

Minutes

Camden Town Farm
Reference Group Meeting
Camden Civic Centre

Wednesday 17th April 2024



camden
council

MEETING DETAILS

Date: 17/4/2024

Location: Camden Civic Centre

Time: 7:00 pm

Meeting opened:

6:56 pm. Meeting closed 8:48 pm

Chairperson:

David Buckley

Minute taker:

Kieran Berryman: Camden Council (ex officio)

Acknowledgement of Country:

Acknowledgement read by Chairperson

ATTENDANCE

Present:

- David Buckley, community member
- Tony Biffin, community member
- Sandy Davies, community member
- Jeff Ferrif, community member
- Debby Dewbery, community member
- Hayley Neville, Manager Economic Development and Activation, Camden Council
- Kieran Berryman, TLCP (Team Leader – Camden Precinct Team), Camden Council (ex officio liaison officer)

Apologies and Absences:

- Nicolet Westerhof, community member
- Sarah Cleaton, community member
- Colin Packer, Camden Community Garden
- Councillor Cindy Cagney, Camden Council
- Councillor Eva Campbell, Camden Council
- Kerrie Flynn, community member

Visitors:

- Nil

Motion: That the apologies be noted and leaves of absence granted

Moved: Jeff Ferrif, **Seconded:** Sandy Davies

Motion Carried

DECLARATIONS OF INTEREST

- Nil

CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Motion: That the minutes are a true and accurate reflection of the previous meeting.

Moved: Sandy Davies, **Seconded:** Jeff Ferrif

Motion Carried

BUSINESS ARISING FROM PREVIOUS MEETING (not contained in action log)

- Nil

CHAIRPERSON'S REPORT

Report presented as tabled and attached as a year in review.

Motion: That the Chairperson's report be accepted.

Moved: Jeff Ferrif, **Seconded:** Tony Biffin

Motion Carried

AGENDA ITEMS

Camden Town Farm masterplan public consultation survey : Tony Biffin

- Results of community consultation for revised CTF master plan tabled.
 - 121 survey responses; and
 - 10 responses to the quick poll.
 - >95% of respondents believe the current Masterplan is suitable or requires minor updates.
 - Produce Markets, walkway and public events are the most common use of respondents.
 - >85% of respondents feel the current use and operation of the farm should remain as is.
-

STANDING ITEMS

Councillor Updates

Nil

CTF Calendar and Events update – TL Kieran Berryman

- Construction of new walkway slightly overtime and due for completion Mid May.
-

Agricultural Operations Working Group – contained in Chairperson report

- Plan for seeding oats and NPK fertilising ASAP
-

Camden Community Gardens update – Col Packer

- Nil
-

ACTION LOG/PROJECTS

19-014 Farm flood evacuation plan : Investigating use of Sydney Water land off Ferguson lane which Council leases as evac area. WIP

21-021 Install safety bollards at walkway entrance. : Bollards ordered. Will be installed ASAP.

22-001 CTF Walkway Extension project: Construction progressing. Completion May 2024. Opening Late May

22-013 Cattle yard redevelopment : Ramp and crush relocated. Working bee for yards relocation to be planned.

23-001 Introduce Bull : Calving due mid Sept – Mid November. TL KB to monitor

23-007 Markets Recycling Bin : Recycling bin installed. CLOSED

23-009 Walkway POI Signage content : Signs finalised and awaiting installation.

24-001 Winter Feed : TL Kieran Berryman to coordinate sowing of Oats & NPK in Western & Central Lucerne

24-002 Biosecurity plan enforcement : CLOSED

24-003 CCTV restoration.: Quotes requested from 2 suppliers. TL KB to monitor

24-004 Onslow Cattle Shed repairs. : Works starting on repairs. TL KB to monitor

GENERAL BUSINESS

- Jeff Ferrif
 - Lots of Green Cestrum evident along river bank
 - Asks Precinct Team to be vigilant when around CTF being on the lookout for plants.
 - Toxic weed checks are part of cattle movement records already.
- Hayley Neville : Masterplan development will be undertaken inhouse by Councils Public Domain Design section. Will present draft of masterplan at May 24 meeting.

New Action : (24-005): TL Kieran Berryman to coordinate presentation of draft masterplan at next meeting.
--

Meeting Closed 8:48 pm

Camden Town Farm Reference Group Meeting No 16

Camden Civic Centre

Chairperson's Report

17 April 2024

Welcome and thank you for your continued interest in the future of the CTF and your attendance.

The turnaround in the season since late October, with steady rain, a mild flood (in this area) and warm autumn weather has set the scene for a mild winter and hopefully with a reasonable soil moisture profile, an assured body of feed starting mid spring.

