



Camden Council

Business Paper

Ordinary Council Meeting 14 September 2021

Please note due to COVID-19 restrictions this meeting is being held as a teleconference. The public can view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage – <http://webcast.camden.nsw.gov.au/video.php>



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DPIE	Department of Planning, Industry & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement

ORDINARY COUNCIL

ORDER OF BUSINESS - ORDINARY COUNCIL

Prayer	6
Acknowledgement of Country	7
Webcasting of Council Meetings	8
Leaves of Absence	9
Declaration of Interest.....	10
Public Addresses	11
Confirmation of Minutes	12
Mayoral Minute - Community Support Fee Waiver	13
ORD01 Draft Community Participation Plan - Post Exhibition.....	15
ORD02 Reappointment of Members on Local and Sydney District Planning Panels	22
ORD03 Investment Monies - July 2021	25
ORD04 Review of Sponsorship Support to Macarthur FC	26
ORD05 Hilder Reserve, Elderslie - Masterplan.....	29
ORD06 Proposed Partnership with Greening Australia - Planting John Oxley Reserve	35
<u>NOTICES OF MOTION</u>	
ORD07 Notice of Motion - Local Government Election Briefing	37



ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

ORDINARY COUNCIL

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines subject to necessary changes to accommodate remote access to the meeting. Speakers will be able to make their address by accessing Council's meeting remotely via the internet. Speakers must submit an application form, available on Council's website, to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting. Speakers will be provided with instructions to allow them to access the meeting remotely online.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore, they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's video conference and webcast. Visual images of the speaker will not be captured.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of Local Traffic Committee Meeting held 3 August 2021 and Minutes of the Ordinary Council Meeting held 10 August 2021.

RECOMMENDED

That the Minutes of the Local Traffic Committee Meeting held 3 August 2021 and the Minutes of the Ordinary Council Meeting held 10 August 2021, copies of which have been circulated, be confirmed and adopted.

ORDINARY COUNCIL

Mayoral Minute

SUBJECT: MAYORAL MINUTE - COMMUNITY SUPPORT FEE WAIVER

FROM: The Mayor

TRIM #: 21/412992

While the past few months have been difficult for Camden, and our state as a whole, I am proud of the way Council, our local businesses and our residents have continued to navigate this rocky road together.

Without question, the health and wellbeing of our staff and community come first. Because of this, Council implemented a number of measures and changes to our programs, events and services to keep everyone safe.

Despite changes to Council's service delivery, we are more dedicated than ever to serving our community. As an example, the following things remain unchanged:

- The availability of our Duty Planner and Customer Service Team;
- Operational services such as waste, essential parks maintenance, city presentation and kerb-side pickup services;
- The lodgement of customer requests and enquires via Council's app or our website;
- The lodgement of DAs via the NSW Planning Portal;
- Inspections with COVID Safety measures implemented;
- Online e-events, activities and library programs; and
- Our Family Day Care service.

It's been fantastic to see the positive #camdenlove and #camdenbought initiatives on social media. They continue to shine a light on the importance of looking after our mental health and wellbeing and supporting our local businesses. The feedback online and through word of mouth has been terrific.

With library service late fees already waived, I am proposing that Council again waive non-statutory fees pertaining to the following service areas for a six month period from 22 September 2021 to 31 March 2022; this is in line with Council's previous fee waivers:

- Fire safety certificates;
- A range of public health fees, including food shop inspections, and fees for the release of impounded animals;
- Camden Cemetery fees for Camden residents;
- Summer regular hire fees for sports grounds; and
- Notification fees for advertised development.

I also propose refunds be given for community facilities, sports facilities and Civic Centre hire fees and event fees.

One of my personal highlights over this period has been our COVID-19 Community Support Package, with the three stages valued at more than \$130 million, and generating up to \$221 million economic benefit and 507 new jobs. It makes me very proud that we can keep adding to this support with additional measures such as these fee waivers.

I'd like to take a moment to thank my fellow Councillors and Council staff for their extraordinary work in navigating this ever-changing situation. I have full confidence in the approach we have taken to tackle this issue.

I also want to thank our community for doing the right thing and encourage them to continue checking in on your friends and family. We will get through this together, Camden!

RECOMMENDED

That Council:

- i. note the above information;**
- ii. adopt the measures as outlined in this Mayoral Minute; and**
- iii. delegate to the General Manager or his nominee the authority to implement the waiving of the associated fees.**

ORDINARY COUNCIL

ORD01

SUBJECT: DRAFT COMMUNITY PARTICIPATION PLAN - POST EXHIBITION
FROM: Director Planning & Environment
TRIM #: 20/198335

PURPOSE OF REPORT

The purpose of this report is for Council to consider the outcome of the public exhibition and post exhibition changes to the draft Camden Community Participation Plan (CPP). It is recommended that Council adopt the draft CPP (as amended) and associated amendments to the Camden Development Control Plan (DCP) 2019.

The draft CPP (as amended) and the draft amendment to the Camden DCP 2019 are provided as **attachments** to this report.

