



Application Form

Approval to Operate a Caravan Park

(Manufactured Home Estates, Caravan Parks, Camping Grounds & Movable Dwellings)

Office Use Only

Application Number

Receipt Date

Fee

Receipt Number

Account Number

Type Code

Receipt Type

Cashier Code

Part 1 – Site Address

Unit/Street Number

Street

Suburb/Town

Lot Number

Deposited/Strata Plan

Section (if applicable)

Part 2 – Site and Camp Details

Sites applied for:

Totals

Long Term Sites Identified as Numbers

Short Term Sites Identified as Numbers

Campsites Identified as Numbers

Total Numbers of All Sites

Part 3 – Applicant Details

Title

Given Name

Family Name

Organisation/Company Name (if applicable)

Address

Phone Number

Email

NOTE: All contact regarding applications will be made through the applicant. If you wish to authorise another person/company to be the contact for your application a separate written statement must be provided clearly stating their name and contact details.

Part 4 – Owners Consent

Title	Given Name	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation/Company Name (if applicable)		ABN/ACN
<input type="text"/>		<input type="text"/>
Address		
<input type="text"/>		
Phone Number	Email	
<input type="text"/>	<input type="text"/>	

As the owner/s of the property I/we consent to this application and grant permission for Council's Officers to enter the subject property/premises at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this application. I/we undertake all necessary steps to make access available to the property to enable the inspection to be carried out.

Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date
<input type="text"/>	<input type="text"/>
Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date
<input type="text"/>	<input type="text"/>
Owner's Signature and Capacity (Owner, Director, Company Secretary etc)	Date
<input type="text"/>	<input type="text"/>

NOTE: If the site is owned by multiple persons, organisations or companies, each must provide owner's consent. If a company owns the site, the owner's consent must be provided from either two directors or a director and a company secretary of the company. If the company is a proprietary company that has a sole director, that sole director must provide owner's consent.

If a Power of Attorney has been granted authorising a person to sign on the owner's behalf, a certified copy of the Power of Attorney must be provided.

If the property has only recently been purchased, Council's records may still identify the previous site owner. In this circumstance a letter from your conveyancer or solicitor stating that you are now the owner of the site must be provided.

Part 5 – Facility Details

Site Details	Long Term	Short Term	Campsite
Number of all sites	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of sites reserved for movable dwellings with own shower and toilet	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of sites with ensuite facilities	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of sites reliant upon communal facilities	<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 6 – Joint Facilities

Note: where shared by long and short term residents

FACILITIES		TOTAL
TOILETS	Female	
	Male	
	Urinal	
	Disabled	
SHOWERS	Female	
	Male	
	Disabled	
HAND BASINS	Female	
	Male	
	Disabled	

Part 7 – Communal Laundry

	ITEM	TOTAL
LAUNDRY	Washing Machines	
	Washing Tubs	
	Clothes Driers	
	Line Space	
	Irons	
	Ironing Boards	

- I understand if the information is incomplete, the application may be rejected or more information may be requested.
- I accept processing delays will arise if there are inadequacies with the application.
- I understand that if a person fails to obtain approval or carries out an activity otherwise than in accordance with the approval is guilty of an offence against the Act

Applicants signature

Date

70 Central Avenue, Oran Park NSW 2570 PO Box 183, Camden NSW 2570 Phone: 13 22 63

Email: mail@camden.nsw.gov.au Website: www.camden.nsw.gov.au