Cattle are looking great, and the paddocks are holding up. The livestock and rotational grazing operations is working well considering the work on the walkway.

The completion of the walkway and installation of the various art works is moving along, along with the re location of the cattle yards. The spinning out of oats and fertilizer over the central and western lucerne paddock is, on target

This year going forward.

*As you are aware, "Public Consultation commenced for the new 2024 CTF master plan".
Hopefully, you had a chance to complete the public online survey. (if it is still open?)*

Finished to almost finished projects.

- the flooring of the machinery shed.
- the placement of new water troughs
- the near completion of the walkway and installation of the art projects
- probable repair of the irrigation pump
- cattle yard panels and welding of lugs for pins.

Future projects

As "we" move forward future projects will include.

- the complete completion of the walkway and installation of the art projects
- the flooring of the Farm View pavilion
- the development of the indigenous garden
- irrigation of the eastern, central, and western lucerne paddocks using irrigation pods.
- !
- !
- !
- !
-

Please be mindful of the need to be courteous and respectful during the meeting and to direct your comments via the chair. Please be aware of commercial in confidence.

Thank you.

David Buckley

17 – 04 - 2024



Current Actions

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-014 2019	CCSO/355 Committee Develop a CTF flood evacuation plan for livestock	TL Kieran Berryman	<p>20/7/22 – Task transferred from 355 Committee</p> <p>17/8/22 – Meeting held with Farms Ops. Volunteers. CCSO team documenting process and flood triggers to implement plan. WIP</p> <p>22/12/22 – 15/3/2023 Flood evac plan developed. CCSO will finalise and circulate.</p> <p>19/4/23 - TL KB including Community Gardens notification in planning.</p> <p>17/5/23 - Final step is to identify suitable/contracted off farm emergency location for herd. EOI will be required. TL to progress.</p> <p>19/7/23 – 20/9/23 No Action. TL KB to progress.</p> <p>14/12/23 – 21/2/24 Draft agistment conditions circulated to Farms Ops sub committee. Draft agreement being developed including an annual retainer.</p> <p>20/3/24 – No action</p> <p>17/4/24 - Investigating use of Sydney Water land off Ferguson lane which Council leases as evac area. WIP</p>
19-032 2019	CCSO/355 Committee Indigenous Garden project	TL Kieran Berryman	<p>20/7/22 – Task transferred from 355 Committee</p> <p>17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping.</p> <p>15/2/23 – 15/3/23 Look to reactivate works. Look into leverage Clontarf programme for indigenous students in schools. Consider including in new masterplan.</p> <p>19/4/23 - TL KB to meet with Allen Powell to discuss his ideas and report back. including in new masterplan.</p> <p>17/5/23 - TL Kieran Berryman met with Allen Powell. Bedding mulch from livestock show to be spread in Indigenous Garden yard. TL Kieran Berryman to coordinate.</p> <p>19/7/23 - No Action. TL KB to progress.</p> <p>23/8/23 - Garden to be included in the new CTF masterplan.</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
19-045	CCSO/355 Committee COWA flooring treatment	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor. 23/8/23 – To be included in scope of Masterplan
19-062 2019	CCSO/355 Committee Electronic gates for walkway	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Included in scope of WestInvest grant application. CCSO to monitor. 23/8/23 – To be included in scope of Masterplan
19-073 2019	CCSO/355 Committee Design info signage for CTF public access area on Toilet Block 1.	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop and design new signage for TB1. CCSO team to coordinate content and design. 23/8/23 – Included in PSLP walkway project public art 20/9/23 - Mural to be design as part of walkway project ON HOLD
21-018 2021	CCSO/355 Committee LLS ephemeral wetlands project	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to develop scope. CCSO team to coordinate scoping. ON HOLD
21-021 2021	CCSO/355 Committee Install safety bollards at walkway entrance.	TL Kieran Berryman	20/7/22 – Task transferred from 355 Committee 17/8/22 – Small project to be run to procure and install bollards. CCSO team to coordinate works. 23/8/23 – 21/2/24 - Meeting to be arranged with Macarthur signs. TL to monitor. 20/3/24 – 17/4/24 Bollards ordered. Will be installed ASAP.