BACKGROUND

In March 2018, the *Environmental Planning and Assessment Act 1979* (EP&A Act) was amended to require councils to prepare a Community Participation Plan (CPP).

CPPs must include the minimum community participation provisions of the EP&A Act including exhibition, notification and advertising requirements and the principles for community participation in the planning system.

On 14 April 2020, Council considered a report on the draft Camden CPP, associated amendments to the Camden DCP 2019 and a response to a notice of motion – notification signage for planning matters. It was resolved that Council:

- i. *endorse the draft Community Participation Plan and associated amendments to the Camden Development Control Plan 2019 for public exhibition for a period of 42 days, in accordance with the provisions of the Environmental Planning and Assessment Act 1979; and*
- ii. *if no unresolved submissions are received at the conclusion of the public exhibition period:*
 - a. *submit the Community Participation Plan to the NSW Planning Portal for publication and publish on Council's website;*
 - b. *grant delegation to the General Manager to adopt the amendments to the Camden Development Control Plan 2019; and*
 - c. *publicly notify the adoption of the amendment to the Camden Development Control Plan 2019 in accordance with the provisions of the Environmental Planning and Assessment Act 1979; or*
- iii. *if any unresolved submissions are received at the conclusion of the public exhibition period, receive a further report outlining the results of the outcomes of the public exhibition.*

A copy of the previous report is provided as an **attachment** to this report.



The draft Camden CPP and associated amendments to the Camden DCP 2019 were placed on public exhibition for 42 days from 1 May to 12 June 2020. Three community submissions were received during this period.

Since public exhibition, Council officers have investigated and implemented improvements to Council’s e-services and website. This has delayed the draft CPP being reported back to Council.

Councillors were briefed on the outcome of the public exhibition on 21 July 2020 and 24 August 2021.

MAIN REPORT

The draft CPP sets out how Council will engage with the community on planning matters (strategic planning and development assessment). The draft CPP is distinct from Council’s Communications and Community Engagement Strategy which applies to other forms of communication and engagement that Council undertakes.

FUNCTIONS TO WHICH THE CPP APPLIES	
STRATEGIC PLANNING AND PLAN MAKING	Strategic planning projects such as: <ul style="list-style-type: none"> • Planning Proposals to amend Camden LEP 2010 and the Growth Centres SEPP; • Development Control Plans; • Contribution Plans; and • Local Strategies
DEVELOPMENT ASSESSMENT	Assessment of: <ul style="list-style-type: none"> • Development Applications; • Modification Applications; and • Review Applications

Table 1: Planning functions to which the CPP applies

Structure of the Draft CPP

The draft CPP is divided into three parts:

- Part 1 – About our Community Participation*
- Part 2 – Community Participation in Strategic Planning*
- Part 3 – Community Participation in Development Assessment*

Part 1 explains the intent of the draft CPP, where it applies, the community participation principles of the EP&A Act and the community participation objectives that Council has developed.

Parts 2 and 3 of the draft CPP outline the minimum forms of community engagement that Council will use when undertaking strategic planning and development assessment. These include notification letters, site signage, notices on Council’s website and use of digital and social media.

The draft CPP recognises that different engagement methods will be used depending on the scale and nature of a proposal and may include on-line webinars and workshops, meetings, notification letters, site signage and the use of social media and Council’s website.

For example, when preparing local planning policies and strategies, Council may host webinars and workshops to inform the community of the project and seek their input on the development and direction of the policy or strategy.

For specific proposals, such as development applications, the notification and exhibition will include notification letters to surrounding landowners and site signage, with the number and size of signs dependant on the site and/or complexity of the proposal. Similarly, the extent of the notification area will depend on the size and complexity of a proposal and whether it is potentially contentious. Examples of applications which may require larger signs include applications that are to be reported to the Camden Local Planning Panel or Sydney Western City Planning Panel, childcare centres and multi dwelling housing developments.

Since public exhibition, the draft CPP has been updated to reflect the increased use of online platforms, social media and Council's website to engage with the community, particularly arising from the COVID-19 pandemic. Given the increasing use of social media, these platforms have the ability to engage extensively with the community. For example, Council's Facebook page can reach over 20,000 followers.

Public Exhibition

In accordance with Schedule 1 of the EP&A Act, the draft CPP was required to be placed on public exhibition for a minimum 28 days. The draft CPP was exhibited for 42 days from 1 May to 12 June 2020.

Due to COVID-19, Council was unable to hold drop-in sessions or public workshops however Council officers were available by phone and email to respond to enquiries. The notification of the public exhibition was conducted in accordance with the revised public exhibition requirements contained in the *Environmental Planning and Assessment Amendment (Public Exhibition) Regulation 2020* (EP&A Public Exhibition Regulation).

Three submissions were received in response to the public exhibition, which are provided as a **supporting document**.

Summary of Key Issues

A summary of the key issues raised in the submissions is provided below. A further assessment and response to key issues is provided as an **attachment** to this report.

