

Minutes

Camden Town Farm
Reference Group Meeting
Camden Civic Centre

Wednesday 19th July 2023



camden
council

MEETING DETAILS

Date: 19/7/2023

Location: Camden Civic Centre

Time: 7:00 pm

Meeting opened:

7:10 pm. Meeting closed 9:50 pm

Chairperson:

David Buckley

Minute taker:

Kieran Berryman: Camden Council (ex officio)

Acknowledgement of Country:

Acknowledgement read by Chairperson

ATTENDANCE

Present:

- David Buckley, community member
- Colin Packer, Camden Community Garden
- Tony Biffin, community member
- Sarah Cleaton, community member
- Councillor Eva Campbell, Camden Council
- Councillor Cindy Cagney, Camden Council
- Kieran Berryman, CCSO (Community Committees Support Officer), Camden Council (ex officio liaison officer)

Apologies and Absences:

- Debby Dewbery, community member
- Jeff Ferrif, community member
- Nicolet Westerhof, community member
- Sarah Cleaton, community member
- Nicolet Westerhof, community member
- Sarah Cleaton, community member
- Councillor Eva Campbell, Camden Council
- Kerrie Flynn, community member

Visitors:

- Roger Percy, Art Gallery Curator, Camden Council

Motion: That the apologies be noted and leaves of absence granted

Moved: Sarah Cleaton, **Seconded:** Cr. Eva Campbell

Motion Carried

DECLARATIONS OF INTEREST

- Nil

PRESENTATION OF ARTISTS FOR TOWN FARM WALKWAY PUBLIC ART

Roger Percy on behalf of Cultural Activation Team

- Slide show presented
- Council received \$5.1m in grant funding to deliver improved connection to the Nepean River. The resultant Public Spaces Legacy Project includes 4.3 kms of new pathway through Camden Town Farm and includes an allowance for a bespoke public art trail.
- Initial consultation regarding themes for public art was conducted with the community and relevant reference groups in the initial stages of development of Council's next Public Art Strategy.
- Following consultation, a Request for Quotation (RFQ) was developed to seek suitably qualified artists to develop works responsive to the aesthetic of the CTF.
- 46 artists were invited to submit a concept based on
 - Seating
 - Interpretive Signage
 - Gateway entry
 - Sculpture
 - Pathway embellishment
 - Mural
 - Fencing.
- 12 Artists submissions were received and assessed by an expert panel.
- Next Steps
 - **July**
 - Preparation of concept plans
 - **August**
 - Further engagement with reference and advisory groups
 - Further Councillor briefing.

Roger Percy departed the meeting and conversation ensued

- Who was on the expert panel completing the assessment?
- What was the brief provided to artists and the panel?
- Were there 46 submissions or 12?
- Which artists and submissions were ruled out?
- What role does CTF Ref. Grp have in the process?
- How can it be ensured that all art works are Anatomically, Botanically, Culturally and Historically correct?
- Cr. Campbell indicated that she would seek additional information from Council

Motion: That the CTF Ref. Grp. Request further consultation with regards to the final and adopted concepts of all proposed public art to be installed on the CTF.

Moved: Sarah Cleaton, **Seconded:** Tony Biffin

Motion Carried unanimously

Motion: That a representative and alternate of the CTF Ref. Grp. be a member of the assessment panel for proposed public art to be installed on the CTF.

Moved: Cr. Cindy Cagney, **Seconded:** Tony Biffin

Motion Carried. Cr Campbell against.

Action update : (22-001): TL KB to take recommendations of Ref. Grp to Council Management for advice, action and response.

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- Nil

Motion: That the minutes are a true and accurate reflection of the previous meeting.

Moved: Cr. Cindy Cagney, **Seconded:** Cr. Eva Campbell

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

- Nil

CHAIRPERSON'S REPORT

Report presented as tabled and attached.

Motion: That the Chairperson's report be accepted.

Moved: Cr. Eva Campbell, **Seconded:** Tony Biffin.