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>22-001 17/8/2022</p>	<p>CCSO. Council proposal to extend walkway within CTF. Request for CTF RG to review proposed route.</p>	<p>TL Kieran Berryman</p>	<p>20/7/22 - CCSO to coordinate an onsite walk and fencing inspection with Reference Group members for 10am 31/7/2022. Completed</p> <p>17/8/22 – Walk completed. Recommendation made on preferred route. WIP</p> <p>21/9/22 - Ref. Grp. Feedback provided to project team. Final route, public art, surface treatments and project deliverables still being finalised. CCSO will continue to liaise with project team and provide updates</p> <p>19/10/22 CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>16/11/22 - Public Art being proposed for Walkway will be consulted. CCSO will continue to liaise with project team and provide updates to Ref. Grp.</p> <p>21/12/22 - Public Art will be consulted with Ref. Grp in new year. CCSO will continue to liaise.</p> <p>15/2/23 - Final Route being finalised. Woody weed removal works will commence around 1st March. Construction proper will commence later in 2023.</p> <p>15/3/23 – Project progressing. CTF Ref. Grp to provide content of for signs.</p> <p>19/4/23 Final Route being finalised. Woody weed removal works will commence soon. Construction proper will commence later in 2023.</p> <p>17/5/23 - Final route finalised. Woody weed removal works completed. Fences damaged. TL Kieran Berryman will coordinate fence repairs. Construction proper will commence later in 2023.</p> <p>19/7/23 - TL KB to take recommendations of Ref. Grp to Council Management for advice, action and response regarding public art.</p> <p>23/8/23 – Sarah Cleaton to meet with Cultural Activation staff to review public art proposals. Walkway construction starting next week.</p> <p>20/9/23 – Construction started.</p> <p>14/12/23 – 21/2/23 Construction progressing. Completion March 2024.</p> <p>20/3/24 - Construction progressing. Completion April 2024.</p> <p>17/4/24 - Construction progressing. Completion May 2024. Opening Late May</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
<p>22-013 19/10/2022</p>	<p>Tony Biffin Relocation and improvements to cattle yards</p>	<p>TL Kieran Berryman</p>	<p>19/10/22 - CCSO to submit Ref. Grp. recommendation for shale pad and yards relocation to Council for consideration</p> <p>16/11/22 – 15/2/23 Discussions held with Council construction team. Planning for pad and materials commenced.</p> <p>19/4/23 - Progressing with quotes obtained from Council contractors.</p> <p>17/5/23 - Additional quotes being sought.</p> <p>19/7/23 - TRN selected as supplier. Works to start in next few weeks. TL to progress.</p> <p>23/8/23 - Hardstand pad installed. Yard design underway. New crush to be ordered per specs from Farm Ops sub committee.</p> <p>20/9/23 - New crush selected and ordered. Concrete pad for crush, ramp and drafting gate to be ordered.</p> <p>14/12/23 - New crush delivered. Slab installed. New drafting gate ordered. Will complete install in new year.</p> <p>21/2/24 - Yards to be relocated following Camden Show</p> <p>20/3/24 - TL Kieran Berryman to arrange relocation of ramp & crush. Working bee to be planned.</p> <p>17/4/24 - Ramp and crush relocated. Working bee for yards relocation to be planned.</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-001 15/2/23	David Buckley Procurement of a bull	David Buckley & TL Kieran Berryman	<p>15/2/23 - TL to coordinate procurement of a bull by 31st March.</p> <p>15/3/23 - TL to work with Chairperson to procure a bull by 1st May 2023</p> <p>19/4/23 - TL KB to coordinate procurement of a bull on or around start of December. On Hold</p> <p>20/9/23 - David Buckley & TL KB to coordinate procurement of a bull on or around start of November 2023.</p> <p>14/12/23 - Bull on farm with heifers 12/12/23. 3-4 yr old experienced Limosin. Quiet natured. Doing his thing. All heifers with heat pads applied and most marked already. TL KB to monitor and reapply pads up to 12/3/24.</p> <p>21/2/24 - TL KB to coordinate preg testing of herd in week following Camden Show.</p> <p>20/3/24 - Preg testing completed. 24 of 29 pregnancy.</p> <p>17/4/24 - Calving due mid Sept – Mid November. TL KB to monitor</p>
23-009 20/9/23	TL Kieran Berryman Walkway POI Signage content	TL Kieran Berryman & Ref. Grp. members	<p>20/9/23 - TL KB to distribute POI labels and content requirements for Ref Grp members to volunteer to compose.</p> <p>14/12/23 - TL circulated content to Ref. Grp members. Content to be reviewed by End of Jan 2024. TL to speak to John & Julie Wrigley to review interpretive signage content when drafted.</p> <p>21/2/23 - Kieran Berryman spoke with John & Julie Wrigley and incorporated their input.</p> <p>20/3/24 - Final draft of sign images tabled. Wheat to be beardless and smaller Merino preferred.</p> <p>17/4/24 - Signs finalised and awaiting installation.</p>
24-001 21/2/24	TL Kieran Berryman CTF Winter Feed	TL Kieran Berryman	<p>21/2/24 - TL KB to coordinate sourcing of contractor for sowing winter feed.</p> <p>20/3/24 – 17/4/24 TL Kieran Berryman to coordinate sowing of Oats & NPK in Western & Central Lucerne</p>
24-003 20/3/24	Col Packer CCTV restoration	TL Kieran Berryman	<p>20/3/24 - TL Kieran Berryman to prioritise CCTV restoration</p> <p>17/4/24 - Quotes requested from 2 suppliers. TL KB to monitor</p>



Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
24-004 20/3/24	David Buckley Repairs to Onslow cattle sheds	TL Kieran Berryman	20/3/24 - TL Kieran Berryman to seek information from within Council re: grants. 17/4/24 - Works starting on repairs. TL KB to monitor
24-005 17/4/24	Tony Biffin CTF Masterplan	TL Kieran Berryman	17/4/24 - TL Kieran Berryman to coordinate presentation of draft masterplan at next meeting.



Closed Actions : Closed actions will be removed (hidden) from the current log active at the subsequent meeting

Action # & Start Date	Initiator & Action/Project Description	Who Actioning	Action/Project Log & Status
23-007 19/5/23	Tony Biffin Installing recycled bin near TB1	TL Kieran Berryman	19/7/23 - TL KB to arrange installation of recycling bin near TB1. 23/8/23 - Council waste dept advise recycling bins in public spaces are ineffective. TL to look for bin cover and new location. 20/9/23 – 21/2/24 - TL KB to source a recycling bin that can be installed and removed each day. 20/3/24 - Recycling bin installed. TL KB to monitor. 17/4/24 – Closed
24-002 21/2/24	Tony Biffin Biosecurity plan enforcement	TL Kieran Berryman	21/2/24 - TL KB to liaise with Precinct Team and Council Rangers re: biosecurity plan and future farm access. 20/3/24 - Plan being circulated with Council Rangers. TL Kieran Berryman to meet to discuss. 17/4/24 - Closed

