

Minutes

Bicentennial Equestrian Park
Reference Group Meeting
Camden BEP Main Pavilion

Wednesday 12th February 2025



MEETING DETAILS

Date: 12/2/2025	Location: Camden BEP	Scheduled Time: 7:00pm
Meeting opened:	7:06 pm.	Meeting closed: 9:26pm
Chairperson :	Warren Death	
Minute taker:	Kieran Berryman: Camden Council (ex officio)	
Acknowledgement of Country:	Acknowledgement read by Chairperson	

BEP Reference group is operating in caretaker capacity pending appointment of new Reference Group by Council in March 2025.

ATTENDANCE

Present:

- Warren Death, community member (chair)
- Jason Sharpe, community member
- Wendy Dennis, Cobbitty Pony Club (alternate)
- Danni Katon, Camden Harness Club
- Sally Crowell Camden Harness Club (alternate)
- Jo Tapp, Camden Show Society
- Sandy Davies, Camden Show Society (alternate)
- James Mathers, Sydney Polocrosse Club (by video link)
- Garry Clarke, Eventing Equestriad Australia
- Norm Flegg, County of Cumberland Campdraft Club
- Councillor Peter McLean, Camden Council
- Councillor Eva Campbell, Camden Council
- Kieran Berryman, CCSO, Camden Council (ex officio)

Apologies and Absences:

- Rebecca Golowenko, Cobbitty Pony Club
- Hayley Neville, Mgr. Economic Development and Activation, Camden Council. (ex officio)

Visitors & Guests:

- Kristy Finlayson - Manager Public Affairs, , Camden Council.

Motion: That the apologies be noted and leave of absence granted.

Moved: Jason Sharpe, **Seconded:** Garry Clarke

Motion Carried

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

No Changes

Motion: That with the above changes the minutes are true and accurate reflection of the previous meeting.

Moved: Norm Flegg, **Seconded:** Jo Tapp

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

- The Reference group was advised that Jeff Ferrif, John Kelly, John Vallance and Elysha Sargent have not sought reappointment to the new Reference group.

CHAIRPERSON REPORT

- Nil
-

DRAFT

AGENDA ITEMS

1. **PRESENTATION : Boots n Beats – Kristy Finlayson**

- Working closely with Kieran Precinct Team to ensure the event is positive for everyone involved.
- Considered Cawdor Rd area but too many issues (narrow, issues with surface, trees, jumps, concerns about having alcohol close to Cawdor Rd.)
- Event will be ticketed
- Saturday 14th June. Not clashing with other Eq. events.
- Dressage area but not using Pony Club area at all
- 12pm – 6pm Family friendly
- Country music festival
- 1 headline act and others acts moving around the event precinct
- Seeking stall holders inc. Ringers western, RM Williams
- Main stage area in corner of dressage area.
- Bar operations, traffic control and security will be outsourced by RFQ to licenced operators
- Parking within BEP and adjacent areas but not on arena surfaces (Circus, Ferguson, Onslow car park)
- Event site fully fenced.
- Risk assessment will be completed and managed
- Bump in week prior.
- Crowd management for approx. 15k
- Ticketed. If not sold out will sell tickets at gate
- Engaging local police by user pay system
- Cancellation and postponement plan in place.
- Site inspections will be completed before and after.
- Rubbish management as per waste management plan developed with Council Waste Team
- Remediation coordinated with precinct and parks teams including aeration, top dressing where required.
- Council will bear full responsibility for all repairs and remediation.
- Post event debrief with stakeholder teams
- Not our intention to promote Dressage Area as an event space rather market BEP generally.
- Engage with local businesses for partnership opportunities.
- Sufficient portable toilet facilities will be hired in.
- Taxi's and Ubers will have a marshalling area

Councillor Update

- Councillor Peter McLean, Camden Council
- Councillor Eva Campbell, Camden Council

USER GROUP UPDATES

Camden Show Society

- 2025 Show 4th & 5th April. Planning well underway!