Motion Carried

AGENDA ITEMS

Nil

STANDING ITEMS

Councillor Updates

Cr. Cindy Cagney :

- Cr. Cagney advised that Heritage Committee has a programme of events for Unlock Camden including activities at CTF on 2/9/23
- Includes (*not all activities at CTF*)
 - Welcome to Country
 - Aboriginal Dancers
 - Smoking ceremony
 - Tree planting
 - Aboriginal Art – making activity
 - Vintage Car and Machinery Display
 - Glider display
 - Art and community stalls
 - Art Workshop – En Plein Air
 - Walkway activity – CMS characters to interact
 - Passport – Markets to coordinate
 - Fly Over – Camden Airport
 - Llewella/CTF Info stand – add cut out of Llewella

Cr. Eva Campbell

- Cr. Campbell to clarify what activities will be at CTF and throughout Camden
 - Cr. Campbell commented positively on the Bush Care event that she attended held at CTF. Cr. Campbell asked that her thanks and congratulations be passed on to all those involved in such a great event.
-

CTF Calendar and Events update – CCSO

- A few weddings and engagement parties booked in for remainder of 2023
 - Taste to be held end of September
 - Ayrshire state livestock show being held mid September
 - All bookings now through “Bookable” online booking system
-

Agricultural Operations Working Group – contained in Chairperson report

- No update.
 - Meeting of working group to be arranged to discuss and refine Farm Management Plan (FMP).
-

Camden Community Gardens update – Col Packer

- Good attendance at working bees
 - Meeting with Cr. Cindy Cagney arranged for 24/7 to discuss pathway and other supports that Council could provide to Gardens.
 - Garden is looking very bare with less rosemary.
 - Gardens Committee want to reinstate Platypus shape.
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ACTION LOG/PROJECTS

19-014 Farm flood evacuation plan : No Action. TL KB to progress.

19-032 Indigenous Garden : No Action. TL KB to progress.

21-025 ATV : ATV delivered. Induction of staff and volunteers to follow.

22-001 CTF Walkway Extension project: TL KB to take recommendations of Ref. Grp to Council Management for advice, action and response regarding public art.

22-011 Annual recognition of Miss Davies: Council Events Team to include CTF in Unlock Camden 2023. TL KB to monitor.

22-012 Timeframe for legacy Projects: Closed

22-013 Cattle yard redevelopment : TRN selected as supplier. Works to start in next few weeks. TL to progress.

22-015 CTF Walkway repairs : Close.

23-001 Introduce Bull : TL KB to coordinate procurement of a bull on or around start of December 2023.

23-002 Farm management plan : TL KB to coordinate a meeting of the Farm. Ops. Working group to review and refine FMP

23-003 Community Garden pathways : Meeting being held with Gardens and Cr. Cagney.

23-005 Cottage clean-up and security : Cottage yard cleaned up. Glazier attending to repair windows. Security lighting on order. New rear door being installed. TL to progress.

23-006 Cottage future plans : WestInvest submission circulated. Cottage use will be included specifically in the new Masterplan. TL to progress.

GENERAL BUSINESS

- Tony Biffin suggested addition of a recycling bin near TB1 due to high waste volume at the markets.

New update : (23-007): TL KB to arrange installation of recycling bin near TB1.

Meeting Closed 9:50pm

Camden Town Farm Reference Group Meeting No 11

Camden Civic Centre

Chairperson's Report

19th July 2023

Welcome. Thank you for your continued interest in the future of the C T F and attendance at this meeting.

Unfortunately, meeting no 10 did not eventuate so I'll move onto meeting 11. We have definitely rolled past the cooler parts of autumn and are now experiencing the frosts and freezing of the winter months. Hence virtually zero plant growth except for a few patches of self-sown ryegrass. Hopefully next year will see a larger area of winter grasses and clover. It is reassuring to see the movement at the Town farm, as most rubbish is now removed, the removal of Gleditsia and the restoration of the fence lines damaged by flooding also changing the landscape of the farm. Rotational cattle grazing and paddock slashing have added to the picture along with the appearance of the Kubota 2 seated 4 wheel drive vehicle.

The Farm Operations subcommittee circular yearly management plan for the livestock and cropping operations is providing a framework for a management plan used by council staff in liaison with the advice from the Reference group farm opps subcommittee. With reliable communication channels and timeframes adhered to, this will provide a flexible workable model for the farming operations of the CTF.

As the ex 355 committee legacy of suggested projects start to be ticked off via the Action log, the future appears to be materialising.

"Vision

To maintain the tranquillity and rural vista of the Town Farm. To maintain a link to the dairy industry

To incorporate an educational outlook

Master Planning

View the farm (looking north towards the airport from Exeter Street) as a series of activity levels or areas.

Level 1

High level of community activity and involvement including educational, markets, livestock (dog trials, cattle showing), displays, walking tracks, recreational fishing, utility building.

Level 2

Environmental demonstrations and best practise projects including restoration of the lagoon, weed control/eradication, tree planting, wetland management. Educational activities/ projects.

Level 3

dairy heifer grazing and some cropping.

