

Minutes

Companion Animals Advisory Committee Meeting
Camden Council
Administration Centre
70 Central Avenue, Oran Park

13 August 2024



camden
council

MEETING COMMENCED: 11:37AM**PRESENT**

Councillor Campbell (Chairperson), Dr Derek Keeper, Ms Joanne Lawrence, Ms Sharon Richards, Ms Cherie Davis and Ms Kate Kabrovski,

ALSO IN ATTENDANCE

Acting Manager Environment and Regulatory Services, Coordinator Regulatory Services, Team Leader Ranger Services, Companion Animals Rangers, Client-Side Project Support Officer and Governance Officer – Panel & Committees.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Campbell gave an Acknowledgement of Country.

DECLARATIONS OF INTEREST

There were no declarations of interest noted.

APOLOGIES AND LEAVES OF ABSENCE

Moved by Councillor Campbell, seconded by Dr Derek Keeper

That the following apologies are noted:

- Councillor Symkowiak
- Dr Steven Ferguson
- Ms Kerrie Elias

The Committee noted the following resignations from the Companion Animals Advisory Committee:

- Ms Simone Maher
- Ms Colleen Ritchard

Note: Councillor Campbell read a message from Councillor Symkowiak outlining her circumstances around re-election and thanked her for her participation on the Committee.

CAAC01 Confirmation Of Minutes - 13 February 2024 And 26 March 2024**RESOLVED**

Moved by Dr Derek Keeper, seconded by Ms Sharon Richards.

That the Companion Animals Advisory Committee: confirm and adopt the Minutes of the Companion Animals Advisory Committee Meetings held on 13 February 2024 and 26 March 2024, copies of which are attached and have been circulated.

Action Items:

Nil.

CAAC02 Confirmation Of Minutes - 14 May 2024**RESOLVED**

Moved by Dr Derek Keeper, seconded by Ms Cherie Davis.

That the Companion Animals Advisory Committee confirm and adopt the Minutes of the Companion Animals Advisory Committee Meeting held on 14 May 2024.

Action Items:

Nil.

CAAC03 Items Submitted By Sharon Richards - Write To State Government Members**RESOLVED**

Moved by Ms Sharon Richards, seconded by Ms Kate Kabrovski.

That the Companion Animals Advisory Committee endorse the suggestion that direction be given to Council Staff to prepare a report/briefing to Council on writing to State Members.

Action Items:

Council Staff to commence research and investigation in generating a report/briefing to Council.

CAAC04 Camden Animal Shelter Update**RESOLVED**

Moved by Ms Sharon Richards, seconded by Ms Kate Kabrovski.

That the Companion Animals Advisory Committee note that Council sought an updated cost assessment of the concept design and the assessment. Council are currently undertaking a value engineering exercise and the Committee will be updated on the outcome of the exercise.

Action Items:

Council Staff may require an extraordinary meeting with the Committee to review the updated plan.

CAAC05 Cat Management Plan**RESOLVED**

Moved by Ms Cherie Davis, seconded by Ms Kate Kabrovski.

That the Companion Animals Advisory Committee note that Council will continue to meet the objectives of the Cat Management Plan, with the next information night to focus on cats and tips and tricks for owners on building a cat enclosures.

Action Items:

Council Staff to send the number of cats within the colony at Grand Prix Park to Ms Sharon Richards (Provided at the end of the meeting).

CAAC06 Operational Update

RESOLVED

Moved by Dr Derek Keeper, seconded by Ms Sharon Richards.

That the Companion Animals Advisory Committee note the information provided and that Council have joined AWL, find my owner initiative.

Action Items:

Council Staff to investigate opportunities to better use statistics to outline rehoming rates.

CAAC07 Forward Meeting Plan - 2024/2025

RESOLVED

Moved by Ms Sharon Richards, seconded by Ms Cherie Davis.

That the Companion Animals Advisory Committee: endorse a forward meeting plan for the 2024/2025 financial year.

Action Items:

Nil.

CAAC08 Committee And Reference Group Caretaker Period

RESOLVED

Moved by Ms Cherie Davis, seconded by Dr Derek Keeper.

That the Companion Animals Advisory Committee: note the update regarding the Committee's caretaker arrangements due to the 2024 Local Government Elections.

Action Items:

Governance Officer Panel & Committees to send out EOI links to the Committee once they are open.

General Business

Team Leader Ranger Services noted that Emily Robinson won the Local Government Rangers Officer of the Year award with the Australian Institute.

Ms Sharon Richards enquired about liaising with Real Estates and requesting they request microchip information with rental applications. Team Leader Ranger Services noted that this would be an internal policy for each office however Council do provide microchip information in packs for tenants and new builds and can investigate further opportunities for these information packs to be distributed.

Ms Sharon Richards enquired about Pet of the Week in the newspaper and Team Leader Ranger Services noted that the costs associated with this as well as the turnaround time for the distribution makes it less valuable. Social media is a more efficient process noting limited costs and fast turnaround.

Ms Joanne Lawrence advised the Committee about the Home Ever After program ran by the RSPCA which assists with pet adoption after death. Council to look at providing link on Councils website.

[Home Ever After | RSPCA NSW - RSPCA NSW](#)

MEETING CLOSED AT 1:10pm.