Your Voice Camden

Report Type: Form Results Summary

Date Range: 16-02-2024 - 02-04-2024

Exported: 03-04-2024 11:26:44

Closed

CTF Stakeholder Survey 2024

Camden Town Farm

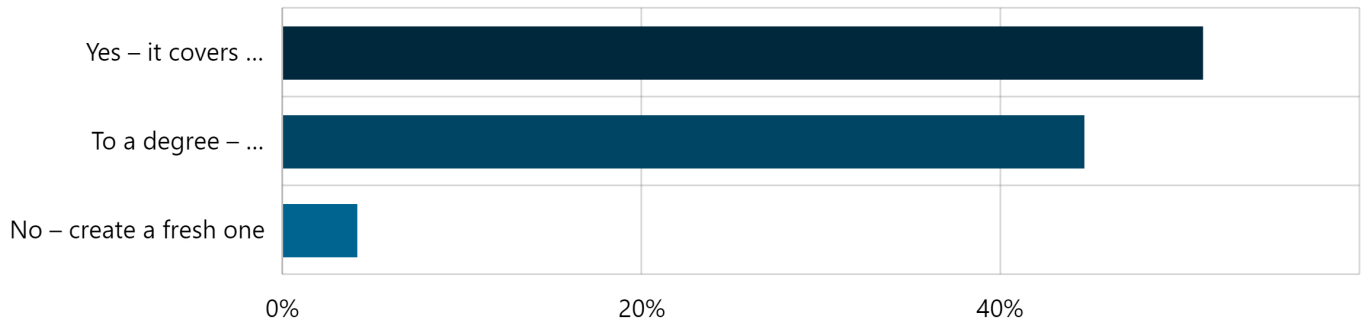
118
Contributors

121
Contributions

Contribution Summary

1. Does the 2016 Vision still reflect your aspirations for Camden Town Farm? Required

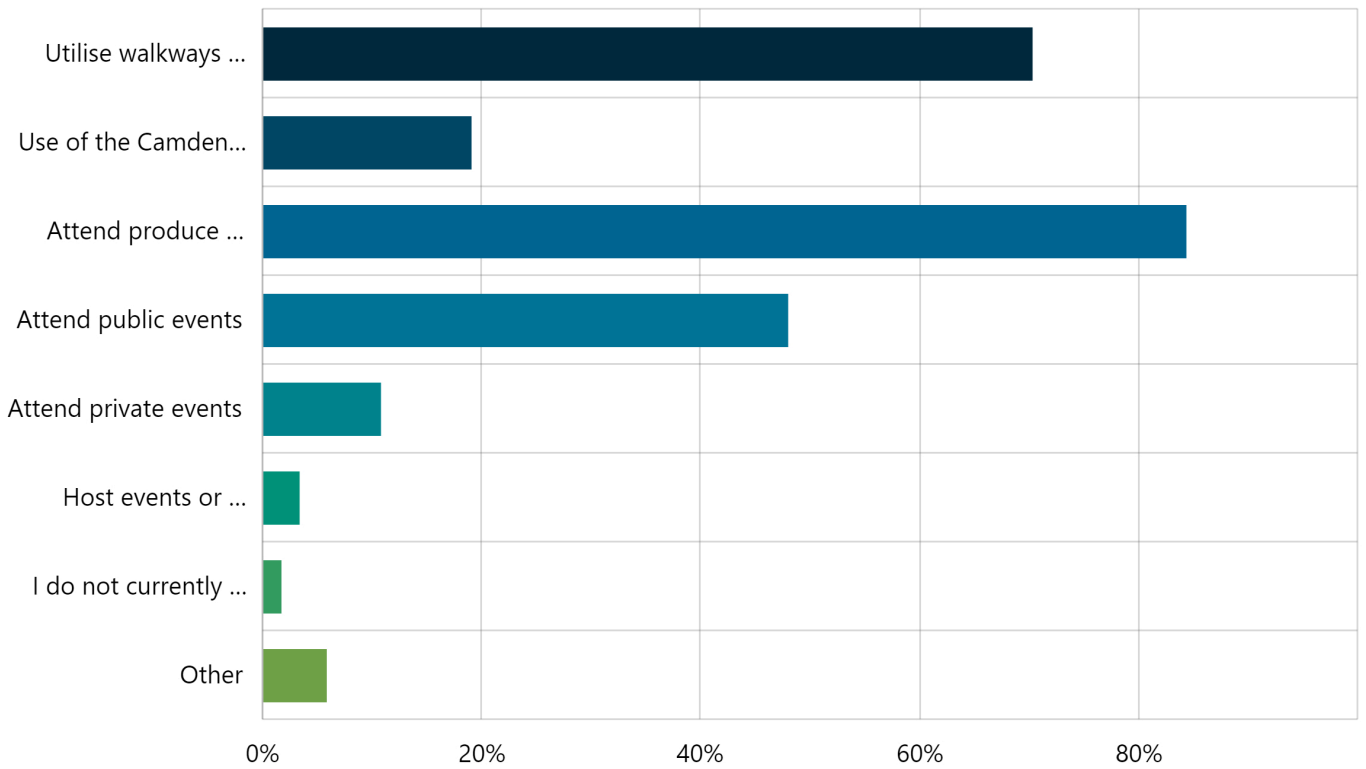
Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
Yes - it covers everything	51.24%	62
To a degree - something is missing	44.63%	54
No - create a fresh one	4.13%	5
Total	100.00%	121

2. What best describes your use of the Farm? Required

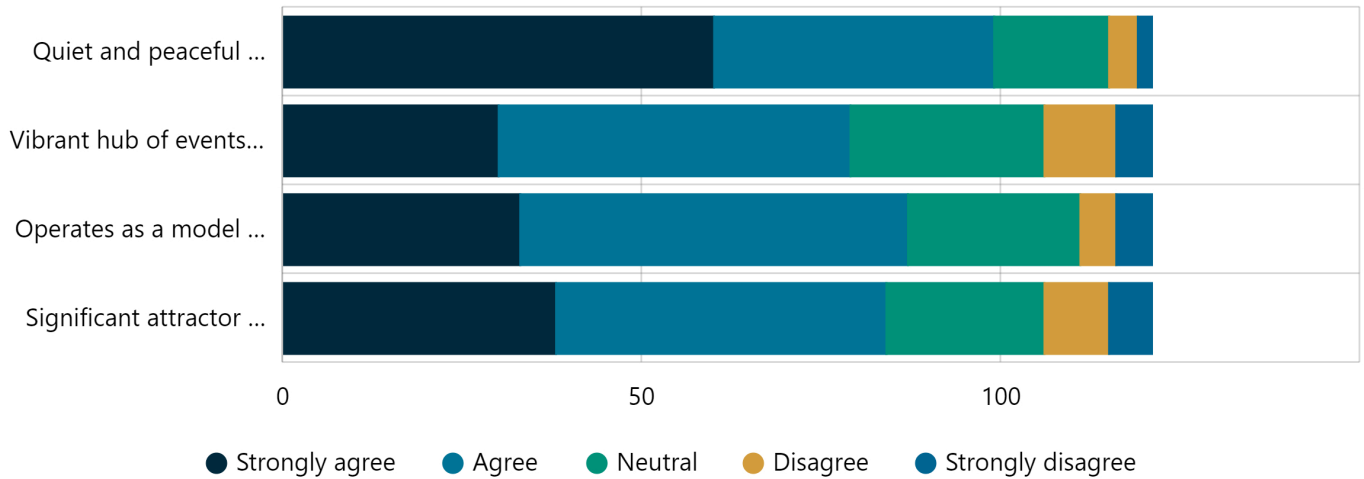
Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
Utilise walkways through the Farm	70.25%	85
Use of the Camden Community Garden	19.01%	23
Attend produce markets	84.30%	102
Attend public events	47.93%	58
Attend private events	10.74%	13
Host events or activities at the Farm (client)	3.31%	4
I do not currently use the Farm	1.65%	2
Other	5.79%	7

