

camden council

Food Premises Home Business Factsheet

What is a Home Business?

A home business is a business, whether or not involving the sale of items online, carried on in a dwelling, or in a building ancillary to a dwelling, by one or more permanent residents of the dwelling. The business must not involve any of the following:

- (a) The employment of more than two persons other than the residents.
- (b) Interference with the amenity of the neighbourhood because of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, traffic generation or otherwise.
- (c) The exposure to view, from adjacent premises or from a public place, of unsightly matter.
- (d) The exhibition of signage, other than a business identification sign.
- (e) The retail sale of, or the exposure or offer for retail sale of, items, whether goods or materials, not produced at the dwelling or building, other than by online retailing.

Home businesses do not include bed and breakfast accommodation, home occupation (sex services) or sex services premises.

What is a Food Premises Home Business?

A food premises home business involves:

- (a) The sale of food, or
- (b) The making of food for sale at other locations, e.g. markets, etc.

regardless of whether the business is of a commercial, charitable or community nature and whether or not it involves the handling or sale of food on only one occasion.

Do I need approval from Council to operate a Home Business?

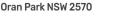
Some home businesses require development consent from Council before they can operate. The two available pathways are outlined below:

1. Complying Development

Complying developments do not require development consent from Council but instead require a Complying Developerment Certificate to be issued by either Council or a <u>registered certifier</u>. However, to be complying development the home business must fully comply with requirements set by the NSW State government. The requirements are detailed in:

(a) Clauses <u>1.17</u>, <u>1.17A</u>, <u>1.18</u>, <u>1.19</u> and <u>1.19A</u> of <u>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</u>.







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(b) <u>Part 4A, Subdivision 2</u> of <u>State Environmental Planning Policy (Exempt and Complying</u> <u>Development Codes) 2008</u>.

Please note that if the home business necessitates other works, e.g. alterations and additions to the dwelling, those works will require development consent unless they are either exempt or complying development.

Additional information is available on Council's <u>Check</u> webpage.

2. All Other Home Businesses that are not Complying Development

All home businesses that do not meet the requirements to be complying development require development consent from Council. This requires a development application (DA) to be lodged with and approved by Council. A list of the information required to be submitted with a home business DA is provided in Appendix A at the end of this factsheet. Additional information on DAs is available on Council's <u>Development</u> webpage.

Home Business Design and Construction

Food premises home businesses must comply with specific design and construction requirements. A list of these requirements is provided in Appendix B at the end of this factsheet.

Notifying Council before operating a Home Business

For approved home businesses, you must notify Council by submitting Council's <u>Notification of Food</u> <u>Premises</u> form before you begin operating the business.

Home Business inspections by Council

Council will undertake both pre-commencement and ongoing inspections to ensure compliance with statutory requirements.

Sydney Water Trade Waste Agreements

A trade waste agreement with Sydney Water may be required before a grease trap can be installed in a residential zone. However, Sydney Water may not enter into such an agreement in a residential zone which may limit the possible cooking activities in food premises home businesses.

Useful Weblinks

NSW Food Authority	Local Government Act 1993
Food Standards Australia New Zealand	Standards Australia

Where can I find more information?

For further information contact Council on 13 22 63.



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Appendix A - Information to be Submitted with a Home Business Development Application

Information	Requirements
Floor Plan	A plan that shows the floor layout of the dwelling, room names, dimensions and areas and the location of the proposed business area. The plan must be to an appropriate scale to ensure legibility.
Statement of Environmental Effects (SEE)	Refer to Council's 'How to Prepare a Statement of Environbment Effects Factsheet'. The SEE must also address the following requirements: (a) What type of home business is proposed?
	(b) What is the full extent of activities/services proposed or products being manufactured?(c) What are the proposed hours of operation?
	(d) How many staff are proposed?
	(e) How many staff will reside at the premises?
	(f) How many vehicles will be visiting the premises per hour/day/week?
	(g) Is there adequate space in the driveway for visitors' vehicles, without compromising space for residents' vehicles?
	(h) Is there any business identification signage proposed? If so, provide details of its location, size and content
	(i) Is the existing domestic waste service sufficient to cater for the dwelling and the business?
	(j) How will clinical waste (if any) be disposed of?
	(k) Provide a clear description of all fit out works required in order to comply with the applicable <u>National Construction Code</u> , food and/or health legislation.
Waste Management Plan	A statement that describes how construction and operational waste will be managed.



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Appendix B - Design and Construction Requirements for Food Premises Home Businesses

Food Premises Home Businesses	Achieved?
Separate food preparation and storage areas must be provided for all food for sale operations in a separate area to the dwelling's residential kitchen	
Stand alone portable sinks cannot be used	
 Compliance with: The <u>Food Act 2003</u>. The <u>Food Regulation 2015</u>. <u>Australia New Zealand Food Standards Code - Standard 3.2.2 - Food Safety Practices and General Requirements</u>. Australia New Zealand Food Standards Code Standard 3.2.3 Food Premises and Equipment 	
 <u>Australia New Zealand Food Standards Code - Standard 3.2.3 - Food Premises and Equipment</u>. <u>Australian Standard 4674-2004 - Design, construction and fit-out of food premises</u>. 	





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English

If you need help understanding this information, please call the Translating and Interpreting Service on 131 450 and ask them to call Camden Council on 13 22 63 on your behalf.