Level 4

Intensive cropping

Level 5

Riverbank restoration including extensive tree plantings.

As you look out over the farm levels, the intensity of activity decreases to 'passive, tranquil, "landscaped' view."

Please be mindful of the need to be courteous and respectful during the meeting and to direct your comments via the chair. Please be aware of commercial in confidence around quotes, invoices, and commercial matters. Thank you. David Buckley 19 – 07 - 2023



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-014 2019	CCSO/355 Committee Develop a CTF flood evacuation plan for livestock	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan. WIP 22/12/22 – 15/3/2023 Flood evac plan developed. CCSO will finalise and circulate. 19/4/23 - TL KB including Community Gardens notification in planning. 17/5/23 - Final step is to identify suitable/contracted off farm emergency location for herd. EOI will be required. TL to progress. 19/7/23 - No Action. TL KB to progress.
19-032 2019	CCSO/355 Committee Indigenous Garden project	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping. 15/2/23 – 15/3/23 Look to reactivate works. Look into leverage Clontarf programme for indigenous students in schools. Consider including in new masterplan. 19/4/23 - TL KB to meet with Allen Powell to discuss his ideas and report back. including in new masterplan. 17/5/23 - TL Kieran Berryman met with Allen Powell. Bedding mulch from livestock show to be spread in Indigenous Garden yard. TL Kieran Berryman to coordinate. 19/7/23 - No Action. TL KB to progress.
19-045	CCSO/355 Committee COWA flooring treatment	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-062 2019	CCSO/355 Committee Electronic gates for walkway	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor.
19-073 2019	CCSO/355 Committee Design info signage for CTF public access area on Toilet Block 1.	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signage for TB1. CCSO team to coordinate content and design.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
21-018 2021	CCSO/355 Committee LLS ephemeral wetlands project	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.
21-021 2021	CCSO/355 Committee Install safety bollards at walkway entrance.	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install bollards. CCSO team to coordinate works.
21-025 2021	CCSO/355 Committee Procure ATV for use by Council staff and volunteers	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Risk assessment compiled by Council Safety team. CCSO working though procurement process. 21/12/22 – ATV Ordered. Kubota. Delivery ETA April 2023. Will be stored in CTF Machinery shed. 15/2 - 15/3/23 – No Update. Kubota ATV on order. Awaiting delivery by Camden Tractors No Update. 19/4/23 – 17/5/23 ATV On order. Awaiting delivery by supplier. 19/7/23 - ATV delivered. Induction of staff and volunteers to follow.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-001 17/8/2022	CCSO. Council proposal to extend walkway within CTF. Request for CTF RG to review proposed route.	TL Kieran Berryman	<p>20/7/22 - CCSO to coordinate an onsite walk and fencing inspection with Reference Group members for 10am 31/7/2022. Completed</p> <p>17/8/22 – Walk completed. Recommendation made on preferred route. WIP</p> <p>21/9/22 - Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates</p> <p>19/10/22 CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>16/11/22 - Public Art being proposed for Walkway will be consulted. CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>21/12/22 - Public Art will be consulted with Ref. Grp in new year. CCSO will continue to liaise.</p> <p>15/2/23 - Final Route being finalised. Woody weed removal works will commence around 1st March. Construction proper will commence later in 2023.</p> <p>15/3/23 – Project progressing. CTF Ref. Grp to provide content of for signs.</p> <p>19/4/23 Final Route being finalised. Woody weed removal works will commence soon. Construction proper will commence later in 2023.</p> <p>17/5/23 - Final route finalised. Woody weed removal works completed. Fences damaged. TL Kieran Berryman will coordinate fence repairs. Construction proper will commence later in 2023.</p> <p>19/7/23 - TL KB to take recommendations of Ref. Grp to Council Management for advice, action and response regarding public art.</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-011 21/9/2022	CCSO Annual recognition of Miss Davies	TL Kieran Berryman	<p>21/9/22 - CCSO to compile suggestions and ideas from ref. Grp for further discussion at next meeting</p> <p>19/10/22 - CCSO to submit Ref. Grp. recommendation for annual Miss Davies event at CTF to Council for consideration</p> <p>16/11/22 - Council Events team happy to help with project. Coordinate with Unlock Camden. Ref. Grp members to consider previously proposed ideas for more detailed discussion at next meeting.