



# FOOD PREMISES NOTIFICATION FORM (S100 FOOD ACT 2003)

**This form is to:**

- Notify of a new food premises in the Camden LGA.
- Notify of a mobile food van trading on private land.
- Update the details of an existing food premises.
- Update the ownership of an existing food premises.

**\* Mandatory Field**

## Part 1: Premises Details

Trading Name\*

Unit/Shop Number\*      Street Number\*      Street\*  
           

Suburb\*      Lot\*      DP\*  
           

Is this a:     New Premises  
                   Existing Premises – Updating Details  
                   Existing Premises – Updating New Ownership

Vehicle Registration (If Applicable)

## Part 2: Ownership Details

This Business is Owned by a:\*     Sole Trader  
   Company  
   Trust

Sole Trader/Company/Trust Name\*      ABN/ACN\*  
     

Director/Contact Person\*

Business Phone Number      Mobile Phone Number\*  
     

Email Address\*

Postal Address\*

**Part 3: Business Type\* (Tick Most Appropriate)**

- |  |  |
|--|--|
| <input type="checkbox"/> Bakery                                      | <input type="checkbox"/> Community/Church Centre         |
| <input type="checkbox"/> Bar   | <input type="checkbox"/> Party Venue                     |
| <input type="checkbox"/> Function Centre                             | <input type="checkbox"/> Restaurant                      |
| <input type="checkbox"/> Café  | <input type="checkbox"/> Family Day Care                 |
| <input type="checkbox"/> Canteen/School                              | <input type="checkbox"/> Food Authority                  |
| <input type="checkbox"/> Home Business                               | <input type="checkbox"/> General Store                   |
| <input type="checkbox"/> Mobile Food Vehicle Trading on Private Land | <input type="checkbox"/> Greengrocer                     |
| <input type="checkbox"/> Kiosk                                       | <input type="checkbox"/> Grocery/Supermarket             |
| <input type="checkbox"/> Caterer                                     | <input type="checkbox"/> Retail Seafood                  |
| <input type="checkbox"/> Childcare Centre                            | <input type="checkbox"/> Service Station                 |
| <input type="checkbox"/> Club  | <input type="checkbox"/> Takeaway                        |
| <input type="checkbox"/> Delicatessen                                | <input type="checkbox"/> Out of School Hours Care (OOSH) |

Other

**Part 4: Types of Food for Sale\* (Tick All that Apply)**

Category 1	Category 2	Category 3
<input type="checkbox"/> Drinks <input type="checkbox"/> Pre-packaged food NOT requiring temperature control <input type="checkbox"/> Whole fruit and vegetable <input type="checkbox"/> Cakes/biscuits/slice/desserts with no fresh cream or custard <input type="checkbox"/> Bread/pastry <input type="checkbox"/> Jam/sauce/condiments with no samples	<input type="checkbox"/> Cut fruit/vegetables (including salad dishes) <input type="checkbox"/> Cooked meat dishes <input type="checkbox"/> Cooked vegetable dishes <input type="checkbox"/> Cakes/biscuits/slice/desserts with fresh cream or custard <input type="checkbox"/> Ice cream/gelato/soft serve <input type="checkbox"/> Jam/sauce/condiments with samples <input type="checkbox"/> Cold meat dishes <input type="checkbox"/> Sandwiches <input type="checkbox"/> Pre-packaged foods requiring temperature control	<input type="checkbox"/> Raw egg dishes (including mayonnaise, aioli) <input type="checkbox"/> Non-commercial made pate <input type="checkbox"/> Sushi <input type="checkbox"/> Dishes with seafood <input type="checkbox"/> Sous Vide

Other Food for Sale:

**Part 5: Food Safety Supervisor (FSS)**

To determine if you are required to have a FSS, please see the [Food Authority Website](#).

Food Safety Supervisor Name

Certificate Identification Number

Expiry Date




*Please attach a copy of the FSS certificate with your application*

## Part 6: Declaration

- I declare that the information provided on this form is complete and correct.\*
- I understand that this notification does not grant development consent of the activity, nor does it approve the construction or fit out of the premises for its intended use.\*

Name\*

Signature\*

Date\*

## Part 7: Lodgement Details

You can lodge your notification by:

**EMAIL:** [mail@camden.nsw.gov.au](mailto:mail@camden.nsw.gov.au)

**MAIL:** Camden Council, PO Box 183 CAMDEN NSW 2570

**WHAT NOW:** Once your notification is received, a Council Officer will contact you if further information is required. For further information regarding your application, please contact us on:

**PHONE:** 13 22 63

**WEBSITE:** <https://www.camden.nsw.gov.au>