1. *The CPP does not adequately address the community participation principles outlined in the EP&A Act.*

Officer Comment

The EP&A Act outlines the community participation principles that underpin a CPP. The draft CPP includes Council's objectives, which respond to these participation principles. Council's community participation objectives are to encourage open and inclusive, easy, relevant, timely and meaningful opportunities for community participation.

The draft CPP includes Council's commitments which have been developed to meet Council's objectives and acknowledge the community has the right to be informed about planning matters.



Since the public exhibition of the draft CPP, Council has initiated improvements to its e-services and website to make it easier for the community to be informed on planning matters and exhibitions. These improvements are scheduled to be publicly available in late September 2021.

2. *The need to provide more electronic forms of notification (e.g. alerts, email subscription and social media).*

Officer Comment

The draft CPP recognises engagement methods such as utilising Council's social media platforms and website to increase awareness and engage on planning matters.

As noted above, Council is implementing improvements to its e-services and website for public exhibitions. The website will allow the community to access all matters on exhibition in a centralised location, including planning matters. The website will also allow the community to subscribe and receive email updates when new matters are placed on public exhibition.

In addition, an e-subscription service will allow customers to subscribe and receive weekly email updates on development (and associated) applications on exhibition. This weekly email update will identify all applications placed on exhibition with hyperlinks to Council's Application Tracker to view the plans and documents associated with the application. A sample of the weekly email update to be provided to e-subscription users is **attached** to this report. The draft CPP has been amended to reflect these updates to Council's e-services and website.

3. *Concern with the CPP being exhibited during the COVID-19 pandemic and it is suggested to re-exhibit the CPP at a more appropriate time.*

Officer Comment

It is acknowledged that the draft CPP (along with other strategies and proposals) was exhibited during COVID-19. In response to COVID-19, the NSW State Government amended the planning legislation to enable the public exhibition of planning matters to continue.

Due to COVID-19, Council extended the public exhibition period to 42 days. Whilst face to face drop-in sessions and public workshops were unable to be held, Council officers were available over the phone and email to respond to customer enquiries.

Council has continued to provide planning services throughout the pandemic and has adjusted its exhibition methods to meet the planning legislation and Public Health Orders.

4. *Concern has been raised that more detail needs to be provided on how public exhibitions of planning matters will be conducted in consideration of the COVID-19 pandemic.*

Officer Comment

Future exhibitions and advertising of planning matters will be undertaken in accordance with the planning legislation, which acknowledges the use of digital platforms.

During COVID-19, Council has continued to engage with the community on planning matters, including hosting online webinars and workshops. The draft CPP recognises that the proposed engagement methods will be determined based on the project and nature of the proposal.

It is recommended the draft CPP be amended to reflect recent changes to the planning legislation, which has removed the requirement for advertising in the local paper for planning matters. Council's website will continue to be utilised to advertise planning matters. Once operational, the e-subscription and updated website will allow community members to subscribe to be notified of exhibitions.

5. *Concern has been raised regarding the lack of notification and inclusion of community groups in planning matters.*

Officer Comment

The draft CPP identifies that Council will consider notifying community groups of development applications for development in their area. As mentioned above, the notification measures will depend on the scale and nature of a proposal. The new e-subscription service will allow community groups to receive a weekly email of all applications on exhibition.

When preparing local strategies, the draft CPP identifies that an engagement strategy will be prepared to specify the forms of community engagement proposed. For Planning Proposals, the report to Council will recommend the community participation methods proposed for public exhibition. These methods include the opportunity to consult with relevant community groups on strategic planning matters.

6. *Concern has been raised regarding consulting with the community as early as possible in the development of planning matters and prior to the lodgement of contentious development applications.*

Officer Comment

One of the commitments in the draft CPP is that Council will start community engagement as early as possible. For example, before preparing local strategic planning policies and strategies, Council may host online webinars and workshops to inform the community of the project and seek their input on the development and direction of the policy or strategy.

For Planning Proposals, initial notification may be undertaken prior to reporting the proposal to Council for consideration. The purpose of undertaking initial notification is to gauge community views early in the assessment process.

For development applications, in accordance with the EP&A Act, applicants are not required to consult with neighbours or the community prior to lodging an application. During pre-DA meetings for large proposals, Council officers encourage applicants to consult with the local community prior to lodging their application. However, Council cannot require pre-lodgement consultation to occur.

The draft CPP allows discretion as there may be instances where Council may not notify or advertise a proposal prior to determining it or reporting to Council, for example where the proposal is considered incomplete or inadequate.

Summary of Post Exhibition Amendments

Following consideration of the submissions, the draft CPP has been amended. Since public exhibition, Council has initiated improvements to its e-services and website for exhibition and engagement purposes.

Also, the draft CPP was prepared prior to the COVID-19 pandemic. The draft CPP has been amended to reflect the legislative changes in relation to the exhibition of planning matters due to COVID-19. This includes an increased focus on digital platforms to inform, consult and engage on planning matters. The draft CPP has also been edited, reformatted and redesigned post-exhibition.