3. In 10 years time, how would you like to describe the Camden Town Farm to someone? Required

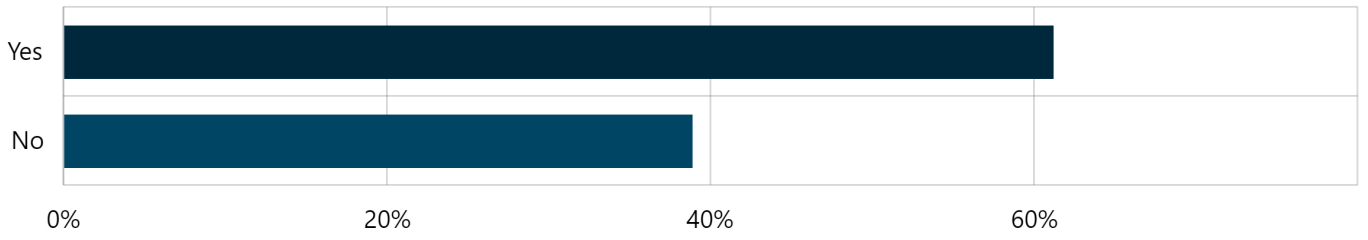
Matrix | Skipped: 0 | Answered: 121 (100%)



	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Count	Score
Quiet and peaceful place for reflection	49.59% 60	32.23% 39	13.22% 16	3.31% 4	1.65% 2	121	1.75
Vibrant hub of events and activities	24.79% 30	40.50% 49	22.31% 27	8.26% 10	4.13% 5	121	2.26
Operates as a model farm e.g. runs herds of livestock	27.27% 33	44.63% 54	19.83% 24	4.13% 5	4.13% 5	121	2.13
Significant attractor for tourists and visitors	31.40% 38	38.02% 46	18.18% 22	7.44% 9	4.96% 6	121	2.17

4. Did you know the heritage precinct within the Farm is open to the public during daylight hours? Required

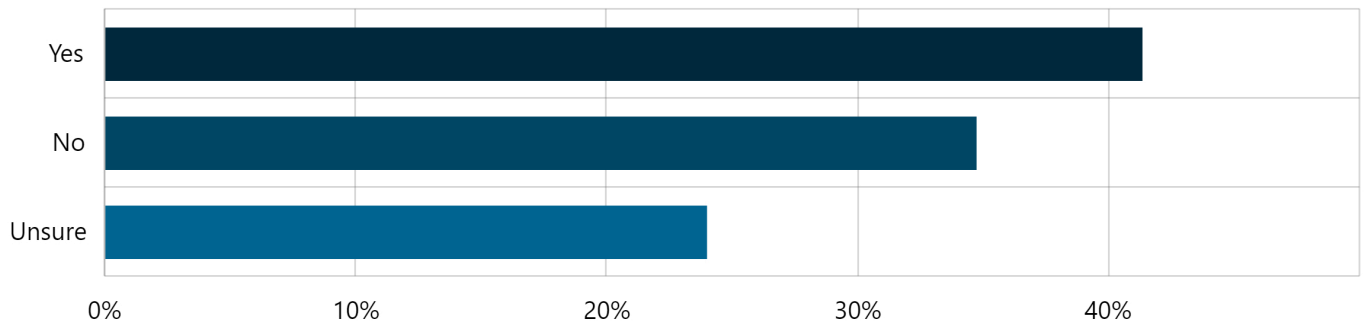
Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
Yes	61.16%	74
No	38.84%	47
Total	100.00%	121