Eventing Equestriad Australia

- Hunter Trials in 2 weeks
- EA Elite squad show jumping and XC next week
- Wanting to engage Council media and comms when high standard events are being held at BEP

Cobbitty Pony Club

- 1st rally day. 30 kids
- Looking for fixed covers to picnic tables
- Club trailer is almost too big for the storeroom. Looking to lift breezeway gates to allow trailer to be parked there.
- Would like to see an overhead boom for the washbay.

New Action : (25-001) : TL Kieran Berryman will investigate.

Sydney Polocrosse Club

- Carnival booked for August, later than other years.

Cumberland Campdraft Club

- Working bee held
- Breast Cancer Draft booked for late March
- Cr McLean & Cr Campbell are invited to attend.
- Looking at grants for all new livestock yards, shade and other improvements

Camden Harness Club

- As tabled
 - Cones event 9th March
-

ACTION LOG/PROJECTS

17-021 – Steel horse yards : Complete. Close.

19-017 – Washbays : Complete. CLOSE

23-003 Annual Equestrian Muster : Review success of Boots n Beat and look to include in future years. On Hold.

23-004 XC Jumps & Course Fees : Have removed half course hire fee to help offset wear and tear to jumps. Draft EA XC Jumps & Yards agreement currently being reviewed by Council Legal. Will model a higher flat horse fee against current course and horse fee. Kieran Berryman to monitor.

23-009 New Master Plan : Tender closes 21/2. TL Kieran Berryman will update

24-005 EEA International Event : TL Kieran Berryman discussing options for sponsorship and promotion with Council economic development team.

24-007 Community Music Event : Presentation from Council Events team. Updates to follow.

24-008 Closing arena surfaces after large events for repairs and rest : Completed CLOSE

24-010 Rec Rider Day rate : Rate already in schedule of fees. Precinct team looking at how Bookable system can be configured and rules around them.

BEP Calendar and Events update : Precinct Team

- Eq. Calendar all for 2025
- 120+ Rec Riders registered so far

GENERAL BUSINESS

- Nil.

Meeting Closed 9:26pm



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
20-004 2020	CCSO/355 Committee Implement irrigation water plan	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 10/5/23 – 14/6/23 - <i>Reactivated</i> : TL to reactivate and raise with Council for works to commence. 9/8/23 - Will be included in overall masterplan consultation. On Hold
20-015 2020	CCSO/355 Committee Install new EEA bridge	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate. 9/11/22 – Reactivated for action. 14/12/22 – No Action.
21-005 2021	CCSO/355 Committee Extend formal roadway network.	CCSO	14/7/22 – Task transferred from 355 Committee 10/8/22 – Project to be run to complete works by Council Major Projects. CCSO to coordinate.
22-003 10/8/2022	Warren Death Emergency disease outbreak planning at BEP	CCSO & Whole Ref. Grp.	10/8/22 - BEP Ref Grp. members to consider infrastructure requirements or models at other venues for defined isolation areas. 14/9/22 - Propose dedicated room/stable/treatment box at each BEP precinct. 4 in total. CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. Also propose a float with screens to deal with horse fatality onsite. 12/10/22 - CCSO to seek advice from Dr. Tony Mogg for requirements for such rooms. 9/11/22 - 6x5m shed with stainless steel fittings, HWS, sink, , suitable large door and Personal Access Door. CCSO to distribute base requirements for review. 14/12/22 - Add treatment room to masterplan. ON HOLD