The draft CPP provides the opportunity for the community to participate and contribute to the planning process through notifications on Council's website, an e-subscription service for weekly updates, expanded use of social media platforms to advise of planning matters, written notices and the use of signage on proposal sites. It is considered that the proposed post-exhibition amendments do not change the intent of the exhibited draft CPP.

Amendments to Camden DCP 2019

Section 1.2 – Notification and Advertising Requirements of the Camden DCP 2019 currently contains the requirements for notifying and advertising development applications. As the draft CPP will replace the content of this section, it is relevant to amend the Camden DCP 2019 as part of this process. No submissions were received specifically in relation to the proposed amendment to Section 1.2 of the Camden DCP 2019.

Next Steps

Subject to Council endorsement, the draft CPP (as amended) will be forwarded to DPIE for publication on the NSW Planning Portal and published on Council's website and submitters will be advised of Council's decision.

Subject to Council's adoption of the draft DCP, a notice will be placed on Council's website to advise of the date the draft DCP takes effect, in accordance with the *Environmental Planning and Assessment Regulation* (as amended).

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

The draft CPP is guided by DPIE's CPP template. The draft CPP provides information on the minimum exhibition, notification and advertising periods for the strategic planning and development assessment functions, as specified in the EP&A Act, and supersedes Section 1.2 of the Camden DCP 2019.

The draft CPP was publicly exhibited for 42 days from 1 May to 12 June 2020 and three submissions were received. Since the public exhibition, enhancements have been initiated to Council's e-services and website. The draft CPP has been amended to reflect an increase emphasis on digital functionality and to recognise the changes to the planning legislation in response to the COVID-19 pandemic.

RECOMMENDED

That Council:

- i. endorse the draft Community Participation Plan (as amended);**
- ii. submit the Community Participation Plan to the Department of Planning, Industry and Environment for publication on the NSW Planning Portal and publish on Council's website;**
- iii. adopt the proposed amendment to Camden Development Control Plan 2019 (draft DCP) in accordance with the provisions of the *Environmental Planning and Assessment Regulation 2000*;**
- iv. publicly notify the date the draft DCP takes effect in accordance with the provisions of the *Environmental Planning and Assessment Regulation (as amended)*; and**
- v. notify the submitters of Council's decision.**

ATTACHMENTS

1. Draft_Community_Participation_Plan_2021 - Final version
2. Draft Camden DCP - Exhibition Version for replacement by draft CPP
3. Submissions Draft CPP - *Supporting Document*
4. Council Report & Resolution - Draft CPP 14 April 2020
5. Submissions Response Table - General - CPP
6. Sample of e-subscription email



ORDINARY COUNCIL

ORD02

SUBJECT: REAPPOINTMENT OF MEMBERS ON LOCAL AND SYDNEY DISTRICT PLANNING PANELS

FROM: Director Planning & Environment

TRIM #: 21/374720

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement to extend the appointments of the current expert members and community members on the Camden Local Planning Panel. The report also recommends that Council extend the appointments of the existing Councillor representatives on the Sydney Western City Planning Panel.

The extensions are required to account for the postponement of the local government election and provide sufficient time for the new Council to consider any appointments / reappointments to these panels.

BACKGROUND

Camden Local Planning Panel (CLPP)

On 9 February 2021, Council considered a report on the reappointment of chairs, expert members and community representatives to the CLPP. At that meeting, Council resolved to:

- i. reappoint the current chairs and expert members on the Camden Local Planning Panel for a period extending to 30 June 2021, unless the current chairs and expert members remain part of the Department's chair and expert pool, in which case the reappointment be extended for a period of 12 months.*
- ii. reappoint the current community representatives on the Camden Local Planning Panel for a period of up to 12 months.*

The above reappointments were recommended for a period of up to 12 months (expiring 9 February 2022) to allow future membership on the Panel (expert and community representatives) to be determined by the new Council following the local government election.

Sydney Western City Planning Panel (SWCPP)

There are four Councillors who are Council appointed members on the SWCPP, namely:

- Cr Lara Symkowiak (Primary member);
- Cr Michael Morrison (Primary member);
- Cr Theresa Fedeli (Alternate member); and
- Cr Paul Farrow (Alternate member).

On 13 October 2020, Council resolved to appoint six additional non-Councillor representatives to the SWCPP. These appointments were to ensure Council representation on the SWCPP was maintained where a conflict of duties arose for the Councillor members.

The additional (non-Councillor) representatives were selected from the Department of Planning's list of chairs and expert members on the CLPP and include:

- Michael Mantei;
- Mary-Lynne Taylor;
- Sue Francis;
- Rachel Harrison;
- Michael File; and
- Grant Christmas.

A Councillor briefing was provided on this matter on 17 August 2021.

MAIN REPORT

The current terms of the expert members and community representatives on the CLPP expire on 9 February 2022. With the postponement of the local government election until December 2021, there is insufficient time for the new Council to appoint/reappoint expert members/community representatives before the term of the existing members expire. To ensure the ongoing operation of the CLPP, it is recommended that the term of the existing expert members and community representatives be extended for a period up to 30 June 2022.