5. Does the existing infrastructure at the Farm meet your needs? Required

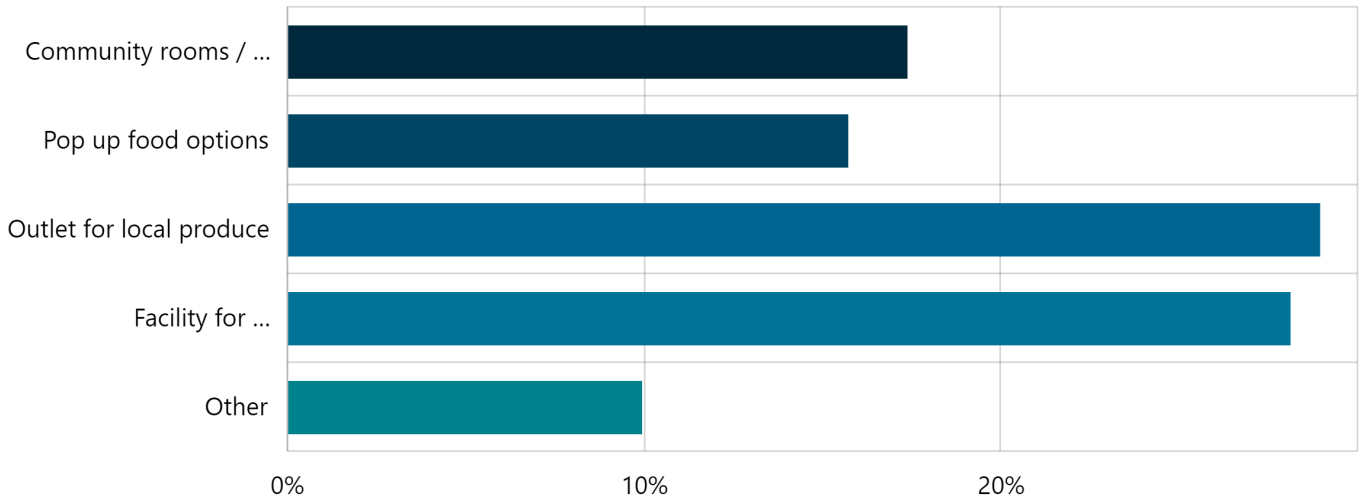
Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
Yes	41.32%	50
No	34.71%	42
Unsure	23.97%	29
Total	100.00%	121

6. The workers cottage is heritage listed and flood affected which limits development. We want to understand your ideas for using the cottage and surrounding spaces.

Multi Choice | Skipped: 0 | Answered: 121 (100%)

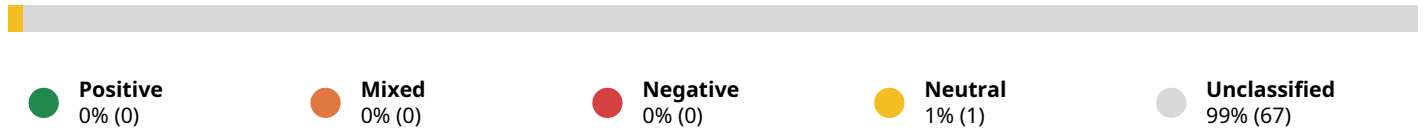


Answer choices	Percent	Count
Community rooms / meeting spaces	17.36%	21
Pop up food options	15.70%	19
Outlet for local produce	28.93%	35
Facility for workshops / education	28.10%	34
Other	9.92%	12
Total	100.00%	121

7. Is there anything else we should know or consider when developing the updated master plan? Required

Long Text | Skipped: 53 | Answered: 68 (56.2%)

Sentiment



Tag	Percent	Count
Shaded areas	10%	7
Trees	7%	5
Kids activities	4%	3
Produce Markets	4%	3
Biodiversity	3%	2
Sustainable living	3%	2
Local produce	3%	2
Seating	3%	2
Education	3%	2
Power	3%	2
Safety	1%	1
Wetlands	1%	1
Accessibility	1%	1
Flower shows	1%	1
Recreation opportunities	1%	1
Heritage conservation	1%	1