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-005 14/9/2022	CCSO Proposal from Camden Rotary to construct a memorial monument adjacent to BEP	Kieran Berryman	14/9/22 - CCSO to distribute the handout material to all Reference Group and for members to take to their respective for consideration at next BEP meeting. 12/10/22 - CCSO to submit Ref. Grp. recommendation for the Rotary Emergency Services memorial to Council for consideration. 9/11/22 – 14/12/22 Recommendation submitted to Council officers. No update 8/2/23 – 12/4/23 Council is considering options for memorial. 10/5/23 – No Update ON HOLD
23-003 12/4/2023	Kieran Berryman TL BEP Annual Equestrian Muster event	Kieran Berryman TL	12/4/23 – 9/8/23 TL Kieran Berryman to compile more details of potential annual muster event to be held at the BEP. 8/11/23 – 8/5/24 - On Hold - TL Kieran Berryman discussing concept with Council events team. 10/7/24 - 14/8/24 To be included in Music Event . 13/11/24 - Review success of Boots n Beat and look to include in future years. On Hold.
23-004 10/5/2023	Garry Clarke EEA XC jumps and XC course fees	Kieran Berryman TL	10/5/23 – 14/6/23 TL Kieran Berryman to recirculate previous modelling completed for effect of changing from current fees structure to proposed fee structure. 9/8/23 - Fee modelling distributed. Not enough attendees for discussion. 8/11/23 – 8/5/24 Kieran Berryman to meet with EEA re options for charging for use of grounds and fee. 12/6/24 - TL Kieran Berryman & Garry Clarke met to discuss. Kieran Berryman to write up and provide feedback. 10/7/24 – 13/11/24 No Update. Kieran Berryman to write up and provide feedback. 12/2/25 - Have removed half course hire fee to help offset wear and tear to jumps. Draft EA XC Jumps & Yards agreement currently being reviewed by Council Legal. Will model a higher flat horse fee against current course and horse fee. Kieran Berryman to monitor.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-008 8/11/23	Warren Death Annual Park Management Plan/Schedule	Kieran Berryman TL	<p>8/11/23 : TL Kieran Berryman to arrange meeting of interested people.</p> <p>14/2/24 - Meeting held, Kieran Berryman to compile and distribute for review.</p> <p>13/3/24 - Plan being assembled. Draft of discipline specific preparations developed. Kieran Berryman to distribute for user group feedback. To include restorative works post event.</p> <p>10/4/24 - Draft of discipline specific preparations developed and distributed to members for user group feedback. To include restorative works post event.</p> <p>8/5/24 - Grounds sub committee to meet to review & discuss.</p> <p>12/6/24 - Feedback received from user groups. TL Kieran Berryman will update the management plan.</p> <p>10/7/24 – 12/2/25 No Update TL Kieran Berryman will update the management plan.</p>
23-009 8/11/23	Kieran Berryman Renew Masterplan	Kieran Berryman TL	<p>14/2/24 - Consultation session held with BEP RG. Community Survey to be distributed shortly. Kieran Berryman to send to all clubs and rec riders.</p> <p>13/3/24 - Survey link sent to all clubs, user groups and Rec Roders. 150 submissions so far. Closes April 3rd.</p> <p>10/4/24 - Survey closed. 200+ responses received. Data will be compiled and consultants engaged to commence interpretation and plannings.</p> <p>8/5/24 - Community survey results being analysed. Data will be compiled and consultants engaged to commence interpretation and planning.</p> <p>12/6/24 – 13/11/24 Consultant still to be engaged.</p> <p>12/2/25 - Tender closes 21/2. TL Kieran Berryman will update</p>
24-005 13/3/24	Garry Clarke EEA International event	Kieran Berryman	<p>13/3/24 - TL Kieran Berryman to speak to Councils Events Team about assistance, promotion and sponsorship.</p> <p>10/4/24 – 12/2/25 TL Kieran Berryman discussing options for sponsorship and promotion with Council economic development team.</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
24-007 12/6/24	Ref. Grp. Community music event ("Boots n Beats")	Kieran Berryman	12/6/24 - TL Kieran Berryman to provide feedback back to Council about Ref Grp opposition to the event being held at BEP 10/7/24 – 14/8/24 Hayley Neville and TL Kieran Berryman to take feedback back to Council and to continue to provide Ref. Grp with updates as the event details become clearer. 13/11/24 - Presentation from Council Events team. Updates to follow 12/2/25 - Presentation from Council Events team. Updates to follow
24-010 10/7/24	Jo Tapp Rec Rider Day rate	TL Kieran Berryman	10/7/24 – 12/2/25 Rate already in schedule of fees. Precinct team looking at how Bookable system can be configured.
25-001 12/2/25	CPC Wendy Dennis Washbay overhead booms	TL Kieran Berryman	12/2/25 - TL Kieran Berryman will investigate.
<next>			



