details of the Applicant (for refund)**

**Name**

**If Company, Contact Person**

**Street Address**

**Suburb** **Post Code**

**Business Phone** **Mobile Phone** **Fax**

**E-mail**

Are you the Payee of the Bond?  Yes  No

If no, please attach letter of Authority

**Type of Activity for which security was lodged \***

- Performance Bond for Construction Works
- Defect Rectification of Public Works (Maintenance Bond)
- Final Layer of Asphaltic Concrete
- Concrete Footpath Construction
- Street Trees
- Footpath Crossing Construction
- Outstanding Works (Copy of Submission & Council Approval Letter to be Attached)
- Other (Please Specify) \_\_\_\_\_

**\* NOTE: A SEPARATE FORM MUST BE FILLED OUT FOR EACH BOND/GUARANTEE**

**Consent Condition No. (if applicable)**

**Bond Details**

<input type="checkbox"/>	<b>Cash Bond</b>	<b>Amount</b>	<b>Receipt No</b>	
		<input type="text"/>	<input type="text"/>	
<input type="checkbox"/>	<b>Bank Guarantee</b>	<b>Amount</b>	<b>Bank Ref No</b>	<b>Council Reg No</b>
		<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Date of Lodgement of Security with Council</b>		<input type="text"/>		
<b>Bank Name</b>	<input type="text"/>			
<b>Branch</b>	<input type="text"/>			
<b>Branch Address</b>	<input type="text"/>			
	<input type="text"/>			
<b>Contact Person</b>	<input type="text"/>			

**Please note:**

- Council is required to confirm that the Bond can be released. This involves an inspection of the work and review of the files.
- Should the work be unsatisfactory, Council may call on the bond and undertake or rectify the works.
- Bonds can only be returned to the payee.
- Bank guarantees can only be returned to the issuing organization at the branch indicated above.
- Council will undertake one inspection of the constructed works to identify any outstanding or unsatisfactory items. Upon written notification from the applicant that such matters have been completed/rectified, one further inspection will be undertaken to verify such. Should Council determine from this inspection that works are still outstanding/unsatisfactory and subsequent inspection/s will be required, the results of such inspections will not be provided until the required inspection fees have been paid and the receipt number provided to the inspecting officer.

**Declaration**

I apply for a refund of the security described in this application. I confirm that the development has been completed in accordance with the relevant condition/s of consent. I understand that if the condition/s of consent for which security is held are not fully satisfied, Council will retain the security and take action to order compliance with the development consent.

Name

If company, contact person

Signature  Date

*Office Use Only*

Fee Details	Account No.	Admin Fee	Date	Receipt