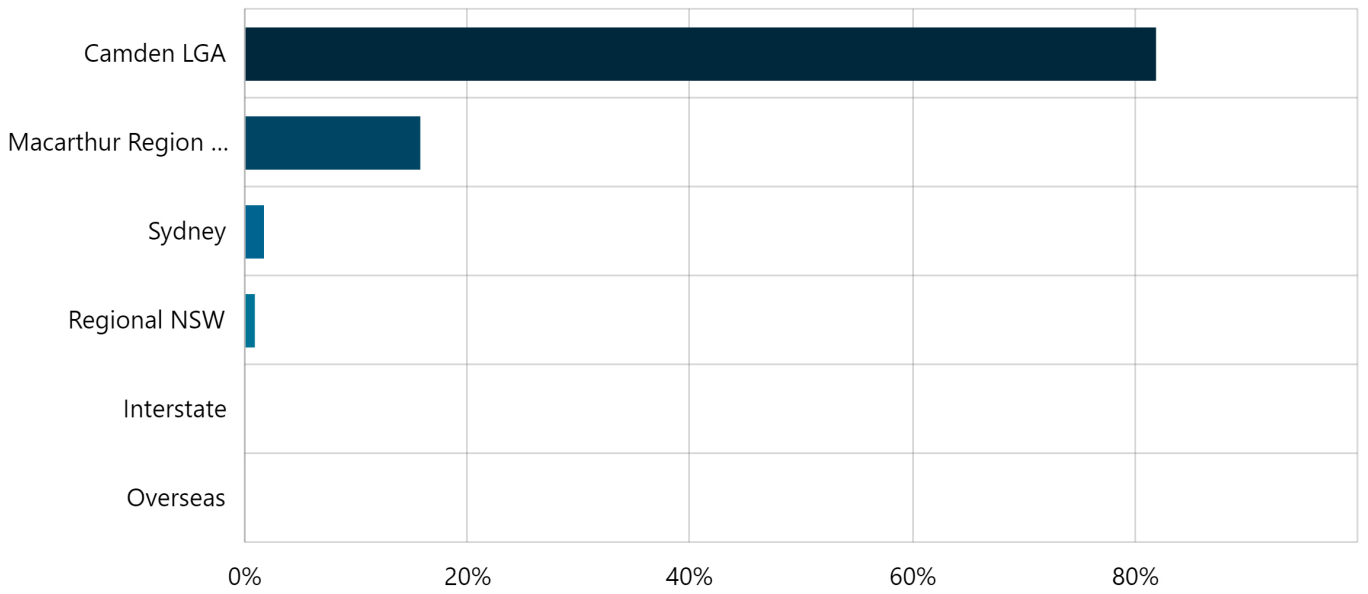
Writers retreat	1%	1
Dogs	1%	1
Toilets	1%	1
Lake	1%	1
Nature play	1%	1
Green space	1%	1
Aboriginal Cultural Garden	1%	1
Traffic	1%	1
Pedestrians	1%	1
Undercover seating	1%	1
Cooking workshops	1%	1
Shelter	1%	1
Advertising	1%	1
Agricultural activities	1%	1

Featured Contributions

No featured contributions

8. Where is your usual place of residence? Required

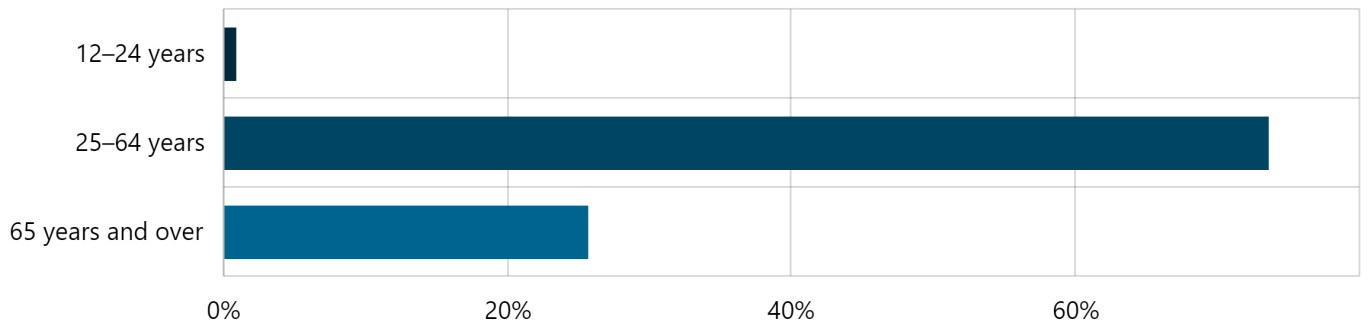
Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
Camden LGA	81.82%	99
Macarthur Region (Campbelltown, Wollondilly)	15.70%	19
Sydney	1.65%	2
Regional NSW	0.83%	1
Interstate	0%	0
Overseas	0%	0
Total	100.00%	121

9. Which age group are you? Required

Multi Choice | Skipped: 0 | Answered: 121 (100%)



Answer choices	Percent	Count
12-24 years	0.83%	1
25-64 years	73.55%	89
65 years and over	25.62%	31
Total	100.00%	121