



OUTDOOR DINING APPROVAL APPLICATION FORM

APPLICATION FORM DETAILS

This application form is to be used when applying to use footway for the following activity and associated structures:

- Outdoor Dining/Footpath Restaurant: the service of food and/or drinks to seated patrons in relation to a restaurant or café; where approval is required under the *Roads Act 1993*.

Food and drink need to be prepared in appropriately approved premises immediately adjacent to the footway to which this application relates. The associated premises must have an existing valid Development Consent or Complying Development Certificate (CDC) to operate as food premises, or confirmed as exempt development, and/or a licence under the *Liquor Act 2007* (if applicable) prior to an approval for use of public footway being granted.

Note: this form is an application only, not an approval.

SECTION 1 – TYPE OF APPLICATION

New Application

Renewal

Change of Ownership

SECTION 2 - APPLICANT DETAILS

Surname: Given Names: Title:

Company:

Trading as:

Postal Address:

..... Post Code:

Phone Number: Email Address:

SECTION 3 - SITE DETAILS

Unit No: Street No: Street:

Suburb:

Lot Number: Deposited Plan:

SECTION 4 – DETAILS OF FOOTPATH AND PROPOSED SEATING

Length of outdoor dining area: Width of outdoor dining area:

Area m2 Number of patrons in area:

SECTION 5 – DETAILS OF PROPOSED FURNITURE

Barriers

Heaters

Umbrellas

Planter Boxes

No:

No:

No:

No:

Please provide details of other structures if applicable:

.....
.....
.....

SECTION 6 – LIQUOR LICENCE

Do you intend to serve alcohol within the outdoor dining area, if approved?

Yes

No

Do you have a current liquor licence?

Yes

No

Liquor Licence Number:

Note: If you intend to serve alcohol within the approved outdoor dining area you will need to apply to the relevant authority for an amended Liquor Licence.

SECTION 7 – ADDITIONAL INFORMATION

Do you intend on using the footpath area of adjoining premises?

If yes, please provide written consent from the owner and tenant of the adjoining premises.

Yes

No

Details of current Development Application/Consent to operate a food/licensed premises at this address.

Development Approval Number:

Complying Development Certificate Number:

Date determined (if available):

SECTION 8 – SUPPORTING DOCUMENTS REQUIRED

Please ensure the following documents are provided electronically when submitting this application.

Colour photographs of the site, its context and proposed area, including any trees, rubbish bins, pedestrian crossings, bus stops etc.

Colour photographs of the proposed furniture, including colour scheme.

A plan showing:

- the location of the proposed outdoor seating area and the adjoining premises;
 - total area in sqm (length x width) of the proposed outdoor dining area;
 - location of all doorways and service openings; and
 - the identification of pedestrian access ways.

Copy of the Public Liability Insurance Policy to the amount of \$20million and noting Camden Council as an interested party.

SECTION 9 – APPLICANT DECLARATION

I apply for consent to operate outdoor dining in a portion of the public domain.

- I declare that all the information in the application is to the best of my knowledge, true and correct.
- I understand if the information is incomplete, the application may be rejected or more information may be requested.
- I accept processing delays will arise if there are inadequacies with the application.
- I declare the electronic data provided is a true copy of all associated documents submitted with this application.
- I understand that information submitted with this application may be made accessible to Council staff or in response to Government Information (Public Access) Act requests.

Signature:

Date:

SECTION 10: LODGEMENT INFORMATION

Applications can be lodged using one of the following methods:

Mail:
Camden Council
PO Box 183
Camden NSW 2570

In person at:
70 Central Avenue
Oran Park NSW 2570

Email:
mail@camden.nsw.gov.au

Enquiries: 13 22 63

Website: www.camden.nsw.gov.au

SECTION 11: PRIVACY INFORMATION

The information you provided for your application will be recorded by Camden Council, 70 Central Avenue Oran Park, NSW 2570, and used for the purposes of assessing your proposal. The information is intended for use by the Council as the consent authority and any other relevant government agency who may be required to assess the proposal. Details of the application and any subsequent decision will also be kept in a register by the Council that can be viewed by the public at any time. If this information is not provided your application may not be accepted, not processed or rejected for lack of information. Please contact Council if the information you have provided is incorrect or changes.