

THIS FORM MUST BE FORWARDED TO THE AGREEMENTS DELIVERY TEAM PRIOR TO INSPECTION

Developer:	
VPA Item:	
Date Inspection Requested:	
DA Number:	

Utility - Electricity	Yes/No/Not Applicable	Comments
Copy of Invoice supplied	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Site plan or GPS coordinates provided detailing the location of each meter/s and linking to the respective meter number	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Meter function servicing description (i.e. carpark lighting, irrigation) provided for each meter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Utility - Gas	Yes/No/Not Applicable	Comments
Copy of Invoice supplied	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Site plan or GPS coordinates provided detailing the location of each meter/s and linking to the respective meter number	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Meter function servicing description (i.e. carpark lighting, irrigation) provided for each meter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Utility - Water	Yes/No/Not Applicable	Comments
Copy of Invoice supplied	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Site plan or GPS coordinates provided detailing the location of each meter/s and linking to the respective meter number	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Meter function servicing description (i.e. carpark lighting, irrigation) provided for each meter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Basins	Yes/No/Not Applicable	Comments
All works completed in full (conversion to quality basin completed)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Weed, silt and debris free	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pits, GPT's and drainage lines cleaned	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pit grates secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Parks/Open Space	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All landscaped areas to be weeded, mulched to specification with no dead or missing plants	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Park furniture secured, damage free and treated as per manufacturers recommendations (timber)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Paths to be damage and weed free	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Grass to be weed and pest free, and established for use	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pit grates secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Buildings	Yes/No/Not Applicable	Comments
Final OC provided	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Roads	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pits, GPT's and drainage lines cleaned	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pit grates secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Render and steps in pits completed	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Riparian Corridors	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Bridges	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Share Paths	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Dog Parks	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All furniture and equipment secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Water bubblers operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Weed and debris free	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Playgrounds	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Playground certification provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All play structures secured and working	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All park furniture secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Water bubblers operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Lighting operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
BBQ's operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Amenities operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Amenities operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Paths to be damage and weed free	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Grass to be weed and pest free, and established for use	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pit grates and irrigation lids secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Sports Park	Yes/No/Not Applicable	Comments
All works completed in full	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All works completed to specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
WAE's provided to Council in both dwg and pdf formats	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Operations and maintenance manuals provided to Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
All park furniture secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Water bubblers operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Lighting operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
BBQ's operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Amenities operational	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Paths to be damage and weed free	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Grass to be weed and pest free, and established for use	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Pit grates and irrigation lids secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Fields to be fit for purpose	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Contributions Planner or Project Manager

Name

Position

Signed

Date