To account for the postponement of the local government election, it is also recommended that Council extend the appointments of the existing Councillor representatives on the SWCPP for the same period (i.e. up to 30 June 2022). There is no need to extend the non-Councillor representatives on the Panel as the current appointments are for a term of up to 3 years (expiring 13 October 2023).

The above reappointments will provide time for the new Council to be briefed and determine any further appointments/reappointments after the election (scheduled for 4 December 2021). It is anticipated that membership on the panels will be reported to Council at the earliest opportunity following the election.

FINANCIAL IMPLICATIONS

This report has no financial implications.

CONCLUSION

With the postponement of the local government election there is insufficient time for the new Council to appoint/reappoint members on the Local and Sydney District Planning Panels.

To ensure the ongoing operation of the panels, it is recommended that Council extend the appointments of the current expert members and community representatives on the CLPP, as well as the Councillor representatives on the SWCPP, for a period extending up to 30 June 2022.



RECOMMENDED

That Council:

- i. **reappoint the current expert members and community representatives on the Camden Local Planning Panel for a period extending up to 30 June 2022; and**
- ii. **reappoint the current Councillor representatives on the Sydney Western City Planning Panel for a period extending up to 30 June 2022.**



ORDINARY COUNCIL

ORD03

SUBJECT: INVESTMENT MONIES - JULY 2021
FROM: Director Customer & Corporate Strategy
TRIM #: 21/413451

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 July 2021 is provided.

MAIN REPORT

The weighted average return on all investments was 0.84% p.a. for the month of July 2021. The industry benchmark for this period was 0.04% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 0.10%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for July 2021; and**
- iii. note the weighted average interest rate return of 0.84% p.a. for the month of July.**

ATTACHMENTS

1. Investment Report - July 2021



ORDINARY COUNCIL

ORD04

SUBJECT: REVIEW OF SPONSORSHIP SUPPORT TO MACARTHUR FC
FROM: Director Sport, Community & Activation
TRIM #: 21/406929

PURPOSE OF REPORT

The purpose of this report is to provide an update to Council following a review of Council's sponsorship support of Macarthur FC for the 2020/21 A-League season and to seek endorsement to approve annual sponsorship as outlined in the report.

BACKGROUND

Council joined forces with Macarthur FC in their inaugural A-League season as a community partner.

At the meeting of 28 July 2020, Council resolved to:

- i. endorse the provision of \$20,000 (excl. GST) and up to \$3,500 in-kind, for facility usage to Macarthur FC as part of a formal sponsorship agreement for the 20/21 season; and*
- ii. consider a further report reviewing the sponsorship at the conclusion of the 20/21 A League season.*

Following the conclusion of the A-League season, a review of the sponsorship has been undertaken and is provided to Council for further consideration.

Councillors were briefed on this matter on 24 August 2021.

MAIN REPORT

This report provides a review of the support offered by Council to Macarthur FC and the activities undertaken as part of the partnership.

The sponsorship package included a cash contribution to the club of \$20,000 (excl. GST) and an in-kind component valued at \$3,500 for the use of Council facilities.

Through this partnership, Council aimed to be recognised as a sponsor of Macarthur FC and gain access to a program of engagement that will benefit the Camden community and promote the greater Macarthur region to an international audience through the A-League.

Summary of the Sponsorship Package and outcomes achieved 2020/21

1. School holiday activities – Macarthur FC had planned to deliver three school holiday clinics as part of their sponsorship. COVID restrictions did not enable school holiday clinics to be run however Macarthur FC did run the inaugural Bulls Cup at Emerald Hills for school aged children. The event ran across two days and attracted teams from across the Macarthur region.
2. Community messaging – Council engaged with Macarthur FC to promote community programs and messaging. These included media releases profiling footballers Jake M^cGing and Ivan Franjic, both local residents.
3. Communication and engagement partnership – Both Council and Macarthur FC utilised social media and media releases to promote the partnership. In total, there were over 20 social media or other media related activities between both parties.
4. Banners Program – Council installed Macarthur FC banners on streetlights in Camden Town Centre and Oran Park during February and March.
5. Facility Usage – During the 2020/21 season, Macarthur FC was allocated a winter seasonal hire to Gardiner Reserve in Oran Park. The facility was utilised by the Bulls to undertake junior clinics and training camps for local juniors.

COVID-19 Impacts on the delivery of the Macarthur FC sponsorship outcomes

COVID-19 had a significant impact in achieving the full benefits of the Macarthur FC sponsorship, both for the club and for Council, during the 2020/21 period.

The pandemic caused disruptions to the games, community participation and community engagement with the players of Macarthur FC. It also had an impact on the club's ability to organise open days and training sessions and their ability to fully use the community facilities.

Although the full potential of the sponsorship was only partially realised, Council was able to achieve positive community outcomes and cross promotion, and develop strong ties with Macarthur FC.

Proposed Future Support

Given the benefits to both parties, it is recommended to continue to support Macarthur FC on an annual basis as a community partner. It is recommended that Council continue sponsorship of \$20,000 (excl. GST) and provide a minor increase to the in-kind support to the value of \$4,000 at Council facilities (sporting and community).

