



CONTRACT FOR UNDERTAKING OF CERTIFICATION WORK

This contract meets the requirements of Section 73A of the Building Professionals Act 2005 and clause 19A of the Building Professionals Regulation 2007.

This is a contract between the applicant and Camden Council, where Council will carry out certification work for the applicant and/or may be appointed as the Principal Certifying Authority in relation to the subject development.

1. Accredited Certifier	
Name	Camden Council
Address	70 Central Avenue, Oran Park
Postal Address	PO Box 183 Camden NSW 2570
Email	mail@camden.nsw.gov.au
Telephone Number	(02) 4654 7777
<p>The details of the officers employed by Council as accredited Certifiers, any of whom may carry out certification work and inspections under this contract, can be found on the Building Professionals Board Website at http://www.bpb.nsw.gov.au/page/engaging-a-certifier/find-a-certifier/</p>	
2. Details of the Applicant	
Name Company/Organisation	
Postal Address	
Telephone Number	
Email	
3. Insurance	
<p>Accredited certifiers employed by Council exercising the certifying functions on Council's behalf are not required to be covered by insurance for the purposes of Division 2 of Part 6 of the <i>Building Professionals Act 2005</i></p>	

4. Details of the Certificate Work to be Undertaken

The following certification works are requested to be undertaken (please select):

- The determination of an application for a Complying Development Certificate under Section 85A of the Environmental Planning & Assessment Act 1979 (EP&A Act)
- The issuing of:
 - Construction Certificate under Section 109F of the EP&A Act
 - Compliance Certificate under Section 109G of the EP&A Act
 - An Occupation Certificate under Section 109H of the EP&A Act
- Appointment as Principal Certifying Authority (PCA) under Section 109E of the EP&A Act for building works
- The carrying out of functions as PCA under the EP&A Act
- The carrying out of inspections under Section 109E(3) of the EP&A Act

Council will undertake the certification work in a professional manner and in accordance with the requirements of the EP&A Act and the Environmental Planning & Assessment Regulation 2000.

5. Description of the site and development works to be undertaken

Description of the development			
Site Address	No	Street	Suburb
Title Details	Lot	DP	Sec
<i>Type of Approval</i>	Consent Authority	Determination Number	Determination Date
Development Consent	Camden Council	DA	
Complying Development Certificate	Camden Council	CDC	
Construction Certificate	Camden Council	CC	

6. Plans, Specifications & Documents

Related plans, specifications or other documents issued with the consent or certificate.

As referred to in the relevant development consent, construction certificate or complying development certificate.

7. Fees & Charges

Certification Work

Fees and Charges for certification work will be charged in accordance with Councils Adopted Fees & Charges which are published on its website at www.camden.nsw.gov.au.

Contingencies

- a) The fees above provide for Council to carry out 1 (one) inspection for each critical stage or other inspections of the building.

Additional fees may be charged in the following circumstances;

- (i) Additional critical stage inspections or other inspections due to the staging of building works or variations in the construction sequence.
 - (ii) Reinspection of works as a result of the relevant stage of construction not being ready, incomplete or unsatisfactory.
 - (iii) Additional on-site meetings.
- b) If Council carries out work as result of unforeseen contingencies, Council will:
- (i) Calculate the fee based on its annual fees and charges; and
 - (ii) Give you an invoice within 21 days after the completion of that work.

8. Payment

You must pay the fees and charges on or before the lodgement of the application for that certificate, excluding any fees and charges for work arising as a result of unforeseen contingencies. You must pay any fees and charges for unforeseen contingencies within the invoice terms.

Appointment as PCA

If the certification work relates to the functions of a PCA, you must pay the fees and charges before Council commences those functions, excluding any fees and charges for work arising as a result of unforeseen contingencies.

Unpaid Fees

In circumstances where Council is appointed as PCA and the fees are not paid in accordance with this contract, you acknowledge and accept liability for all or any unpaid fees and any associated debt recovery costs plus interest incurred from the time of appointment.

You acknowledge and accept that Council, as PCA, may suspend services where fees have not been paid, or remain outstanding.

9. Applicant's Signature

I accept the terms and conditions of this contract including the associated payment of fees:

Signature	
Date	

10. Council's Signature

Signed for and on behalf of Council by an authorised officer:

Officer's Name	
Officer's Position	
Signature	
Date	

11. Statutory Obligations of Accredited Certifiers

This contract must attach any document containing information about the statutory obligations of accredited certifiers that is published by the Building Professionals Board for the purpose of clause 19A of the Building Professionals Regulation 2000 and available on its website.

Note: No document published as at date of this contract.