Chinese (Simplified) | 简体中文

如果您需要帮助理解本资料内容,可首先致电 131 450, 联系翻译和口译服务(TIS),然后要求为您转接 13 22 63 联系 Camden 市议会政府。

Chinese (Traditional) | 繁體中文

如果您需要幫助理解本資料内容,可首先致電 131 450, 聯絡翻譯和傳譯服務(TIS),然後要求為您轉接 13 22 63 聯絡 Camden 市議會政府。

العربية | Arabic

إذا كنتم بحاجة للمساعدة في فهم هذه المعلومات، فيرجى الاتصال بخدمة الترجمة التحريرية والشفهية (TIS) على الرقم 450 131 والطلب منهم الاتصال بمجلس Camden على الرقم 63 22 13 بالنيابة عنكم.

Spanish | Español

Si necesita ayuda para comprender esta información llame al Servicio de Traducción e Interpretación (TIS) al 131 450 y pida que llamen a la Municipalidad de Camden al 13 22 63 en su nombre.

Vietnamese | Tiếng Việt

Nếu cần người trợ giúp mình hiểu thông tin này, xin quý vị gọi cho Dịch vụ Thông phiên dịch (TIS) qua số 131 450 và yêu cầu họ gọi cho Hội đồng Thành phố Camden số 13 22 63 giùm quý vị.

Punjabi | ਪੰਜਾਬੀ

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇਸ ਜਾਣਕਾਰੀ ਨੂੰ ਸਮਝਣ ਵਿੱਚ ਮੱਦਦ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ 131 450 'ਤੇ ਟ੍ਰਾਂਸਲੇਟਿੰਗ ਐਂਡ ਇੰਟਰਪ੍ਰੇਟਿੰਗ ਸਰਵਿਸ (TIS) ਨੂੰ ਫ਼ੋਨ ਕਰੋ ਅਤੇ ਉਹਨਾਂ ਨੂੰ ਤੁਹਾਡੀ ਤਰਫੋਂ 13 22 63 'ਤੇ Camden ਕੌਂਸਲ ਨੂੰ ਫ਼ੋਨ ਕਰਨ ਲਈ ਕਹੋ।

Italian | Italiano

Se ti serve aiuto per capire queste informazioni, telefona al Servizio traduzioni e interpreti (TIS) al numero 131 450 e chiedi di chiamare per tuo conto il Comune di Camden al numero 13 22 63.

کَمَخُکْ | Assyrian

ی هٔیصبه کې کېږدما ما د دېدمېمې د نیا موجځیوما، ی ځممد لموې مېسیدې ما سکېم د کېدکما (TIS) خد میننا 131 450 محلافتې مینی د دېسیدې جې کېدوې ما مومېنا د Camden خد میننا 20 23 13.

Nepali | नेपाली

यदि तपाईंलाई यो जानकारी बुझ्न मद्दत चाहिन्छ भने कृपया 131 450 मा अनुवाद र दोभाषे सेवा (TIS) लाई फोन गर्नुहोस् र तपाईंको लागि Camden काउन्सिललाई 13 22 63 मा फोन गर्न लगाउनुहोस्।

Serbian | Српски

Ако вам је потребна помоћ да бисте разумели ове информације, позовите Службу за писмено и усмено превођење (TIS) на 131 450 и замолите да вам назову Општину Camden на 13 22 63.

Hindi | हिन्दी

यदि इस जानकारी को समझने में आपको सहायता की आवश्यकता है, तो कृपया अनुवाद एवं दुभाषिया सेवा (TIS) को 131 450 पर कॉल करें और उन्हें आपकी ओर से Camden काउंसिल को 13 22 63 पर कॉल करने के लिए कहें।

Croatian | Hrvatski

Ako trebate pomoć da biste razumjeli ove informacije, nazovite Službu za prevođenje i tumačenje (TIS) na 131 450 i zamolite da vam nazovu Općinu Camden na 13 22 63.

Greek | Ελληνικά

Εάν χρειάζεστε βοήθεια για να καταλάβετε αυτές τις πληροφορίες, τηλεφωνήστε στην Υπηρεσία Μετάφρασης και Διερμηνείας (TIS) στο 131 450 και ζητήστε τους να καλέσουν τον Δήμο Camden στον αριθμό 13 22 63 για λογαριασμό σας.

Maltese | Malti

Jekk għandek bżonn għajnuna tifhem dan it-tagħrif, jekk jogħġbok ċempel lis-Servizz tat-Traduzzjoni u l-Interpretar (TIS) fuq 131 450 u staqsihom iċemplu lill-Kunsill ta' Camden fuq 13 22 63 għan-nom tiegħek.

Filipino

Kung kailangan mo ng tulong sa pag-unawa ng impormasyong ito, mangyaring tumawag sa Translating and Interpreting Service (TIS) sa 131 450 at hilingin sa kanila na tumawag sa Camden Council sa 13 22 63 para sa iyo.

German | Deutsch

Wenn Sie zum Verständnis dieser Informationen Hilfe benötigen, wenden Sie sich bitte an den Übersetzungs- und Dolmetscherdienst (TIS) unter 131 450 und bitten Sie diesen, die Stadtverwaltung Camden unter der Nummer 13 22 63 für Sie anzurufen.



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