In addition, it is recommended that this be approved as an annual sponsorship, to be allocated as part of future budget considerations.

FINANCIAL IMPLICATIONS

The cost to Council for the proposed sponsorship package is \$20,000 (excl. GST), in addition to \$4,000 in-kind support for the use of Council facilities. It is proposed to allocate \$20,000 (excl. GST) from existing budgets to fund the sponsorship for the 2021/22 season, and for the annual sponsorship to be included in Council's budget for seasons beyond 2021/22.



CONCLUSION

Council has sponsored Macarthur FC for its inaugural 2020/21 A-League season. A review of the outcomes achieved through Council sponsorship and partnership for the season has been conducted and outlined in this report.

It is recommended that Council continue sponsorship for Macarthur FC at a total value of \$24,000 (excl. GST).

RECOMMENDED

That Council:

- i. endorse the provision of \$20,000 (excl. GST) and up to \$4,000 in-kind for facility usage to Macarthur FC for the 2021/22 season; and**
- ii. endorse annual sponsorship to Macarthur FC to be included within future budgets.**

ORDINARY COUNCIL

ORD05

SUBJECT: HILDER RESERVE, ELDESLIE - MASTERPLAN
FROM: Director Sport, Community & Activation
TRIM #: 21/416075

PURPOSE OF REPORT

The purpose of this report is to advise Council of the outcomes of the public exhibition of the draft masterplan for Hilder Reserve and to seek Council's endorsement of the masterplan post exhibition.

BACKGROUND

Detailed investigations have been undertaken to inform a masterplan for Hilder Reserve, located in Elderslie. The subject land is shown at **Figure 1** below.

The masterplanning process was undertaken in response to the growing demand for baseball as a sport in Camden. Masterplanning for Hilder Reserve was also identified as a high priority in the Sportsground Strategy 2020-2024.

At the meeting of 8 June 2021, Council resolved to endorse proceeding to public exhibition of the draft Hilder Reserve, Elderslie Masterplan.

Councillors were briefed on the Masterplan and public exhibition outcomes on 24 August 2021.



Figure 1. Subject site



MAIN REPORT

Draft Hilder Reserve Masterplan

The masterplan aims to provide a concept plan to meet the expectations of user groups and the wider community.

The objectives of the masterplan are to:

- Maximise capacity of the sportsground;
- Incorporate both passive and active recreational opportunities;
- Enhance accessibility – including pathways, car park and cycle paths;
- Provide new amenities building at an appropriate location;
- Improve floodlighting, seating, and shade; and
- Make provision for a playground.

The draft masterplan as exhibited included:

- Upgrade to create a dedicated baseball facility with senior and junior fields;
- Formal street parking to improve capacity, and embellishment of existing formal car park;
- A new sports amenities building with changerooms, clubroom, storage, and kiosk;
- Improved floodlighting, seating, and shade structures; and
- Enhanced accessibility including new pathways and cycle paths and better connection to the car park.

A copy of the draft masterplan as exhibited is included as an **attachment** to this report.

Public Exhibition

The masterplan was placed on an extended public exhibition from 28 June 2021 to 9 August 2021.

Direct notification was sent to 179 residents, and the draft masterplan was placed on Council's website and promoted through Council's social media channels.

Due to COVID-19 restrictions, the scheduled onsite information sessions were cancelled and replaced with an online forum which was held on Wednesday, 7 July 2021 from 5.30pm to 7pm. A total of nine residents attended the online forum.

A total of 76 submissions were received at the conclusion of the exhibition period.

A table of the key issues identified as a result of the community consultation is provided as an **attachment** to this report, with a copy of all submissions received provided as a **supporting document**.

Summary of Submissions

1. Request to include development of croquet lawns

A high number of submissions (68) highlighted the need to have a dedicated provision for croquet lawns within the Masterplan. The key arguments in support of such a facility included the development of a dedicated recreational facility for older people, creating a sense of connection in the community and provision of age-appropriate opportunities for exercise.

Officer response

Provision of croquet lawns within the masterplan needs to be given further consideration. It is recommended that this area (07 of the masterplan) be deferred pending further investigation and engagement with key stakeholders.

2. Request from Meals on Wheels for use of amenities building

Camden Meals on Wheels Inc has operated in Camden for over 50 years as a not-for-profit association providing a valuable community service. The service has expanded over the last few years and provides meals, social support and transport services to the community.

Meals on Wheels require larger premises of at least 400m² for increased office space, meeting room and provision to set up a commercial kitchen for future meals production.

The submission requests that consideration be given to locate the above premises within the amenities building supporting the baseball club (Area 04 within the masterplan).

Officer response

The co-location of a Meals on Wheels service premises with the amenities building is not a compatible use of the two functions given their very different operational requirements. It is also not possible to augment the building footprint to include additional floor space due to spatial constraints on site.

To accommodate the needs as outlined within the submission, it is recommended a stand-alone facility be investigated. This could potentially be facilitated on land identified at 07 within the masterplan.