</p> <p>22/12/22 - CCSO to coordinate CTF members attendance at Heritage Committee meeting in new year to discuss including CTF and Miss Davies in "Unlock Camden" event.</p> <p>15/2/23 - Cr. Cagney spoke to Councils Heritage Committee and they have invited a delegation from the CTF Ref. Grp to their April meeting to discuss including CTF in the Unlock Camden programme.</p> <p>15/3/23 - No Update. CTF ref Grp members to be invited to April Heritage Advisory Committee meeting</p> <p>19/4/23 - Council Events Team to include CTF in UnLock Camden 2023. TL KB to monitor.</p> <p>17/5/23 - David Buckley attended Heritage Advisory Committee and discussed options. TL KB to monitor.</p> <p>19/7/23 - Council Events Team to include CTF in Unlock Camden 2023. TL KB to monitor.</p>
22-013 19/10/2022	Tony Biffin Relocation and improvements to cattle yards	TL Kieran Berryman	<p>19/10/22 - CCSO to submit Ref. Grp. recommendation for shale pad and yards relocation to Council for consideration</p> <p>16/11/22 – 15/2/23 Discussions held with Council construction team. Planning for pad and materials commenced.</p> <p>19/4/23 - Progressing with quotes obtained from Council contractors.</p> <p>17/5/23 - Additional quotes being sought.</p> <p>19/7/23 - TRN selected as supplier. Works to start in next few weeks. TL to progress.</p>
23-001 15/2/23	David Buckley Procurement of a bull	TL Kieran Berryman	<p>15/2/23 - TL to coordinate procurement of a bull by 31st March.</p> <p>15/3/23 - TL to work with Chairperson to procure a bull by 1st May 2023</p> <p>19/4/23 - TL KB to coordinate procurement of a bull on or around start of December. On Hold</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-002 15/3/23	David Buckley Farm manual management plan	David Buckley & TL	<p>15/3/23 - TL to work with Ref. Grp. coordinate development of annual management plan/calendar for farm operation including all foreseeable management activities per year.</p> <p>19/4/23 - TL KB to coordinate a meeting of the Farm. Ops. Working group to commence development of the procurement of a Farm management plan.</p> <p>17/5/23 - Draft FMP tabled and reviewed. TLKB to circulate for further review.</p> <p>19/7/23 - TL KB to coordinate a meeting of the Farm. Ops. Working group to review and refine FMP</p>
23-003 15/3/23	Col Packer Community Garden pathway	TL Kieran Berryman	<p>15/3/23 - TL to investigate condition of gardens pathway, take photos and report back.</p> <p>19/4/23 - TL KB and contractor have looked at pathways and repairs are relatively expensive. Looking at options.</p> <p>17/5/23 – No Update</p> <p>19/7/23 - Meeting being held with Gardens and Cr. Cagney.</p>
23-005 17/5/23	Jeff Ferrif & David Buckley Clean-up and securing of cottage exterior	TL Kieran Berryman	<p>17/5/23 - TL KB to coordinate clean-up and repair of cottage windows and fixtures and installation of suitable security lighting.</p> <p>19/7/23 - Cottage yard cleaned up. Glazier attending to repair windows. Security lighting on order. New rear door being installed. TL to progress.</p>
23-006 17/5/23	Tony Biffin Plans and scope for repair and redevelopment of Cottage	TL Kieran Berryman	<p>17/5/23 - TL KB to coordinate distribution of requested documents to Ref. Grp.</p> <p>19/7/23 - WestInvest submission circulated. Cottage use will be included specifically in the new Masterplan. TL to progress.</p>
23-007 19/5/23	Tony Biffin Installing recycled bin near TB1	TL Kieran Berryman	<p>19/7/23 - TL KB to arrange installation of recycling bin near TB1.</p>



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
22-012 19/10/22	David Buckley – Chairperson Timeframe for projects carried forward from S355 Committee to be commenced by Council	TL Kieran Berryman	19/10/22 - CCSO to provide an update on project timeframes for next meeting. 16/11/22 – 22/12/22 No Update 15/2/23 – 17/5/23 Some works in progress 19/7/23 – CLOSED
22-015 19/10/22	Jeff Ferrif CTF walkway repairs and reopening.	TL Kieran Berryman	19/10/22 - CCSO to liaise with Council re timeframe for walkway repairs. 16/11/22 – 21/12/22 Quotes being sought for repairs. Construction to commence Early 2023 and complete by March 2023 15/2/23 - Construction to commence Early 2023 and complete by end of March 2023 15/3/23 - Repair works have commenced and will be finalised this week. 19/4/23 - Construction completed. Reopening when woody weed removal work and farm clean-up is completed. 17/5/23 - Construction completed. Reopening in next few days after final mowing. 19/7/23 - CLOSED