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>17-021 2017</p>	<p>CCSO/355 Committee Install steel horse yards</p>	<p>CCSO</p>	<p>14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i>. Request for quotations for earthworks being issued this month. 14/6/23 - Request for quotations issued for yard pads. Update next month. 9/8/23 - TRN selected. Works starting in next week. 8/11/23 - Shale Pads completed. Daytime working bee good. Afternoon working bee failed. More will be planned over next few months. 14/2/24 - Working bees held and yards installed. Still works for Southern end prior to Campdraft event and Pony Club to be completed. 13/3/24 – 10/4/24 Still Pony Club to do and some more for pads near main arena. 8/5/24 – 12/6/24 All yards installed (238). Numbering still to be completed. Some signage still to be installed. 10/7/24 – 13/11/24 Numbering still to be completed. Some signage still to be installed.12/2/25 Completed CLOSE</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>19-017 2019</p>	<p>CCSO/355 Committee BEP Wash bays</p>	<p>CCSO</p>	<p>14/7/22 – Task transferred from 355 Committee 10/8/22 – Small project to be run to complete works. CCSO to coordinate. 10/5/23 - <i>Reactivated</i>. Precinct team will commence works in new financial year. 14/6/23 – 9/8/23 Precinct team will commence works in new financial year. 8/11/23 - On Hold pending budget confirmation. 8/5/24 - Quotes being sought for immediate works. 12/6/24 - Quotes being sought to construct at Southern & Pony Club. Timber posts & rails to be replaced with cattle rail at Main. 10/7/24 – 14/8/24 Tender/RFQ open. Closes in August. Quad washbays will be 4 x inline and front rails for all will be double. 13/11/24 - Gauci Civil works commenced. To be completed by years end. 12/2/25 Completed CLOSE</p>
<p>24-008 12/6/24</p>	<p>Warren Death Periodic closure of Arenas</p>	<p>Ref. Grp.</p>	<p>12/6/24 - Ref Grp to further consider periodic closure of arenas after events or as required to protect/repair surfaces. 10/7/24 – 14/8/24 TL Kieran Berryman to review and discuss with Parks team about reparations periodically and after larger events that would require arena closure 13/11/24 - Kieran Berryman will make social posts and install signs and locks. 12/2/25 Completed CLOSE</p>

BEP Reference Group.

CAMDEN HARNESS CLUB - February 2025 Report

2024 ended up with a flurry of celebrations and free dinners!

Five CHC members attended the **Volunteer Thank You Reception**. We are all volunteers within our club and regularly assist other clubs to run their events. Our table was shared with some RFS gentlemen and two animal welfare ladies. We enjoyed a superb dinner as Councillor Ashley Cagney, heartily thanked everyone for their hard work and dedication to the Camden Community. Dinner was delightful and Lyons club rewarded every one with their famous traditional Christmas Pudding.

Danni and Charlotte attended the **BEP Reference Group December BBQ** which wrapped up the year treating us to chicken tenders, sausages, salads and drinks. Sally went to the **Sports Forum at Oran Park** only to find the doors closed so she joined us at the BEP BBQ. We all enjoyed the relaxed interaction with reference group members and former Mayor, Councillor Eva Campbell.

2025 saw us bring in the New Year with a Social Pleasure drive and then a Grandparents drive in the hope of sparking junior interest.

The new wash bays are terrific. Great design and amazing water pressure. Thank You.

We have a very busy year ahead; supporting other club activities looking forward to our first meeting planned for Sunday 9th March at the polocrosse arena.

CHC Madam President, Danni, and Vice-president, Charlotte, have reapplied for 2025 reference group membership.

Camden BEP Chairpersons Report 12th February 2025

Hello All,

I quit!

Thanks

Jeff Ferrif

BEP Chairperson

0410 585 785