To enable further investigation with key stakeholders regarding the future use of the identified land, it is recommended this portion of the masterplan be deferred at this time.

3. Parking and traffic congestion

Submissions raised concerns with regards to parking causing congestion at Lowe Crescent if cars are parked on both sides of the street. Suggestion was made to limit parking in Lowe Crescent to one side only and designated no standing on the other side.

Officer response

Additional formal parking has been incorporated into the masterplan to manage the parking and traffic at the site.

As part of the detailed design, Council will also investigate suitable traffic management treatments such as no standing zones on certain roads including Lowe Crescent.



4. Main field orientation and associated fly balls, noise generation, floodlighting spill and signage for Kanangra Crescent residents

Concerns were raised with regards to fly balls, noise, proposed installation of additional lights and aesthetics including signage of the proposed fencing impacting the neighbours at Kanangra crescent.

Officer response

Field orientations were considered during the masterplan design phase. It is considered that the location reflected in the draft masterplan will achieve the best outcome for the site and code.

Additional barrier and netting treatments will be investigated taking into consideration visual impacts on residents to mitigate any possible impact on residents.

Floodlighting upgrades will be considered to migrate to LED lighting from current Halogen technology, providing improved illumination on the sporting ground and less light spill into surrounding residents.

A signage strategy for the site will be developed to manage signage installation and identify approved locations.

5. Water course / stormwater canal upgrade and treatment

A submission identified that the footpath and canal that runs from Hilder Reserve to Lowe Reserve needs some attention and requests that Council consider measures to be put in place to protect the habitat.

Officer Response

Noted for consideration in the detail design phase. The planting of trees compatible with local native species will be determined as a part of the detail design work.

6. School specific feedback on driveway use, removal of cricket pitch and playground inclusion

Concerns were raised that the school driveway will be used by baseball patrons and could cause damage. The driveway is also used by school staff and cars could be damaged by baseball activities.

A request was made to provide the school with more information with regard to the sportsground availability for use during school days.

A concern was raised regarding the cricket pitch removal as this was used regularly for inter-school sport.

A concern was raised with the introduction of playspaces and the potential damage due to student access through the reserve.

Officer response

Formal parking has been incorporated into the masterplan to manage the parking at the site, reducing the need for informal parking in surrounding areas. Council will also work with future users with regard to informal parking and access.

The usage of the sports ground will have minimal change and it will continue to be managed by Council and available for school and casual bookings.

Continued access to a synthetic cricket pitch will be available in close proximity at Kirkham Park.

Playspace inclusion into the masterplan provides auxiliary amenity to the sports ground and will be managed by Council.

As a key stakeholder, Council will continue to engage with the adjacent school as part of the detailed design phase.

7. Inclusion of exercise equipment, trampolines and water refill station

Consideration for inclusion of exercise equipment, trampolines and water refill station.

Officer response

Recommended to be considered in detail design phase.

Summary

Council received a total of 76 submissions in response to the exhibition period. On review of the submissions, officers recommend that the area identified as 07 within the masterplan be deferred to allow further investigation and consideration of submissions regarding Meals on Wheels and provision of croquet lawns.

Of the other matters identified during the exhibition, it is considered that these should be addressed as part of detailed design of the facilities.

Where to from here

Subject to Council endorsing the draft masterplan (as amended), further detailed design will commence on key elements within the site.

In addition, further engagement will be undertaken with key stakeholders regarding the future use of the land identified at 07 in the masterplan, which is recommended to be deferred from the adopted masterplan.

The delivery of the masterplan is proposed in 3 stages, with Stage 1 funded as part of the Community Support Package to the value of \$2.9m.

1. The upper field and new amenities – Stage 1
2. The lower field and training facility – Stage 2
3. The playground – Stage 2/3.



FINANCIAL IMPLICATIONS

An allocation of funding (\$2.9m) for the facility was endorsed by Council as part of the Community Support Package Stage 2. This funding will be allocated to the completion of Stage 1 works.

The remaining elements within the masterplan will be subject to future consideration by Council as part of future annual budget considerations.

CONCLUSION

A draft masterplan has been prepared for Hilder Reserve, Elderslie as a dedicated facility for the growing sport of baseball within Camden LGA. The draft masterplan is a concept plan to guide the future detailed design and delivery of the public open space.

Following a six-week public exhibition period, Council received a total of 76 submissions on the matter.

Following consideration of the submissions, a number of recommendations as outlined in this report are made to address community feedback.

It is therefore recommended that the revised masterplan provided as an **attachment** to this report be adopted by Council.

RECOMMENDED

That Council:

- i. adopt the revised Hilder Reserve Masterplan included as Attachment 1 to this report;**
- ii. engage with key stakeholders regarding the deferred area within the Masterplan; and**
- iii. advise submitters of the outcome of this report.**

ATTACHMENTS

1. Hilder Reserve Masterplan - Revised
2. Hilder Reserve Masterplan - Exhibited
3. Hilder Reserve Masterplan - Summary of Submissions
4. Submissions - Hilder Reserve Masterplan - *Supporting Document*

ORDINARY COUNCIL

ORD06

**SUBJECT: PROPOSED PARTNERSHIP WITH GREENING AUSTRALIA -
PLANTING JOHN OXLEY RESERVE**

FROM: Director Community Assets

TRIM #: 21/403440

PURPOSE OF REPORT

The purpose of the report is to seek endorsement to partner with Greening Australia to install 15,000 trees within John Oxley Reserve, Kirkham with maintenance of the plantings for a further two years.

BACKGROUND

Greening Australia, a not-for-profit enterprise, has approached Council to partner under their Nature in Cities program to install 15,000 trees in the Camden LGA.

The focus of the Nature in Cities program is to:

- Engage people to create cooler, healthier urban habitats and communities;
- Mitigate urban heat through biodiverse enhancement of open space;
- Maintain and rewild urban rivers and wetlands; and
- Restore biodiversity and wildlife habitat in urban areas.

The partnership will enable important increases in local tree canopy and is consistent not only with the NSW Government target to achieve 40% canopy cover by 2030 but also with Council's Sustainability Strategy 2020-24.

A Councillor briefing was provided on this matter on 17 August 2021.

MAIN REPORT

In a partnership with Greening Australia's Nature in Cities Program, it is proposed to install 15,000 biodiverse canopy trees at John Oxley Reserve, Kirkham.

John Oxley Reserve is approximately 19.5 hectares in size located between The Lanes Estate and Kirkham Meadows Estate. The vegetation community is Cumberland Plain Woodland grasslands with scattered trees however is heavily infested with African Olive.

Under the partnership, Greening Australia will undertake site preparation (slashing and weed treatment), supply and install the plants and tree guards, and provide follow up watering and maintenance for a period of two years. Council will be responsible for community engagement and woody weed removal (African Olive) to allow site preparation to be undertaken, and the supply of tree guards for installation.

The project will commence in late September 2021 with maintenance undertaken until December 2023.



FINANCIAL IMPLICATIONS

The partnership is a significant investment valued in excess of \$100,000 with Council contributing \$32,500 from existing budgets.

CONCLUSION

Greening Australia has approached Council to enter into a partnership under their Nature in Cities Program to install 15,000 canopy trees at John Oxley Reserve, Kirkham. The partnership includes supply and planting of the canopy tree stock, and maintenance of the plantings for two years.

This project supports Council's efforts to increase local tree canopy. It is therefore recommended that Council endorse the partnership with Greening Australia to undertake supply and planting of 15,000 trees, and maintenance of the planted area for a period of two years at John Oxley Reserve, Kirkham.

RECOMMENDED

That Council endorse a partnership with Greening Australia to undertake planting of 15,000 trees and maintenance for a period of two years at John Oxley Reserve, Kirkham.

ORDINARY COUNCIL

ORD07

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - LOCAL GOVERNMENT ELECTIONS BRIEFING
FROM: Cr C Cagney
TRIM #: 21/425288

“I, Councillor Cindy Cagney, hereby give notice of my intention to move the following at the Council Meeting of 14 September 2021:

That Council hold a briefing for Councillors to discuss the rescheduled Local Government Elections due to be held on 4 December 2021 and the possible implications that this type of event may have on our community members.”

BACKGROUND

The rationale behind this request now is that it seems incomprehensible that we could ask the residents of our community to attend a polling booth or pre-poll event this year. Whilst Council elections are an important part of our State’s governance structure, there would be very few people in our community who would consider voting in a Council election as imperative during the current COVID-19 situation.

Even with the State Government’s own estimates, there is very little likelihood that the residents of New South Wales will be enjoying the lifestyle of two years ago any time this year.

The prediction is that social interaction will be rolled out in a way that, in the best-case scenario, schools will be fully operational by some time in November and possible ‘freedoms’ will be implemented in a strategic and staggered manner over several months.

It is unrealistic to consider that there would be any safe methodology that could be developed in order to allow thousands of people to attend a polling booth on 4 December 2021 or during the pre-poll period and feel assured that spreading of COVID-19 would not occur.

Whilst the Government is expecting between 70 and 80 percent of the adult population to be vaccinated prior to December, there are thousands of families with younger children who usually attend on polling days, due to not always having other alternative care opportunities.

The other issue, as has been stated by the Government’s Health experts, that is of paramount importance is the efficacy of vaccines.

Vaccination will not remove COVID-19 from the community and, whilst the effects of the virus as well as the mortality rates should be greatly reduced, this does not guarantee that there will be less hospitalisations in the future.

The Government has previously been committed to reducing potential super-spreading events and gatherings, and people in NSW have complied.



It is unrealistic to expect our citizens to participate in an event that will bring thousands of people to given venues, especially if voting can be deferred until a time that we are able to feel confident that the new construct of social interactions will be safer.

RECOMMENDED

That Council hold a briefing for Councillors to discuss the rescheduled Local Government Elections due to be held on 4 December 2021 and the possible implications that this type of event may have on our community members.